



February 23, 2011

The Advisory Fire Commission met at a regular meeting on Wednesday, February 23, 2011 at 7:00 p.m. Chairman Egan called the meeting to order and led the salute to the flag.

ROLL CALL:

Present:	Commissioners:	Richard Chapman – At Large #2 Barry Cunningham – District IV Don Delcollo – District I Mike Egan – At Large #1 Walter Fields – District V Bill Granados – District II Ed Haynes – District III Matt Guichard (Alternate – District II) Dylan Reinhold (Alternate – District IV)
	Fire Chief:	Daryl Louder
	Chief of Admin. Svcs.	Jackie Lorrekovich
	Fire Marshal:	Lewis Broschard
Absent:		Melvin Chappel (Alternate – District V) Denis Jackson (Alternate – District III)

SERVICE AWARDS: No one was present to receive a service award.

PUBLIC COMMENTS: None

PRESENTATION OF PRELIMINARY FY 2011-12 BUDGET PROPOSAL:

Chief Louder expressed that the District continues to face unprecedented financial challenges due to the economic downturn. The organization has been restructured and downsized in an attempt to achieve a balanced budget while minimizing the impact on emergency response activities. We will continue to pursue possible new sources of revenue and explore all possible options in an effort to maintain critical public safety service levels. Chief Louder stressed that the budget adoption and adjustment process will likely be dynamic. The budget proposal will be presented to the District's Board of Directors at their April 12, 2011 meeting. Final budget adoption is slated for May 3rd.

Jackie Lorrekovich, Chief of Administrative Services, was present to give an overview of and answer questions regarding the District's Proposed FY 2011-12 budget. The General Fund 7300 Preliminary Budget for FY 2011-12 is \$99,948,587 (\$86,914,480 in estimated revenue with an estimated \$7,034,107 from General Fund Reserves and \$6,000,000 from Stabilization Fund). She noted that the very recent awarding of a SAFER grant has already revised projected figures. A copy of revised budget will be made available to the Commission at their April 11, 2011 meeting. A general discussion of revenue and expenditure items followed.

Commissioner Haynes made a motion to adopt the proposed budget as presented. The motion was seconded by Commissioner Fields. All in favor, motion passed.

CONSENT ITEMS:

DECEMBER 13, 2010 MEETING MINUTES:

Commissioner Haynes made a motion to approve the December 13, 2010 meeting minutes as written. Motion was seconded by Commissioner Delcollo. All in favor, motion carried.

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.

Personnel Report – Reviewed/discussed report of February 16, 2011.

Operating Budget – Reviewed/discussed report of February 14, 2011.

- Acct. #4900 – Underground Draft Pit – Status of this project was requested. Jackie Lorrekovich will check with Logistics Manager and Facilities Manager. Commission's concern is whether these funds should be expended at this time. Chief Louder noted that all expenditures are being closely monitored and we are being very prudent with all spending.

Fire Prevention Report – Reviewed/discussed December 2010/January 2011 report.

- Commissioner Haynes requested that Chief Broschard provide him with a copy of the Bureau's Strategic Plan.

Incident Summary Reports – Reviewed/discussed December 2010/January 2011 reports. Additional comments:

- December - Commissioner Cunningham gave special mention to Stations 1, 6, 69 and 81 for meeting or exceeding their turn-out time goal for the month.
- January - Commissioner Cunningham gave special mention to Station 6 for meeting or exceeding their turn-out time goal for the month.
- Commissioner Fields again expressed interest in knowing actual "time on task" in order to actually reflect crew's true workload.

Suppression Leave Summary - Reviewed/discussed November/December 2010 reports.

Correspondence – Reviewed.

- 12/14/10 Letter - Commissioner Haynes questioned the dispatch of a unit and personnel to a line-of-duty death memorial ceremony in Southern California in view of current economic difficulties. Chief Louder believes that the staff attending was voluntary and that a reserve unit was used. This type of response is generally reciprocal amongst departments that suffer line-of-duty deaths of personnel. He will check into this further.

Commissioner Cunningham made a motion to accept the file reports as written, seconded by Commissioner Fields. All in favor, motion carried.

FIRE CHIEF'S REPORT – Reviewed/discussed report of February 16, 2011.

Additional comments:

- Potential Parcel Tax/Benefit Assessment Tax Measure – A briefing on public opinion polling by SCI Consulting will take place at Board of Supervisors Workshop on April 5, 2011 at 1:00 p.m.
- Correction: FY 2011/12 budget deficit should be noted as \$7.5 million, not \$5.5 million.
- Proposed Cost Recovery Ordinance – County Counsel has recommended that ordinance be written as all inclusive and the District should develop internal policy controls as to its application.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None

COMMISSIONER COMMENTS:

Commissioner Fields: Commended the Chief, Jackie and staff for their efforts in compiling this extremely difficult budget.

Commissioner Granados: None

Commissioner Cunningham:

- Kudos to Engine 2 crew for their efforts at a recent kitchen fire. Were able to extinguish fire with a fire extinguisher, resulting in minimal damage to structure.
- Engine 13 – Were able to respond on scene at a fire at Stoneridge community in the Alhambra Valley in less than five minutes - - good response time.
- Engine 6 – Recent Structure fire on Clayton Road. Fire originated in generator in the back of house, crew made an excellent stop and prevented structural damage to the house. Good call.
- Apparatus Shop – Pleased that wildland units are in for maintenance before start of wildland season.

NEXT MEETING DATE AND TIME: Commissioner Cunningham made a motion to adjourn the meeting, seconded by Commissioner Fields, to:

Next Regular Meeting:

Monday, April 11, 2011 at 7:00 p.m.

All in favor, motion passed. Meeting adjourned at 9:00 p.m.



Vicki Wisner, Recording Secretary