February 21, 2012

The Advisory Fire Commission met at a regular meeting on Tuesday, February 21, 2012, at 7:00 p.m. Due to the absence of Chair Mike Egan, Vice Chair Edward Haynes called the meeting to order and led the salute to the flag.

ROLL CALL:

Present: Commissioners: Richard Chapman – At Large #2
Barry Cunningham – District IV
Don Delcollo – District I
Bill Granados – District II
Ed Haynes – District III
Walter Fields – District V
Melvin Chappel (Alternate – District V)
Matt Guichard (Alternate – District II)
Dylan Reinhold (Alternate – District IV)
Daryl Louder

Fire Chief: Jackie Lorrekovich
Chief of Administrative Services

Absent: Commissioners: Mike Egan – At Large #1

PUBLIC HEARING:

Vice Chair Haynes opened the public hearing. Hearing no objections or protests to the February 14, 2012 Abatement Report, the hearing was closed. He then asked for a motion to adopt the “Resolution of Confirmation” confirming the February 14, 2012 Abatement Report in the amount of $405.34. Commissioner Cunningham moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Chapman. Commissioner Fields was not present during the public hearing and did not vote. All Commissioners present voted in favor, motion carried.

Commissioner Cunningham made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:
a) more than once,
b) through clerical error,
c) through the error or mistake of a material fact, or
d) illegally

Motion seconded by Commissioner Chapman. All in favor, motion carried.

**PUBLIC COMMENTS:** None

**PRESENTATION OF RECOMMENDED BUDGET REPORT – FY 2012-13:**

Chief Louder expressed that the District continues to face unprecedented financial challenges. For the third consecutive year, the District’s general operating fund is projected to have a net fund cost, primarily due to significant increases in employer pension rates and a loss in property tax revenue. That net cost is being offset through the utilization of $7.4 million from fund balance. In FY 2012-13 we are projecting that our structural deficit will grow as expenditures continue to outpace revenues. Without additional service cuts, we will not be able to balance the budget. Unless another source of revenue is found, the District will need to make severe service cuts in future fiscal years. To help address this matter, we are proposing a parcel tax on the November 6, 2012 ballot. The Chief noted this is a preliminary budget proposal and the adoption and adjustment process is anticipated to be dynamic. In these very challenging times, the District continues to pursue collaborative solutions in an effort to maintain critical public safety service levels. The budget proposal will be presented to the District’s Board of Directors at their April 24, 2012 meeting. Final budget adoption is slated for May 15th.

Jackie Lorrekovich, Chief of Administrative Services, was present to give an overview of and answer questions regarding the District’s Recommended Budget Report for FY 2012-13. General Operating Fund 7300 projected revenue is $102,313,737 ($87,665,500 in estimated revenue with an estimated $8,443,100 from General Fund Reserves and $6,205,137 from Stabilization Fund). A general discussion of revenue and expenditure items followed.

Commissioner Cunningham made a motion to forward the recommended budget report to the Board of Directors as presented. The motion was seconded by Commissioner Fields. All in favor, motion passed.

**CONSENT ITEMS:**

**DECEMBER 12, 2011 MEETING MINUTES:**

Commissioner Fields made a motion to approve the December 12, 2011 meeting minutes as written. Motion was seconded by Commissioner Cunningham. All in favor, motion carried.
ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.


**Operating Budget** – Reviewed/discussed report of February 13, 2012 (Accounting Period 7+)


**Incident Summary Reports** – Reviewed/discussed December 2011/January 2012 reports.
- December – Commissioner Cunningham gave special mention to Stations 2, 6, and 84 for meeting or exceeding their turn-out time goal for the month.
- January – Commissioner Cunningham gave special mention to Stations 5, 6, 69 and 85 for meeting or exceeding their turn-out time goal for the month.

**Suppression Leave Summary** - Reviewed/discussed November/December 2011 and January 2012 reports.

**Correspondence** – Reviewed.

Commissioner Fields made a motion to accept the file reports as written, seconded by Commissioner Cunningham. All in favor, motion carried.


**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**COMMISSIONER COMMENTS:**

Commissioner Fields:
Appreciative of receipt of information on District issues enabling increased awareness of District business/activities.

Commissioner Granados:
- Commented on public recognition of Quint 106 crew involved in October 2011 rescue of two Concord citizens at the January 24th meeting of the Board of Supervisors. Well deserved recognition for excellent work.
- Noted that the Commission’s 2011 Annual Report was approved by the Board at their January 24th meeting.
Commissioner Chapman:
Echoed the sentiments of Commissioner Granados above regarding public recognition of fire crews for their efforts in serving the community.

Commissioner Cunningham:
- Also echoed the sentiments of Commissioner Granados above.
- Re: December structure (chimney) fire on St. Francis in Concord – Excellent work by Station 6 personnel.

Commissioner Haynes:
- Asked the Chief if the District would be represented on the Oversight Board of the Contra Costa County Redevelopment Successor Agency. Chief Louder noted that Supervisor Karen Mitchoff will act as representative for all special districts. We will provide any needed support to the Supervisor.
- Commented that two Board members of the Moraga-Orinda Fire Protection District resigned from their positions recently.
- Commented that Commissioner Denis Jackson, his Alternate to the District III seat, had resigned his position.

Commissioner Chappel (Alternate):
- Also echoed the sentiments of Commissioner Granados above. He inquired whether or not the Commission should also provide some form of recognition in these instances. Commissioner Granados offered, as liaison to the Board of Supervisors, to speak on behalf of the Commission at these events. The Commissioners were in agreement to have Commissioner Granados do so.

**NEXT MEETING DATE AND TIME:** Commissioner Granados made a motion to adjourn the meeting, seconded by Commissioner Chapman, to:

Next Regular Meeting: Monday, April 9, 2012 at 7:00 p.m.

All in favor, motion passed. Meeting adjourned at 9:10 p.m.

Vicki Wisher, Recording Secretary