MINUTES

June 11, 2018

The Advisory Fire Commission met at a regular meeting on Monday, June 11, 2018 at 7:00 p.m. Chairman Rojanasathira called the meeting to order, and Denise Cannon led the salute to the flag.

ROLL CALL

Present: Erel Betser – District I
Richard “Tom” Chapman – At Large #2
Mike Egan – At Large #1
Matthew Guichard – District II
NAT Rojanasathira – District V
Lisa Bartley – District I Alternate
Darran Mazaika – District IV Alternate

Fire Chief: Jeff Carman

Absent: Debra Galey – District IV
Walter Fields – District V Alternate

SERVICE AWARDS

Fire Chief Carman and Jackie Lorrekovich, Chief of Administrative Services, presented Denise Cannon with her 30-year service award pin.

PUBLIC COMMENTS

None

CONSENT ITEMS

A. February 26, 2018 Meeting Minutes

B. Accept and File Reports:
   1. Personnel Report
   2. Operating Budget – Pulled from Consent calendar and moved to Discussion Items.
   3. Fire Prevention Report
4. Monthly Activity Reports

5. Suppression Leave Summary

6. Correspondence

Commissioner Chapman made a motion to accept and file items A., B.1., and B.3. through B.5. Motion seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Guichard; Rojanasathira; ABSENT: Galey).

DISCUSSION ITEMS

A. Operating Budget – Reviewed/discussed May 11, 2018 report. In response to inquiries, Chief Carman noted that line 3619 reflects rent for two properties; and line 3622 reflects tenant improvements. Additionally, since the percentages in the last column are incorrect, the corrected report will be included in the materials for the August meeting.

Commissioner Chapman made a motion to accept and file the Operating Budget, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Guichard; Rojanasathira; ABSENT: Galey).

B. Declaration of Surplus Equipment – Report of May 15, 2018

C. Declaration of Surplus Equipment – Report of June 24, 2018

Commissioner Chapman made a motion to approve the surplus of equipment listed on the declaration reports of May 15, 2018 and June 24, 2018. Motion was seconded by Commissioner Guichard. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Guichard; Rojanasathira; ABSENT: Galey).

D. Nomination and Selection of Chair and Vice Chair for FY 18-19

Commissioner Chapman made a motion to re-nominate Commissioner Rojanasathira for Chair and Commissioner Galey for Vice Chair. Motion seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Guichard; Rojanasathira; ABSENT: Galey).

E. Update on Bylaws Change Proposal

Recording Secretary Ellingberg reported that the Office of the County Counsel is apologetic for the delay and expects to respond to the Commission before the next meeting. Chief Carman encouraged the Commissioners to reach out to their respective Supervisors in order to move the process along.

FIRE CHIEF’S REPORT

Reviewed/discussed the June 11, 2018 Fire Chief’s report.
COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Guichard – Expressed interest in updates on issues related to inspections and also AMR contract issues. Chief Carman agreed to provide updates at a future meeting.

Meeting adjourned at 7:55 p.m.

NEXT MEETING DATE AND TIME

The next meeting is scheduled for August 13, 2018, 7:00 p.m.

Latonia Ellingberg, Recording Secretary