The Advisory Fire Commission met at a regular meeting on Monday, October 8, 2012, at 7:00 p.m. Chairman Egan called the meeting to order and led the salute to the flag.

**ROLL CALL:**

**Present:** Commissioners:
- Richard Chapman – At Large #2
- Barry Cunningham – District IV
- Mike Egan – At Large #1
- Bill Granados – District II
- Ed Haynes – District III
- Melvin Chappel (Alternate – District V)
- Matt Guichard (Alternate – District II)
- Dylan Reinhold (Alternate – District IV)
- Daryl Louder
- Don Delcollo – District I
- Walter Fields – District V

**Absent:** Commissioners

**PUBLIC HEARING:**

Chairman Egan opened the public hearing. Hearing no objections or protests to the October 3, 2012 Abatement Report, the hearing was closed. He then asked for a motion to adopt the “Resolution of Confirmation” confirming the October 3, 2012 Abatement Report in the amount of $4,062.10. Commissioner Haynes moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Cunningham. All in favor, motion carried.

Commissioner Haynes made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

a) more than once,
b) through clerical error,
c) through the error or mistake of a material fact, or
d) illegally

Motion seconded by Commissioner Cunningham. All in favor, motion carried.
PUBLIC COMMENTS: None

CONSENT ITEMS:

August 13, 2012 MEETING MINUTES:

As follow-up to the issue of realignment of supervisorial districts and corresponding Fire Commission appointments, Commissioner Chappel asked Commissioner Granados what he had learned at the August 14, 2012 Board of Supervisors’ meeting. Commissioner Granados responded that it appeared the Supervisors will address the issue next year.

Commissioner Granados made a motion to approve the August 13, 2012 meeting minutes as written. Motion was seconded by Commissioner Cunningham. All in favor, motion carried.

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.


Operating Budget – Reviewed/discussed report of September 13, 2012 (Accounting Period 2 - Closing).


Incident Summary Reports – Reviewed/discussed August/September report. Additional comments:

- Commissioner Cunningham gave special mention to Engines 6, 15, 69, and 81 for meeting their turn-out time goal for the month of August.
- Commissioner Cunningham gave special mention to Engines 5, 6, 16, 17, 69, and 84 for meeting their turn-out time goal for the month of September.


Commissioner Granados made a motion to accept and file reports as written, seconded by Commissioner Cunningham. All in favor, motion carried.


Chief Louder responded to Commissioner Chappel’s question on behalf of Commissioner Fields regarding the potential use of the trailer at East Contra Costa Fire
as a temporary facility for Station 16. Chief Louder conveyed that the trailer was not a
government trailer owned by FEMA. It was a trailer leased by East Contra Costa Fire
from a private company and they did inquire about a similar trailer for Station 16. The
District Facilities Manager contacted them to get the cost and determine if it would fit on
the site of Station 16. Chief Louder said that the District is moving in that direction and
had met with the Acalanes Homeowners' Association last week and is seeking to meet
with the Happy Valley folks regarding replacement of the current structure.

Commissioner Egan inquired about the criteria being used for a contingency plan,
should measure Q not pass. Chief Louder responded that Operations is going to
identify 10 stations that would be closed starting with the station with the least amount
of impact. He stated that it will be based on community threat (refinery, vegetation high
threat zone, interstate highway, etc.), call volume, response times, transportation
corridors, proximity of other automatic and mutual aid partners that might be able to
assist. They are considering those factors as they go back into the historical data and
then will develop a list that will be given to the Board of Directors who will make the
decision as to which stations will be closed.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Surplus Property – Reports of September 18, 2012 and October 8, 2012: Commissioner
Granados made a motion to approve the Surplus Property Reports of September 18,
2012 and October 8, 2012. Motion was seconded by Commissioner Cunningham. All
in favor, motion carried.

COMMISSIONER COMMENTS:

Commissioner Granados: Has been attending city council meetings and thanks and
commends Chief Louder for the good work he is doing.

Commissioner Chapman: Also commends Chief Louder on his excellent presentations.

Commissioner Cunningham: Had an opportunity to observe the crews at a fire at
Boundary Oaks and commented that they did a wonderful job.

Commissioner Egan asked the public in attendance if they had any questions.

Chief Louder added that Fire District staff is authorized to wear pink in honor of Breast
Cancer Month.
**NEXT MEETING DATE AND TIME:** Commissioner Egan adjourned the meeting at 8:30 p.m.

Next Regular Meeting: Monday, December 10, 2012 at 7:00 p.m.

\[Signature\]
Shawn de Leuze, Recording Secretary