



October 10, 2011

The Advisory Fire Commission met at a regular meeting on Monday, October 10, 2011 at 7:00 p.m. Chairman Egan called the meeting to order and led the salute to the flag.

ROLL CALL:

Present:	Commissioners:	Richard Chapman – At Large #2 Don Delcollo – District I Mike Egan – At Large #1 Bill Granados – District II Ed Haynes – District III Walter Fields – District V Melvin Chappel (Alternate – District V) Matt Guichard (Alternate – District II) Denis Jackson (Alternate – District III) Dylan Reinhold (Alternate – District IV)
	Fire Chief:	Daryl Louder
Absent:	Commissioners:	Barry Cunningham – District IV

PUBLIC HEARING:

Chairman Egan opened the public hearing. Hearing no objections or protests to the October 5, 2011 Abatement Report, the hearing was closed. He then asked for a motion to adopt the "Resolution of Confirmation" confirming the October 5, 2011 Abatement Report in the amount of \$70,857.28. Commissioner Haynes moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Delcollo. All in favor, motion carried.

Commissioner Haynes made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Field. All in favor, motion carried.

PUBLIC COMMENTS: None

CONSENT ITEMS:

AUGUST 8, 2011 MEETING MINUTES:

Commissioner Granados made a motion to approve the August 8, 2011 meeting minutes as written. Motion was seconded by Commissioner Reinhold. All in favor, motion carried.

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.

Personnel Report – Reviewed/discussed report of October 4, 2011.

Operating Budget – Report unavailable.

Fire Prevention Report – Reviewed/discussed August/September 2011 report.

- Commissioner Haynes inquired as to what staff would be occupying the new Fire Prevention building in Pittsburg. Chief Louder will check into this and report back.
- In response to questions regarding residential sprinkler systems, Chief Louder will have Fire Marshal Broschard attend the December meeting to provide some information on residential fire sprinkler legislation and a brief overview of those systems.

Incident Summary Reports – Reviewed/discussed August/September 2011 reports.

Additional comments:

- August - Commissioner Haynes gave special mention to Stations 5, 6, 17, 81, 82, 84 and 88 for meeting or exceeding their turn-out time goal for the month.
- September - Commissioner Haynes gave special mention to Stations 5, 6, 22, 81 and 82 for meeting or exceeding their turn-out time goal for the month.
- Commissioner Fields would still like to see the report reflect actual "time on task". Chief Louder noted that I.T. staff is in process of putting together a program that will provide a snapshot look of activity level.

Suppression Leave Summary - Reviewed/discussed July/August 2011 reports.

Correspondence – Reviewed.

Commissioner Fields made a motion to accept the file reports as written, seconded by Commissioner Haynes. All in favor, motion carried.

FIRE CHIEF'S REPORT – Reviewed/discussed report of October 5, 2011.

Additional comments:

- First meeting of the District's Board of Directors (BOD) was held on October 4th. Subsequent meetings will occur on a bi-monthly basis, at least through December 2012. Commissioners will be notified of meeting dates as soon as they are known. The BOD accepted the recommendation for the new Monthly Productivity Report (a two-page executive summary). The report will also be posted on the District website.
- Academy #45 – 17 candidates began recruit academy on October 10th. Academy is 8 weeks duration for this group (hired from the displaced firefighters list).
- Battalion Chief Promotional exam is scheduled for October 17th.
- National Breast Cancer Awareness Month – Employees may voluntarily wear special pink uniform t-shirts with Fire District identification on them for the two-week period of October 9-22.
- A joint labor/management Career Development and Promotional Committee is being formed to review minimum qualifications for some of our promotional exams and also review the testing and grading process. Goal is to tighten and strengthen the promotional exam process.

UNFINISHED BUSINESS:

Meeting Schedule: General discussion on the subject was followed by a motion by Commissioner Haynes to rescind the prior motion of August 9, 2011, that called for a change to monthly meetings of the Commission, and return to the bi-monthly meeting schedule. This motion is predicated on the implementation and receipt of a Monthly Productivity Report as mentioned by Chief Louder. Commissioner Haynes' motion was seconded by Commissioner Granados. A voice vote was taken. Motion passed by majority vote.

The Monthly Productivity Report will be distributed to the Board of Supervisors, the Fire Commission and posted to the District website.

NEW BUSINESS: None

COMMISSIONER COMMENTS:

Commissioner Haynes:

- Apparatus Shop mechanic vacancies: Chief Louder commented that an exam will have to be given and an eligibility list established to fill these vacancies (2).
- Rotating Chiefs' meetings with engine companies: Feels that this is an excellent communication tool and has been well received by both suppression personnel and members of the Commission that have attended.

Commissioner Delcollo: None

Commissioner Fields: Wanted to acknowledge Q.I.C. Nurse Greg Kennedy for his work at the September 30, 2011 Amtrak train accident (train vs. semi) near Antioch at 7:29 p.m. Greg showed up voluntarily and was a tremendous support to AMR workers. Kudos to him on a great job.

Commissioner Granados: None

Commissioner Chapman:

- 10/4/11 Board of Directors Meeting – Commissioners are welcome to bring forth pertinent information to the Board at future meetings. Issues of interest can be added to a BOD meeting agenda. Chief Louder suggested that a member of the Commission appear at the 12/6/11 meeting to explain the mission of the Commission to Board members.

Commissioner Reinhold (Alternate): Commented that if issues should arise in advance of the next regularly scheduled Commission meeting, i.e., a weed abatement charge complaint, a special meeting can be called at the Chair's discretion, with proper noticing to the public.

Commissioner Chappel (Alternate):

- Asked Chief Louder for an update on the status of Michele Drive Investigation recommendations. Chief Louder noted that the District continues to meet the spirit of the recommendations by improving the training, preparedness, professionalism and safety of our members and gave a brief overview of things that have and are being implemented.
- Inquired as to the unavailability of Fiscal Year 2011-12 data for this meeting, as noted by Chief of Administrative Services Jackie Lorrekovich in the meeting packet. Chief Louder commented that this was a bit of an anomaly and does not regularly occur. As soon as the material is available, it will be emailed to the Commission.

Commissioner Jackson (Alternate): None

Commissioner Guichard (Alternate): None

Commissioner Egan: Concurred with Commissioner Haynes regarding the rotating Chiefs' meetings with engine company members. Excellent communication tool.

NEXT MEETING DATE AND TIME: Commissioner Delcollo made a motion to adjourn the meeting, seconded by Commissioner Fields, to:

Next Regular Meeting: Monday, December 12, 2011 at 7:00 p.m.

All in favor, motion passed. Meeting adjourned at 8:45 p.m.


Vicki Wisner, Recording Secretary