



April 11, 2011

The Advisory Fire Commission met at a regular meeting on Monday, April 11, 2011 at 7:00 p.m. Chairman Egan called the meeting to order and led the salute to the flag.

**ROLL CALL:**

**Present:** Commissioners: Richard Chapman – At Large #2  
Barry Cunningham – District IV  
Don Delcollo – District I  
Mike Egan – At Large #1  
Walter Fields – District V  
Bill Granados – District II  
Ed Haynes – District III  
Melvin Chappel (Alternate – District V)  
Matt Guichard (Alternate – District II)  
Denis Jackson (Alternate – District III)  
Dylan Reinhold (Alternate – District IV)

Fire Chief: Daryl Louder

**Absent:** None

**SERVICE AWARDS:** Firefighter Michael Schmidt was present to receive his 10-year service award.

**PUBLIC COMMENTS:** None

**CONSENT ITEMS:**

**FEBRUARY 23, 2011 MEETING MINUTES:**

Commissioner Delcollo made a motion to approve the February 23, 2011 meeting minutes as written. Motion was seconded by Commissioner Fields. All in favor, motion carried.

**ACCEPT AND FILE REPORTS:**

After review, the reports listed below were accepted and filed.

Personnel Report – Reviewed/discussed report of April 5, 2011.

Operating Budget – Reviewed/discussed report of March 11, 2011.

- Commissioner Fields inquired on vehicle fuel purchases from County. He wants to know if the County has a set rate for the year or do prices fluctuate. Chief Louder will check into this and advise of his findings.

Fire Prevention Report – Reviewed/discussed February/March 2011 report.

- Exterior Hazard Control Unit - Commissioner Chapman requested that Chief Broschard include the Fire Commissioners in a training session to update them on current Exterior Hazard Control abatement requirements.
- Investigations Unit – Commissioner Chappell expressed his support of the Unit Investigators and all the work they are accomplishing.

Incident Summary Reports – Reviewed/discussed February/March 2011 reports.

Additional comments:

- February - Commissioner Cunningham gave special mention to Stations 6, 86 and 88 for meeting or exceeding their turn-out time goal for the month.
- March - Commissioner Cunningham gave special mention to Stations 6, 9 and 11 for meeting or exceeding their turn-out time goal for the month.

Suppression Leave Summary - Reviewed/discussed January and February 2011 reports. Chief Louder noted that this report will now be distributed to Assistant Chiefs and Battalion Chiefs.

Correspondence – None

Commissioner Cunningham made a motion to accept the file reports as written, seconded by Commissioner Haynes. All in favor, motion carried.

**FIRE CHIEF'S REPORT** – Reviewed/discussed report of April 5, 2011.

Additional comments:

- SAFER Grant – Commissioner Granados suggested that the Commissioners meet individually with their respective Supervisor to solicit support of Grant award acceptance by the Board.
- Staffing: The Chief anticipates it could take 1-2 months before we are able to fill the two vacant Battalion Chief positions. A Battalion Chief exam is planned for this fall.
- Commissioner Haynes requested that the Commissioners be notified of the annual Fire Chiefs/Engine Company visits recently introduced by the Fire Chief.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Declaration of Surplus Property - Report of April 5, 2011 consists of four light vehicles. Commissioner Haynes made a motion to approve the surplus equipment list as provided, seconded by Commissioner Granados. All in favor, motion passed.

**COMMISSIONER COMMENTS:**

Commissioner Delcollo: Advised that the Contra Costa Chapter of Japanese-American Citizens League, of which he is Co-President, is conducting fundraising for victims of the recent earthquake and tsunami in Japan. Commissioners may receive an email from him soliciting donations.

Commissioner Granados: Commented that he will be attending the FY 2011/12 Budget Hearing at the Board of Supervisors meeting tomorrow.

Commissioner Egan:

- This is Safety Dispatchers Week. Kudos to our Dispatchers for their excellent work.
- Pending Reorganization of Supervisorial Districts: Asked Chief Louder if this could affect the present Commission members. Chief Louder believes that would be possible depending on what boundary changes are made. As to how it will affect present terms of office is not known.

**NEXT MEETING DATE AND TIME:** Commissioner Granados made a motion to adjourn the meeting, seconded by Commissioner Cunningham, to:

Next Regular Meeting: Monday, June 13, 2011 at 7:00 p.m.

All in favor, motion passed. Meeting adjourned at 8:35 p.m.

  
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Vicki Wisner, Recording Secretary