MINUTES
June 9, 2014

The Advisory Fire Commission met at a regular meeting on Monday, June 9, 2014, at 7:00 p.m. Chair Tom Chapman called the meeting to order and led the salute to the flag.

ROLL CALL:

Present: Commissioners:

Richard “Tom” Chapman – At Large #2
Barry Cunningham – District IV
Mike Egan – At Large #1
Bill Granados – District II
Ed Haynes – District III
Randall Henderson – District I
Nat Rojanasathira – District V
Melvin Chappel (Alternate – District III)
Erling Horn (Alternate – District II)
Dylan Reinhold (Alternate – District IV)

Fire Chief:

Jeff Carman

Absent:

None.

BADGE PINNING CEREMONY

The following personnel were present for the badge pinning ceremony: Fire Marshall Robert Marshall (promoted April 1), Fire Prevention Captain George Laing (promoted May 1), Fire Captain Will Pigeon (promoted May 1), Battalion Chief Lou Manzo (promoted June 1), and Battalion Chief Pete Marshall (promoted June 1).

SERVICE AWARDS

The following personnel were present to receive service awards: Dispatcher Steve Limrite (25 years), Inspector Lisa Martinez (15 years), Battalion Chief Robert Atlas (15 years), Captain Rick Stephenson (15 years), Fire Inspector Darcy Maupin (10 years), Engineer Vito Impastato (10 years), Captain Kevin Platt (10 years), and Sr. Dispatcher Margee Freudenthal (10 years).
PUBLIC HEARING

Fire Marshal Robert Marshall asked that the Report on Cost of Weed Abatement be pulled due to improper noticing. Commissioner Rojanasathira made a motion to defer the public hearing to the August 11, 2014 meeting. Motion was seconded by Commissioner Cunningham. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

PUBLIC COMMENTS:

Dr. Robert L. Nolan addressed the Commission regarding his concern with the “serious firefighting deficiency” on Springhill Road in Lafayette as a result of low water flow due to inadequate water supply. He asked that the Fire District work with EBMUD and the City of Lafayette to correct this deficiency. He also provided supporting documentation.

Commissioner Granados shared that Fire Marshal Marshall did a flow test and the results were worse than thought. He added that the District will be in contact with EBMUD and the City of Lafayette to get this expedited.

CONSENT ITEMS:

April 14, 2014 Meeting Minutes:

Commissioner Cunningham made a motion to approve the April 14, 2014 meeting minutes. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

ACCEPT AND FILE REPORTS:

After review, the reports listed below were accepted and filed.


Operating Budget – Reviewed/discussed report of May 12, 2014.

Fire Prevention Report – Reviewed/discussed April/May 2014 reports.

Incident Summary Reports – Reviewed/discussed April/May 2014 reports. Commissioner Cunningham commended E84 and E11 for meeting their turnout times for the month of May and noted that no engine company met their turnout times for April.

Suppression Leave Summary – Reviewed/discussed April/May 2014 reports.

Correspondence – Reviewed.
Commissioner Cunningham made a motion to accept and file reports as written, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).


- Commissioner Haynes asked Chief Carman what equipment the District will be purchasing within the next six months. Chief Carman responded that the District is looking to purchase five to seven engines and two trucks/quints.

Commissioner Granados made a motion to accept the Fire Chief’s Report, seconded by Commissioner Cunningham. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Nomination and Selection of Chair and Vice Chair for FY 2014/15:** Commissioner Granados nominated Commissioner Chapman as Chair, nomination seconded by Commissioner Rojanasathira. Commissioner Granados nominated Commissioner Haynes as Vice Chair, seconded by Commissioner Cunningham. A voice vote was taken. All voted in favor of positions being filled as nominated (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

**COMMISSIONERS’ COMMENTS:**

- Commissioner Cunningham expressed his support of morale boosting efforts such as the appreciation luncheon for communications personnel.

- Commissioner Egan asked for a status update on EBRC5. Chief Carman replied that they continue to work through issues; full implementation has not yet been achieved.

  Commissioner Egan suggested the District consider staffing the squads with two firefighters (one being a paramedic) as a cost-saving measure.

- Commissioner Henderson asked if the District participates in mutual aid training for MCI’s. Chief Carman said that the District has trained with East Contra Costa Fire and AMR. There will also be some boat and air training with CCC Sheriff’s Office.

- Commissioner Granados shared that he has been receiving comments from area ranchers that the fire trails are in the “best condition ever.”
• Commissioner Haynes asked Chief Carman what type of apparatus would be utilized by the squads. Chief Carman replied that they would be a modular-type ambulance chassis.

• Commissioner Chapman shared that, with Chief Carman’s approval, he would be meeting with County staff to discuss improving meeting procedures. He invited commissioners to let him know of any questions/comments they might have so that he can present at the meeting.

Commissioner Granados made a motion to adjourn the meeting; seconded by Commissioner Rojanasathira. Said motion carried by a unanimous vote (AYES: Chapman, Cunningham, Egan, Granados, Haynes, Henderson, Rojanasathira).

Meeting adjourned at 9:00 p.m.

NEXT MEETING DATE AND TIME:

August 11, 2014, 7:00 p.m.

Shawn de Leuze, Recording Secretary