



Fire Chief
KEITH RICHTER

April 13, 2009

The Advisory Fire Commission met at a regular meeting on Monday, April 13, 2009, at 7:00 p.m. Chairperson Chapman called the meeting to order and led the salute to the flag.

ROLL CALL:

Present:	Commissioners:	Bob Chapman – Dist. 2 Barry Cunningham – Dist. 4 Don Delcollo – Dist. 1 Mike Egan – At Large #1 Bill Granados – At Large #2 Ed Haynes – Dist. 3 Melvin Chappel (Alternate – Dist. 5) John Kelly (Alternate – Dist. 3)
Absent:	Fire Chief: Commissioner:	Keith Richter Walter Fields – Dist. 5 Dylan Reinhold (Alternate – Dist. 4)

The meeting began with a moment of silence for Fire Captain John Nunes who passed away on March 31, 2009.

SERVICE AWARDS: No one was present to receive an award.

PUBLIC COMMENTS:

Mr. Van Bond, private contractor, had some questions relative to the Fire Trail Program Request for Proposal bid process that will close on April 30th, 2009. Chief Richter answered the questions to his satisfaction. Mr. Bond was also referred to the District's Exterior Hazard Division for information relative to weed abatement contract bid process information. Mr. Bond also commented that he had attended the services for Fire Captain Nunes and that it was very well done.

CONSENT ITEMS:

FEBRUARY 23, 2009 MEETING MINUTES:

Commissioner Cunningham made a motion to approve the February 23, 2009 meeting minutes as written. Motion was seconded by Commissioner Granados. Commissioner Chapman abstained, all others present voted in favor of the motion, motion carried.

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.

Personnel Report – Reviewed revised report of April 8, 2009. Commissioner Chapman noted that Battalion Chief Bill Stice who retired on March 28, 2009 will be greatly missed.

Operating Budget – Reviewed report of March 11, 2009.

Fire Prevention Report – Reviewed February/March 2009 report.

Incident Summary Report – Reviewed February/March 2009 reports.

- February - Commissioner Cunningham gave special mention to Stations 1, 6, 8, 9, 11, 81 and 83 for meeting or exceeding their turn-out time goal for the month.
- March – Commissioner Cunningham gave special mention to Stations 1, 2, 6, 7, 8, 13, 81, 83 and 84 for meeting or exceeding their turn-out goal for the month.

Suppression Leave Summary - Reviewed January/February 2009 reports.

Community & Media Relations – Reviewed February/March 2009 report.

Correspondence – None

Commissioner Cunningham made a motion to accept the file reports as written, seconded by Commissioner Chappel. Commissioner Granados voted in opposition, all other present voted in favor, motion carried.

FIRE CHIEF'S REPORT:

- In response to Commissioner Cunningham's inquiry at the February meeting as to why District clerical staff from the Exterior Hazard Control Division is being utilized to update county parcel data for accurate status and ownership. Chief Richter explained that the District's and Assessor's data bases are not synced. It is hoped that in the future the county will be able to develop a system that can be utilized by all user agencies.
- LAFCO – "Municipal Service Review (MSR) - Fire and Emergency Medical Service Providers" (Consolidation Study): All involved departments have been able to review the published MSR but were not privy to the recommendations that came out of the report until it was released for public consumption. The first meeting was held April 8th and has been carried over to April 22nd at 1:30 p.m. at the Board of Supervisors chambers. The Commissioners are welcome to attend this meeting if they choose. General discussion followed.
- Facilities –
 - Station 85 Relocation (Pittsburg) – Project ahead of schedule, a July move in is possible. The second phase of project (Batt. 8 quarters, Fire Prevention Bureau offices, training classroom) will begin around the first quarter of 2010.

- Station 84 Relocation (Pittsburg) – Construction to being upon completion of new Station 85. Bid has not gone out yet. Hope to pour concrete before October.
- Apparatus -
 - New Quint – District has yet to receive reimbursement of our purchase deposit. (American LaFrance has defaulted on contract terms for purchase of this apparatus.). Other purchase options are being reviewed by Assistant Chief Grace and the District's Apparatus Committee.
 - Condition of Quints – It is well known that we have various problems keeping the units in service. Possible solutions: 1) Need to get a better product out of our Shop. 2) Improve training of drivers/crews as to Quint's specific limitations. General discussion followed on possible remedies to current problems.
- Status of Proposed 48/96 Work Schedule – (Question posed on behalf of Commissioner Fields by Commissioner Chappel.) Chief Richter noted that the District is working through the administrative and financial issues in order to implement a six-month pilot program requested by Local 1230 and ordered by the Board of Supervisors. Suppression personnel will work two (2) consecutive 24-hour shifts and then be off duty for 96 hours. The target date for the switchover is June 9th. The District will be measuring different benchmarks: sick leave usage, performance training, fatigue factors, etc. that may be impacted by this schedule change. All factors will be evaluated upon conclusion of the trial period to determine whether or not to continue on the 48/96 work schedule

UNFINISHED BUSINESS:

Decision on Weed Abatement Charges:

1. APN: 238-080-019 – 3148 Lucas Dr., Lafayette – After considering the Fire Marshal's letter to the property owner dated April 8, 2009, Commissioner Granados is still concerned over the amount of charges imposed for weed abatement work on this parcel (\$20,086.08) and would like to see more substantiating documentation, i.e., a full breakdown of all charges, photos, etc. General discussion on the subject followed. Commissioner Granados then made a motion to: 1) ask the Fire Marshal to produce a full breakdown of charges, 2) schedule a site visit for him with the representative from the District's Exterior Hazard Control Division who wrote the work order for the property, 3) inform the Commission of how administrative fees are computed, 4) send another letter to the property owner advising him that the matter is still under review by the Commission and he will be contacted after the inspection of the property, and 5) the matter will be continued to the June 8, 2009 meeting. Motion was seconded by Commissioner Cunningham, with all members voting unanimously to carry the motion.
2. APN: 372-182-026-8 – Ilene St., Martinez – Commissioner Granados noted that in a letter written to the property owner on April 8, 2009, it was the Fire Marshal's recommendation that the property owner be reimbursed the amount of \$781.00 (cost of administrative fee and portion of abatement costs). Commissioner

Granados made a motion to approve the Fire Marshal's findings and reimburse the property owner the aforementioned amount, motion seconded by Commissioner Cunningham. All in favor, motion carried.

NEW BUSINESS:

Review of Existing Roles/Responsibilities of Alternates to Advisory Fire Commission:

Commissioner Granados made a motion to table this matter to the June 8, 2009 meeting due to the absence of one of the Alternates and the late hour. Motion was seconded by Commissioner Delcollo. Discussion on the motion followed. Voting in favor of the motion were Commissioners Delcollo, Cunningham, Granados and Chapman. Voting against the motion were Commissioners Haynes, Chappel, and Egan. Motion carried.

COMMISSIONER COMMENTS:

Commissioner Chappel (Alternate):

NIOSH Report of the Michele Drive Investigation – Would like to know the status of the recommendations enumerated in the report. Chief Richter suggested that Assistant Chief Grace, who led the District's Investigation Team, attend a future meeting to answer any questions from the Commissioners relative to the investigation. He will be invited to the June 8, 2009 meeting.

Commissioner Cunningham:

- Was pleased to see Quint 6 crew utilizing the new Shop building as a training tool recently for one of their drills.
- Complimented the department on the good job done at the services for Fire Captain John Nunes.

Commissioner Granados:

Congratulated Chief Richter on his recent marriage.

Commissioner Egan: None

Commissioner Haynes:

While at the Starbuck's in Alamo recently, he observed a strange piece of CCCFPD apparatus in the parking lot. It was Engine 3 covering in for Station 32 (Alamo) who was at a fire in Danville. The odd thing about this was that it was Engine 3 out of Rossmoor and it would usually be Engine 1 or 4. He found this to be rather ironic.

Commissioner Chapman:

Inquired as to the protocol for retirees wearing their Class A uniform at a funeral. Chief Richter is not aware if it is prohibited. He feels that it is probably permissible as a show of respect.

Commissioner Delcollo: None

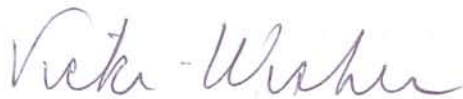
Commissioner Kelly (Alternate): None

NEXT MEETING DATE AND TIME: Commissioner Granados made a motion to adjourn the meeting, seconded by Commissioner Delcollo, to:

Next Regular Meeting:

Monday, June 8, 2009, 7:00 p.m.

All in favor, motion passed. Meeting adjourned at 9:10 p.m.



Vicki Wisner, Recording Secretary