



# **Contra Costa County Fire Protection District**

## **FIREFIGHTER – RECRUIT & FIREFIGHTER – PARAMEDIC RECRUIT**

### Recruitment Procedures and Information

The Contra Costa County Fire Protection District is seeking enthusiastic women and men interested in establishing a challenging career in the fire service. Firefighters and Firefighter - Paramedics employed by the Contra Costa County Fire Protection District engage directly in firefighting, emergency medical care, technical rescue, hazardous materials mitigation, disaster responses, fire prevention, public education, and community service. No prior firefighting experience is required to participate in this recruitment. The employment list established by this recruitment may remain in effect for 12 months.

**To be considered for the Firefighter Recruit and the Firefighter Paramedic Recruit positions, you must be on the Firefighter Candidate Testing Center (FCTC) Statewide Eligibility List. The application period is February 6, 2017 – March 17, 2017.**

Please visit [www.FCTCOnline.org](http://www.FCTCOnline.org) for information on how to be placed on the FCTC Statewide Eligibility List and to locate information about how to register for upcoming Candidate Physical Ability Test (CPAT) and written tests, information about study materials and grants for testing fees.

### **RECRUITMENT**

In order to be placed on the FCTC Statewide Eligibility List, the following criteria must be met:

- Candidates must pass the FCTC Entry-Level Firefighter Written Test
- Candidates must possess a valid Cal-JAC Candidate Physical Ability Test (CPAT) administered by FCTC

**Along with FCTC Statewide Eligibility List's minimum requirements, Contra Costa County requires additional qualifications be met.**

The Firefighter Recruit and Firefighter Paramedic Recruit positions both require the following:

#### **Requirements:**

- At least 18 years of age on the date of application.
- High school diploma, G.E.D. equivalency, or high school proficiency certificate.
- Ability to meet such health standards as may be established by the County Medical Consultant.

#### **License:**

- Possession of a valid (unrestricted) California Motor Vehicle Operator's License. **(A valid state of California Driver's License is required at time of appointment to the Fire Academy.)** Valid out of state motor vehicle operator's license will be accepted during the application process.

#### **Certifications:**

- Firefighter Recruit - valid California Emergency Medical Technician (EMT) license.
- Firefighter Paramedic Recruit - valid California Emergency Medical Technician Paramedic (EMT-P) license.

## CONTRA COSTA COUNTY RECRUITMENT PROCESS

**Application Filing:** Applicants must apply on-line at [Contra Costa County Department of Human Resources](#) and submit the required documents between February 6, 2017 – March 17, 2017. All applicants must clearly demonstrate that they meet the minimum requirements provided on the job announcement. Resumes may not be substituted for the official County application. Failure to submit the Application, Supplemental Questionnaire, and required documents will result in disqualification. **Candidates who wish to apply for both recruitments must submit two (2) separate applications.**

**Supplemental Questionnaire:** A completed Supplemental Questionnaire must be submitted with each application. Applications and Supplemental Questionnaires must be received by the Human Resources Department by March 17, 2017 at 5:00 p.m.

**Required Documentation:** Attach a copy of certificate/license with the application by the closing date:

- Valid Candidate Physical Ability Test (CPAT) certificate issued within the last twelve months from the last day of filing.
- Valid California or out of state Motor Vehicle Operator's License.
- Firefighter Recruit - valid California Emergency Medical Technician (EMT) license.
- Firefighter Paramedic Recruit - valid California Emergency Medical Technician Paramedic (EMT-P) license.

**Written Examination:** To be considered for this position, you must successfully pass the Firefighter Candidate Testing Center (FCTC) Entry-Level Firefighter Written Exam and Candidate Physical Ability Test (CPAT) administered by FCTC. The CPAT must be current. Contra Costa County HR will receive a list of eligible candidates from FCTC. Candidates must be active on the FCTC Statewide Eligibility List to apply and be considered for an interview with the Contra Costa County Fire Protection District. Individuals must take the written exam through FCTC prior to the deadline for filing date. Individuals who demonstrate a financial hardship may apply for a grant through the California Fire Foundation. If you are already active on FCTC's list, your results will be accepted.

Please visit <http://www.cccfpd.org> to learn more about the Contra Costa County Fire Protection District.

### The Contra Costa County Fire Protection District

The Contra Costa Fire Protection District currently has 25 fully staffed stations located throughout East, West and Central Contra Costa County. Firefighter-Recruits and Firefighter-Paramedic Recruits work two consecutive 24-hour shifts followed by four consecutive days off resulting in an average work week of 56 hours. Employees are expected to live at their assigned stations while on duty.

### Entry Level Appointment

Successful candidates will receive an initial appointment into the classification of Firefighter-Recruit or Firefighter-Paramedic Recruit. Candidates continue to work in this classification until they have graduated from the Contra Costa County Fire District Fire Academy. The Academy involves approximately 14 – 16 weeks of academic and manipulative skills training. While attending the Academy, Firefighter-Recruits receive a salary of \$3,556 per month and Firefighter-Paramedic Recruits receive a salary of \$5,725 per month. After graduation, the Firefighter-Recruit monthly salary increases to \$5,794 and Firefighter-Paramedic monthly salary increases to \$6,371.

The Human Resources Department may make changes to the examination steps in accordance with Personnel Management Regulations and accepted selection practices.

### AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of Contra Costa County to consider all applicants for employment without regard to race, color, religion, sex, national origin, ethnicity, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, genetic information, military or veteran status, or other protected category under the law.