MINUTES

December 8, 2014

The Advisory Fire Commission met at a regular meeting on Monday, December 8, 2014, at 7:00 p.m. Chairman Tom Chapman called the meeting to order and led the salute to the flag.

ROLL CALL:

Present: Commissioners: Richard "Tom" Chapman – At Large #2
         Barry Cunningham – District IV
         Mike Egan – At Large #1
         Bill Granados – District II
         Ed Haynes – District III
         Randall Henderson – District I
         Nat Rojanasathira – District V
         Melvin Chappel (Alternate – District III)
         Erling Horn (Alternate – District II)

         Fire Chief: Jeff Carman

Absent: None

SERVICE AWARDS

The following personnel were present to receive service awards:
Captain Gil Caravantes (35 years)

PUBLIC HEARINGS

A. Chairman Chapman opened the public hearing on the December 3, 2014 Report on the Cost of Abatement. Hearing no objections or protests to the December 3, 2014 Abatement Report, the hearing was closed. He then asked for a motion to adopt the "Resolution of Confirmation" confirming the December 3, 2014 Abatement Report in the amount of $71,196.07. Commissioner Cunningham moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Rojanasathira. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

Commissioner Egan made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:
a) more than once,
b) through clerical error,
c) through the error or mistake of a material fact, or
d) illegally

Motion seconded by Commissioner Cunningham. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

PUBLIC COMMENTS: None.

CONSENT ITEMS:

October 13, 2014 Meeting Minutes:

Commissioner Egan made a motion to approve the October 13, 2014 meeting minutes. Motion was seconded by Commissioner Granados. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.


- Commissioner Rojanasathira offered kudos regarding the media/outreach in response to the recent significant incidents.

Incident Summary Reports – Reviewed/discussed October/November 2014 reports.

- Commissioner Cunningham gave special mention to Engines 81, 82, 84, and 85 for meeting their turn-out time goal for the month of October.

- Commissioner Cunningham gave special mention to Engines 84 and 85 for meeting their turn-out time goal for the month of November.

- Commissioner Haynes expressed concern about the response times in Stations 4 and 16’s area.

Suppression Leave Summary – Reviewed/discussed October/November 2014 reports.

Correspondence – Reviewed.
Commissioner Cunningham made a motion to accept and file reports as written, seconded by Commissioner Granados. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).


- Commissioner Haynes asked Chief Carman to elaborate on the grant application that was discussed at a previous Fire Board meeting. Chief Carman replied that the District is applying for an AFG grant to replace the thermal imaging cameras as well as participating in a regional grant to purchase a command vehicle.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Amendments to Bylaws: Commissioner Cunningham made a motion to accept the amendments to the bylaws as recommended by County Counsel and forward to the Fire District Board of Directors for a resolution adopting the amended bylaws. Motion was seconded by Commissioner Rojanasathira. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

B. Discussion Items: Commissioner Granados asked for feedback on the following items so that he can report the Commission’s position to the Board of Directors:

1) District as ambulance provider – Commissioner Cunningham made a motion to support this initiative as it stands today but asked that they be apprised of changes. Motion seconded by Commissioner Granados. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

2) Use of squads – Commissioner Cunningham made a motion to support the use of squads as it is understood today but asked that the details of the program be made available to the Commission if the ambulance RFP is accepted. Motion seconded by Commissioner Haynes. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

3) Station 46 – Commissioner Cunningham made a motion to support the building of Station 46 in Lafayette as it is understood today but asked that they be apprised of changes. Motion seconded by Commissioner Rojanasathira. Said motion carried by a majority vote (AYES: Chapman, Cunningham, Granados, Haynes, Henderson, Rojanasathira; NOES: Egan).

COMMISSIONERS’ COMMENTS:
• Commissioner Haynes shared that he is appreciative and impressed by the recently distributed Operational Plan. Chief Carman thanked him for his support.

• Commissioner Rojanasathira suggest that, in the future, when being asked to take a position on an item as the Advisory Fire Commission, they receive more information, e.g., a pertinent staff report from a recent Board of Directors’ meeting or a draft position letter.

• Commissioner Egan asked that the Palo Alto Study be agendized for the February 23, 2015 meeting.

• Commissioner Cunningham invited the Fire Commissioners’ Association and various fire commissions to attend the fire academy graduation at Los Medanos College on Friday, December 19, 2014, at 10:00 a.m. in the Music Building. He also recommended the District reestablish a relationship with Los Medanos College.

• Commissioner Chapman commended the District’s firefighters on their efforts in support of the Muscular Dystrophy Association’s Fill-the-Boot campaign. They raised approximately $13,000-$14,000.

Commissioner Granados made a motion to adjourn the meeting; seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

Meeting adjourned at 9:04 p.m.

NEXT MEETING DATE AND TIME:

February 23, 2014, 7:00 p.m.

Shawn de Leuze, Recording Secretary