The Advisory Fire Commission met at a regular meeting on Monday, February 25, 2019 at 7:00 p.m. Chairman Rojanasathira called the meeting to order, and Fire Chief Carman led the salute to the flag.

ROLL CALL

Present: Commissioners: Erel Betser – District I
Richard “Tom” Chapman – At Large #2
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Nat Rojanasathira – District V
Walter Fields – At Large Alternate #2

Fire Chief: Jeff Carman

Absent: Lisa Bartley – At Large Alternate #1
Darran Mazaika – At Large Alternate #3

PRESENTATION OF SERVICE AWARDS

Fire Chief Carman presented Senior Dispatcher Margaret Freuenthal with her 15-year service award pin.

PHOTOGRAPH COMMISSIONERS FOR FIRE DISTRICT ANNUAL REPORT

The Commissioners submitted to a group photograph for the District’s annual report.

PUBLIC HEARINGS

A. Mr. Chung Jin Park again appeared before the Commission to appeal the weed abatement fees charged to him by the Fire District for parcel number 248-120-010. After hearing Mr. Park again, Commissioner Galey made a motion to deny Mr. Park’s appeal. Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Fields, Galey, Guichard, Rojanasathira; ABSENT: None).

PUBLIC COMMENTS

None
CONSENT ITEMS

A. December 10, 2018 Meeting Minutes

B. Accept and File Reports:
   1. Personnel Report
   2. Operating Budget
   3. Fire Prevention Report
   4. Monthly Activity Reports
   5. Suppression Leave Summary

Commissioner Guichard made a motion to accept and file reports. Motion seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Fields, Galey, Guichard, Rojanasathira; ABSENT: None).

DISCUSSION ITEMS

A. Advisory Fire Commission 2018 Annual Report

Commissioner Fields made a motion to accept and submit the 2018 Annual Report with discussed edits. Motion seconded by Commissioner Betser. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Fields, Galey, Guichard, Rojanasathira; ABSENT: None).

B. Report on Service Zones and Assessments on New Development

The Fire District’s efforts to secure additional funds from the City of Antioch have been unsuccessful thus far. The District continues to pursue because our current fire stations cannot adequately serve that area.

C. Controlled Substances Management

Although we were already operating in accordance with the Controlled Substances Act and there were no deficiencies in our practices, we have bolstered our program beyond those requirements. Modifications to the District’s program include new safe access codes and a camera. Thanks to the diligent efforts of District staff, recent issues did not affect the level of services provided.

D. Budget Feedback Timeline

The language in the Advisory Fire Commission Bylaws regarding the District’s budget is ambiguous. It reads, “review and advise on annual operations and capital budgets.” If needed, this subject can be revisited at a later date.
FIRE CHIEF'S REPORT
Reviewed/discussed the February 25, 2019 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS
Everyone extended congratulations to Chief Carman on his planned retirement at the end of March and expressed appreciation for his service and leadership. Chief Carman expressed his appreciation for his top-notch team, the CAO, and the Fire Board of Directors. He shared that good relationships have been the most important factor in the District's success over the last few years including our labor/management relationship which is second to none.

Commissioner Galey requested that the April meeting be moved from April 8 to the April 15, and everyone agreed.

Meeting adjourned at 9:04 p.m.

NEXT MEETING DATE AND TIME
The next meeting is scheduled for April 15, 2019, 7:00 p.m.

Latonia Ellingberg, Recording Secretary