



December 13, 2010

The Advisory Fire Commission met at a regular meeting on Monday, December 13, 2010, at 7:00 p.m. Chairman Egan called the meeting to order and led the salute to the flag.

**ROLL CALL:**

<b>Present:</b>	Commissioners:	Richard Chapman – At Large #2 Barry Cunningham – District IV Don Delcollo – District I Mike Egan – At Large #1 Bill Granados – District II Ed Haynes – District III Melvin Chappel (Alternate – District V) Dylan Reinhold (Alternate – District IV)
	Assistant Chief:	Rich Grace
	Fire Marshal:	Lewis Broschard
<b>Absent:</b>	Fire Chief:	Daryl Louder Walter Fields – District V Denis Jackson (Alternate – District III)

**SERVICE AWARDS:** No one was present to receive a service award.

**PUBLIC HEARING:**

Chairman Egan opened the public hearing. Hearing no objections or protests to the December 8, 2010 Abatement Report, the hearing was closed. He then asked for a motion to adopt the “Resolution of Confirmation” confirming the December 8, 2010 Abatement Report in the amount of \$77,882.32. Commissioner Haynes moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Chappel. All in favor, motion carried.

Commissioner Cunningham made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Haynes. All in favor, motion carried.

**PUBLIC COMMENTS:** None

**CONSENT ITEMS:**

**OCTOBER 18, 2010 MEETING MINUTES:**

Commissioner Delcollo made a motion to approve the October 18, 2010 meeting minutes as written. Motion was seconded by Commissioner Cunningham. All in favor, motion carried.

**ACCEPT AND FILE REPORTS:**

After review, the reports listed below were accepted and filed.

Personnel Report – Reviewed/discussed report of December 7, 2010.

Operating Budget – Reviewed/discussed report of November 12, 2010.

- Account 1063 – Unemployment Insurance – Commissioner Egan questioned the unencumbered amount balance of \$ -23,669. Chief Grace will check with C.A.S. Lorrekovich for detail on this figure.

Fire Prevention Report – Reviewed/discussed October/November 2010 report.

- Commissioner Chappel inquired as to status of public elementary school inspections. Chief Broschard will bring 2009/2010 inspection figures to the February meeting.

Incident Summary Reports – Reviewed/discussed October/November 2010 reports.

Additional comments:

- October - Commissioner Cunningham gave special mention to Stations 1, 5, 6 and 11 for meeting or exceeding their turn-out time goal for the month.
- November - Commissioner Cunningham gave special mention to Stations 1, 5, 6, 11, 70 and 81 for meeting or exceeding their turn-out time goal for the month.
- “Runs by Station” report – Commissioner Cunningham questioned why no runs were listed for Station 18. Commissioner Egan requested an explanation of Station 20 figures. Chief Grace will check and report back to the Commission.

Suppression Leave Summary - Reviewed/discussed September/October 2010 reports.

- Commissioner Haynes pointed out an error in reports -- date of month does not coincide with day of month. This will be brought to the attention of author of report for correction.
- Commissioner Egan inquired as to LOA figures and whether or not these are attributed to one person or more. Chief Grace will check and report back.

Correspondence – Reviewed.

Commissioner Cunningham made a motion to accept the file reports as written, seconded by Commissioner Granados. All in favor, motion carried.

**FIRE CHIEF'S REPORT** – Reviewed/discussed report of December 8, 2010.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion Item: Proposed Service Delivery Reductions – [*This was presented at the Board of Supervisors Workshop on November 16, 2010.*] No members of the public were present. Commissioner Cunningham inquired if any of the Commissioners had questions on this subject. Questions and brief discussion relative to potential station closures/staffing/ equipment issues followed.

Commissioner Egan commented that he had spoken to the new Walnut Creek City Manager Ken Nordhoff recently. Mr. Nordhoff would like to know the name of the Battalion Chief assigned as liaison to the City of Walnut Creek. Chief Grace will check with the Operations Chief and report back.

Discussion Item: Possible Formation of Temporary Committee to Identify Alternative Service Delivery Reductions – Commissioner Cunningham introduced this item. He proposed consideration of forming a temporary committee to present the Board of Supervisors with more options relative to stations/personnel/retirement costs. He also suggested that the District consider reduction of 3-person crew to 2-person crew in low-response stations. General discussion followed on this issue. A voice vote was then taken as to whether or not to form a temporary committee to look at alternative service delivery reductions: Ayes: Commissioners Chappel, Cunningham, Delcollo, Haynes; Noes: Commissioners Chapman, Egan and Granados. Vote to form a temporary Service Delivery Alternatives committee passed. The committee will be comprised of Commissioners Cunningham, Delcollo, Fields, and Haynes. Chief Grace cautioned the members of the committee to identify viable options that would provide savings in the near term rather than long term.

**COMMISSIONER COMMENTS:**

Commissioner Granados: Suggested that Commissioners check the Board of Supervisors meeting agendas for items involving the Fire District

Commissioner Cunningham: Has heard that the crews at Station 2 are extremely pleased with the new Pierce engine; good selection.

Commissioner Chappel (Alternate): Asked Commissioner Granados if he feels, in his role as liaison to the Board of Supervisors, that the relationship between the two panels has improved. Commissioner Granados feels that his presence at Board meetings has contributed to a better relationship. Chairman Egan thanked Commissioner Granados for his efforts on behalf of the Commission.

Commissioner Chapman: None

Commissioner Delcollo: None

Commissioner Egan: None

Commissioner Haynes: None

Commissioner Reinhold (Alternate): None

Commissioner Matt Guichard (Alternate): None

General comments/concerns offered by several Commissioners as to the timeline available for them to review the preliminary budget prior to its submittal to the County. Chief Grace will relay their concerns to Chief Louder and the Budget Officer.

**NEXT MEETING DATE AND TIME:** Commissioner Granados made a motion to adjourn the meeting, seconded by Commissioner Delcollo, to:

Next Regular Meeting:

February 2011 at 7:00 p.m., Date To Be Determined

All in favor, motion passed. Meeting adjourned at 8:30 p.m.

  
\_\_\_\_\_  
Vicki Wisner, Recording Secretary