MINUTES
April 14, 2014

The Advisory Fire Commission met at a regular meeting on Monday, April 14, 2014, at
7:00 p.m. Vice Chairman Ed Haynes called the meeting to order and led the salute to
the flag.

ROLL CALL:

Present: Commissioners:
Barry Cunningham – District IV
Mike Egan – At Large #1
Bill Granados – District II
Ed Haynes – District III
Randall Henderson – District I
Nat Rojanasathira – District V
Melvin Chappel (Alternate – District III)
Erling Horn (Alternate – District II)
Jeff Carman

Fire Chief:

Absent:
Richard “Tom” Chapman – At Large #2
Dylan Reinhold (Alternate – District IV)

PUBLIC COMMENTS: None

CONSENT ITEMS:

March 3, 2014 Meeting Minutes:

Commissioner Granados made a motion to approve the March 3, 2014 meeting
minutes. Motion was seconded by Commissioner Cunningham. Said motion carried by
a unanimous vote (AYES: Cunningham, Egan, Granados, Haynes, Henderson,
Rojanasathira).

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.

• Commissioner Cunningham shared his disappointment at losing a lot of good people to retirements and expressed concern about the loss of experience/mentoring provided by the more experienced employees.

**Operating Budget** – Reviewed/discussed report of March 12, 2014.

**Fire Prevention Report** – Reviewed/discussed February/March 2014 reports.

**Incident Summary Reports** – Reviewed/discussed February/March 2014 reports.
• Chief Carman reported that there was a statistical error in reporting turnout times on the December/January report. He is going to ask the Board for approval to hire a consultant to get our statistics in order.
• Commissioner Cunningham expressed concern that turnout times are worse than average. Only Station 84 made their turnout time. He noted that it appeared Chief Carman, as mentioned in his report, is taking steps to address it. Chief Carman responded that he is taking measures to improve the turnout out times to include providing the tools necessary to accomplish this.

**Suppression Leave Summary** – Reviewed/discussed February/March 2014 reports.
• Commissioner Cunningham asked Chief Carman if the crews from the busiest stations could swap locations on the second day of their 48-hour shift. Chief Carman responded that it is something that is being discussed.

**Correspondence** – Reviewed.

Commissioner Cunningham made a motion to accept and file reports as written, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

**FIRE CHIEF’S REPORT** – Reviewed/discussed report of April 9, 2014.

• Commissioner Haynes asked what the plan is for Station 4’s area. Chief Carman replied that Station 87 in Pittsburg would be the next to reopen and then Station 4 after that. He added that 90 days after putting a company back in service, he will evaluate the statistics.
• Chief Carman shared with the Commission that he will go the Board of Directors on April 22 and ask for approval to hire a consultant for a feasibility study of the District providing ambulance service in the county.
• Commissioner Egan asked for the status of EBRCs. Chief Carman responded that there have been some programming issues with some of the other agencies. They have been identified, are being reprogrammed and after testing, it should be ready to go.
• Commissioner Egan expressed concern about having an engineer on the Squads as opposed to having two firefighter-paramedics. Chief Carman replied that he will propose an ambulance model that will include a paramedic and EMT.
Commissioner Rojanasathira asked Chief Carman for a projection on the upcoming fire season. The Chief replied that we will begin this fire season at about 75 to 80-year lows in moisture content. Additionally, given our vacancies, he is concerned about our availability to participate in the statewide mutual aid program without burdening our local resources. "It will be a very tough year."

Commissioner Granados made a motion to accept the Fire Chief's Report, seconded by Commissioner Rojanasathira. Said motion carried by a unanimous vote (AYES: Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

UNFINISHED BUSINESS: None

NEW BUSINESS:

Discussion Item: Advisory Fire Commission Meeting Frequency (Haynes):
Commissioner Haynes queried the other commissioners about holding the meetings monthly.
- Commissioner Cunningham is in favor.
- Commissioner Egan is opposed.
- Commissioner Granados is opposed. Feels as long as commissioners are attending Board meetings, receiving communications from the Fire Chief and executive secretary, there is no need to increase the frequency. He also encouraged the other commissioners to communicate with the residents of their district, the Chief, and their Supervisor.
- Commissioner Rojanasathira is opposed. Added that we can call a special meeting if needed.
- Commissioner Henderson is opposed.

Commissioner Granados made a motion to maintain the current meeting schedule and table for discussion at a future meeting; seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

COMMISSIONERS' COMMENTS:

- Commissioner Henderson complimented the Chief on his presentation at the last Board meeting and offered that he is fully supportive of his efforts.

- Commissioner Rojanasathira also commended the Chief and mentioned that he has been checking in via PulsePoint.

- Commissioner Cunningham appreciates that Chief Carman is progressive.
Commissioner Granados made a motion to adjourn the meeting; seconded by Commissioner Cunningham. Said motion carried by a unanimous vote (AYES: Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

Meeting adjourned at 9:08 p.m.

**NEXT MEETING DATE AND TIME:**

June 9, 2014, 7:00 p.m.

\[Signature\]
Shawn de Leuze, Recording Secretary