MINUTES

June 8, 2015

The Advisory Fire Commission met at a regular meeting on Monday, June 8, 2015 at 7:00 p.m. Chairman Tom Chapman called the meeting to order and led the salute to the flag.

ROLL CALL:

Present: Commissioners:
Richard "Tom" Chapman – At Large #2
Barry Cunningham – District IV
Mike Egan – At Large #1 (entered at 7:05pm)
Bill Granados – District II
Ed Haynes – District III
Randall Henderson – District I
Nat Rojanasathira – District V
Erling Horn (Alternate – District II)
Melvin Chappel (Alternate – District III)

Fire Chief:

Absent:
Jeff Carman
None

BADGE PINNING CEREMONY

The following personnel were present for the badge pinning ceremony: Battalion Chief Jim Huntze (promoted June 1).

SERVICE AWARDS

Commissioner Chapman announced that Commissioner Henderson will not renew his term as the District 1 Commissioner. He was presented with a certificate of appreciation from Chief Carman and the Commission thanking him for his service.

Chief Carman presented Commissioner Chapman with a 35-year service pin.

PUBLIC COMMENTS: None.

CONSENT ITEMS:

April 13, 2015 Meeting Minutes:
Commissioner Granados made a motion to approve the April 13, 2015 meeting minutes. Motion was seconded by Commissioner Cunningham. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.


Operating Budget – Reviewed/discussed report of May 12, 2015.


Suppression Leave Summary – Reviewed/discussed April and May 2015 reports.

Correspondence – Reviewed.

Commissioner Egan made a motion to accept and file reports as written, seconded by Commissioner Rojanasathira. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).


• Proposal for the county emergency ambulance transport contract: Chief Carman added that the District is going through a financial assessment process and will meet with the financial analyst later this month.

• The District has entered into a new automatic aid agreement with East Contra Costa Fire. Of five identified resources, the District will give them two resources if they are available.

UNFINISHED BUSINESS:

A. Discussion Item: Support Letter (Granados) – Commissioner Cunningham to submit revised letter to the Commission Secretary to be included on the August meeting agenda for possible action.

NEW BUSINESS:

B. Discussion Item: Station 4 Maintenance – Chief Carman shared that the District has entered into an agreement with the Walnut Creek Police Department for their utilization of Station 4 for training and storage. As part of the agreement, they will maintain the grounds around the station. Commissioner Haynes added that the District might consider trimming the trees near the corner for better visibility.

C. Nomination and Selection of Chair and Vice Chair for FY 2015/16: Commissioner Granados made a motion to reappoint the current Chair and Vice Chair for another term. The motion was seconded by Commissioner Egan. All voted in favor of positions being filled as nominated (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

COMMISSIONERS’ COMMENTS / ITEMS FOR FUTURE AGENDAS:

- Commissioner Haynes expressed concern that he lacks information on the day-to-day activities of the District.

- Commissioner Rojanasathira asked Chief Carman about the impact of the closure of Doctors’ Medical Center. Chief Carman replied that the biggest impact has been the turn-around times when paramedics accompany patients to the hospital. It can be an hour or more before the paramedic is returned to service.

- Commissioner Egan asked if a firefighter on light duty can be utilized to pick up paramedics from the hospitals. Chief Carman replied that we are always looking at alternatives. Chief Goetsch interjected that firefighters on light duty are utilized when available and absent limitations, e.g., no driving, but availability is inconsistent.

- Commissioner Granados recommended that Commissioners get out and attend events to keep up on the happenings in the District.

- Commissioner Cunningham expressed concern about the lack of a wildland unit at either Station 7 or Station 10.

- Commissioner Chapman complemented the County and the District on their hiring of such impressive new firefighters.

  He thanked Commissioner Henderson for his service.

  He appreciates the District’s efforts in seeking innovative funding.
Commissioner Chapman also reminded everyone that “Commissioners’ Comments” is not an appropriate time to bring up new business.

- Alternative Commissioner Horn also thanked Commissioner Henderson for his counsel. He also shared that Battalion Chief Jim Howard attended the May 13 Lafayette City Council meeting and gave a report on the District. It was a heavily attended meeting and Chief Howard’s report was appreciated by all.

Commissioner Chapman adjourned the meeting at 8:35 p.m.

**NEXT MEETING DATE AND TIME:**

August 10, 2015, 7:00 p.m.

[Signature]

Shawn de Leuze, Recording Secretary