

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

4005 Port Chicago Highway, Suite 250, Concord, CA 94520

AGENDA

MONDAY
October 10, 2022
7:00 PM

VIRTUAL MEETING ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Contra Costa County Fire Protection District Advisory Fire Commission members may participate in the meeting remotely. The Commission meeting will be accessible, via Zoom teleconference or videoconference, to all members of the public. Persons who wish to provide public comment may do so during the Public Comments Period portion of the meeting.

If you would like to watch the meeting or speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use this URL:

<https://cccfpd.zoom.us/j/87543292716?pwd=RmNiTS96d0xWUIN1M1JETkpCTXUzQT09>

Meeting ID: 875 4329 2716

Passcode: 912913

Or join by phone:

Dial: 1 253 215 8782 US

Meeting ID: 875 4329 2716

Passcode: 912913

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- I. Call to Order / Roll Call
- II. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- III. Public Hearings
 - A. October 5, 2022 Report on the Cost of Abatement
 - B. Hearing on Abatement Orders
- IV. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of August 8, 2022 Meeting Minutes
 - B. Approval of September 12, 2022 Meeting Minutes
 - C. Accept and File Reports
 1. Personnel Report
 2. Operating Budget
 3. Fire Prevention Reports
 4. Monthly Activity Reports
 5. Suppression Leave Summary
- V. Discussion Items
 - A. Hearing Resolution: Hajura Mohamed / Parcel Number 096-016-001
 - B. Declaration of Surplus Equipment – Report of September 20, 2022
 - C. Declaration of Surplus Equipment – Report of October 3, 2022
 - D. Triennial Review
- VI. Fire Chief's Report
- VII. Commissioners' Comments / Items for Future Agendas
- VIII. Next Special Meeting Date and Time – Monday, November 14, 2022, 7 p.m.
- IX. Next Regular Meeting Date and Time – Monday, December 12, 2022, 7 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 5, 2022

REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the fifth day of October 2022, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the tenth day of October 2022 at 7:00 p.m.

By:

A handwritten signature in blue ink, appearing to read "C. Bachman".

Christopher Bachman
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "Latonia Ellingberg".

Latonia Ellingberg
Secretary to the
Advisory Fire Commission

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 5, 2022

TO: Chair, Advisory Fire Commission
FROM: Fire Chief Lewis T. Broschard III
SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2022 Abatement Report so that these charges may be placed on the 2023-2024 tax roll. The total amount of this list is \$82,254.38.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2022 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
 - a) more than once,
 - b) through clerical error,
 - c) through the error or mistake of a material fact, or
 - d) illegally."

LB/ddb

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CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
ABATEMENT REPORT ON CHARGES FOR 2022 PRIOR TO October 10, 2022
10/3/2022

Exhibit "A"

PARCEL #	OWNER	Site Address	City	CHARGES
030-080-027	LAM MAY	4375 WILLOW RD	BETHEL ISLAND	\$2,543.85
032-340-017	CIVIC SUMMER LAKE NORTH LLC	3611 E CYPRESS RD	OAKLEY	\$1,611.50
067-341-033	LIH CASA BLANCA ANTIOCH LP	1000 CLAUDIA CT	ANTIOCH	\$2,811.50
095-060-016	ESPINDOLA GABRIEL & KRISTY L	183 BELLA VISTA AVE	BAY POINT	\$8,038.59
096-016-001	MOHAMED HAJURA	95 CRIVELLO AVE	BAY POINT	\$2,786.20
096-019-030	ORANT LLC	BELLA MONTE AVE	BAY POINT	\$2,833.69
096-019-031	ZARAGOZA JOANNA ITZEL CHAVEZ	64 BELLA MONTE AVE	BAY POINT	\$2,426.75
098-520-074	KOHGADAI MOHAMMAD D	300 WATERVIEW PL	BAY POINT	\$1,105.00
100-401-046	BREAZEALE STACY CALDWELL	326 PARK ST	CLYDE	\$735.00
114-184-001	SUKENDI HENY	1866 GRANADA DR	CONCORD	\$607.50
127-013-020	PLEASANT HILL DEV CO	ELLINWOOD WAY	PLEASANT HILL	\$1,840.00
127-013-024	BILLINGS MAXINE L	ELLINWOOD WAY	PLEASANT HILL	\$990.00
127-025-022	BILLINGS MAXINE L	SANTA MONICA DR	PLEASANT HILL	\$990.00
134-260-011	TAYLOR MITCHELL B	126 KELOBRA CT	WALNUT CREEK	\$543.75
154-680-008	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$60.00
154-680-013	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,075.00
161-021-006	MARTINEZ STORAGE LLC	4831 SUNRISE DR	MARTINEZ	\$3,285.00
161-021-007	MARTINEZ STORAGE LLC	4821 SUNRISE DR	MARTINEZ	\$1,500.00
161-021-008	MARTINEZ STORAGE LLC	4811 SUNRISE DR	MARTINEZ	\$1,712.50
161-021-009	MARTINEZ STORAGE LLC	4801 SUNRISE DR	MARTINEZ	\$4,900.00
161-080-044	COMMON AREA-TRACT 7230	HILLER LN	MARTINEZ	\$5,197.50
172-160-012	WEISBERG LINDEN VAN WERT	2648 CHERRY LN	WALNUT CREEK	\$1,095.00
185-390-030	NGUYEN KEVYN TIEN & ANNE UYEN	1351 JUANITA DR	WALNUT CREEK	\$862.50
187-031-007	AKAAL LLC	130 RUDGEAR DR	WALNUT CREEK	\$3,315.00
232-100-009	SMITH DEBORAH A	BROWN AVE	LAFAYETTE	\$1,312.50
237-260-007	RANCHO COLORADOS CLUB	ROHRER DR	LAFAYETTE	\$3,880.00
251-100-003	BICKERDIKE MARY	4041 MARIANNE DR	LAFAYETTE	\$765.00
367-250-006	BAILEY GAR G	5000 CHELSEA DR	MARTINEZ	\$4,560.00
372-155-008	COPHER JOSHUA D & KRISTIN D	WARREN ST	MARTINEZ	\$935.00
376-082-002	MT VIEW IMPROVEMENT ASSN	HOWE RD	MARTINEZ	\$862.50
403-331-009	HILL LINDA LEE TRE	2872 DRAPER ST	SAN PABLO	\$947.50
408-202-006	S & A INVESTMENT HOLDINGS LLC	113-115 BROOKSIDE DR	RICHMOND	\$3.00
409-021-019	MALBROUGH MATHEW EST OF	284 VERNON AVE	RICHMOND	\$976.35
409-120-011	GUPTA RUPA K TRE	541 CHESLEY AVE	RICHMOND	\$2,968.63
409-251-020	CHAN ANDREW	1818 TRUMAN ST	RICHMOND	\$805.38
409-261-012	FERRATO C	MARKET AVE	RICHMOND	\$954.13
417-100-010	DISON JULIE M TRE	2670 RIDGE RD	SAN PABLO	\$1,415.00
419-061-024	GOODMAN MARTIN H	1633 BAYO VISTA AVE	SAN PABLO	\$1,752.17
425-013-022	LV INVESTMENT INC	725 SANTA MARIA RD	EL SOBRANTE	\$1,476.39
430-181-009	NORMAN RALPH V TRE	2004 RANCHO RD	EL SOBRANTE	\$862.50
433-060-014	SAN PABLO DAM ROAD LLC	5429 SAN PABLO DAM RD	EL SOBRANTE	\$3,625.00
433-250-006	COREY KATHY ANN TRE	6151 HILLSIDE DR	EL SOBRANTE	\$1,287.50
COUNT: 42			TOTAL	\$82,254.38



ABATEMENT WORK ORDER

Date: 08/31/2022

Surveyor: Giddis, Chris



APN: 095-060-016

Address: 183 Bella Vista Ave, Bay Point CA

Parcel Size: 59242 sq ft Abate: 59242 sq ft Type: HLE, TLE, TNE, TMI

Instructions: Cut all weeds to 3 inches or less, Remove all trash and combustible material on lot. Remove downed dead brush. Limb trees on parcel up 10 ft.

Owner: ESPINDOLA GABRIEL & KRISTY L

Address: [X] Good [] Not Good

Phone Number: _____

Taxes: [X] Paid [] Unpaid

Previous Work Order(s): _____

Chief Bachman Approval 08/31/2022

CCCFPD ESTIMATE: \$ 7500.00

Cert Card Received: Date: 07/11/2022 No: ___ as of: _____ USPS Explanation: _____

Date Surveyor Submits Work Order: 08/31/2022 Clerk Initials: DDB

Work Order Approvals: Inspector Giddis: 08/31/2022 Captain Laing: 08/31/2022

Date Submitted to Contractor: 08/31/2022 Clerk Initials: DDB

Date Completed Work Order Returned by Contractor: 09/28/2022

Reinspection Date: 09/28/2022 Status: Satisfactory Surveyor: Giddis, Chris

CONTRACTOR

Date: 09/12/2022 Pictures: 20 Invoice #: 0445

Area: _____ Type: DR & HW Completion Date: 09/14/2022

Description	# of Employees	Hours Spent	Cost
09/12/2022 - Debris Removal	2	8	\$ 1360.00
09/13/2022 - Debris Removal	5	4	\$ 1700.00
09/14/2022 - Debris Removal	5	3	\$ 1275.00
Total:			\$ 4335.00

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ABATEMENT WORK ORDER

Date: 08/31/2022

Surveyor: Giddis, Chris



APN: 095-060-016

Address: 183 Bella Vista Ave, Bay Point CA

Parcel Size: 59242 sq ft Abate: 59242 sq ft Type: HLE, TLE, TNE, TM

Instructions: Cut all weeds to 3 inches or less, Remove all trash and combustible material on lot. Remove downed dead brush. Limb trees on parcel up 10 ft.

Owner: ESPINDOLA GABRIEL & KRISTYL

Address: [X] Good [] Not Good

Phone Number: _____

Taxes: [X] Paid [] Unpaid

Previous Work Order(s): _____

Chief Bachman Approval 08/31/2022

CCCFPD ESTIMATE: \$ 7500.00

Cert Card Received: Date: 07/11/2022 No: ___ as ___ USPS Explanation: _____

of: Date Surveyor Submits Work Order: 08/31/2022 Clerk Initials: DDB

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CONTRACTOR

Date: 09/12/2022 Pictures: 20 Invoice #: 0445

Area: _____ Type: DR & HW Completion Date: 09/14/2022

Description	# of Employees	Hours Spent	Cost
09/14/2022- Hand work	5	6	\$ 2550.00
09/14/2022 - Debris removal	5	2	\$ 850.00
Dump Receipts: 3430356 & 3430618			\$ 78.59
			Total: \$ 3478.59

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**CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
HEARING ON ABATEMENT ORDERS
October 10, 2022
EXHIBIT "1"**

	DATE HEARING NOTICE SENT	APN	OWNER	SITE ADDRESS	CITY
1	09/23/2022	002-210-022	BYRON MOUNTAIN FARMS INC	BYRON HWY	BYRON
2	09/23/2022	011-080-008	MORALES RAUL & MARIA	13800 BYRON HWY	BYRON
3	09/23/2022	011-120-019	WU LI FENG	12199 BYRON HWY	BRENTWOOD
4	09/23/2022	011-150-010	CASTELLANOS FRANCISCA	8000 BALFOUR RD	BRENTWOOD
5	09/23/2022	011-180-057	ERENDS CAROL E	430 ELLISA LN	BRENTWOOD
6	09/23/2022	011-220-016	SUN GANG TRE	1995 BIXLER RD	BRENTWOOD
7	09/23/2022	012-100-043	MATAMOROS RANDALL	3797 WALNUT BLVD	BRENTWOOD
8	09/23/2022	028-080-010	LUCKENBACH ALVIN H EST OF	1296 TAYLOR RD	BETHEL ISLAND
9	09/23/2022	030-070-047	AHMAD HAIDAR TRE	WILLOW RD	BETHEL ISLAND
10	09/23/2022	030-070-048	AHMAD HAIDAR TRE	WILLOW RD	BETHEL ISLAND
11	09/23/2022	032-040-045	HOGGANS HONEY LLC	CYPRESS RD	OAKLEY
12	09/23/2022	032-130-021	HUANG JIANWEN	2862 DUTCH SLOUGH RD	OAKLEY
13	09/23/2022	032-140-016	SUNSET HARBOR MARINA LLC	BETHEL ISLAND RD	OAKLEY
14	09/23/2022	032-340-015	CIVIC SUMMER LAKE NORTH LLC	SANDMOUND BLVD	OAKLEY
15	09/23/2022	055-010-080	COWAN LEONARDA A TRE EST OF	DALLAS RANCH RD	ANTIOCH
16	09/23/2022	075-610-004	ZHANG YIXIN	3809 OSPREY DR	ANTIOCH
17	09/23/2022	093-300-051	COMMON AREA TRACT 6392	NO ADDRESS	BAY POINT
18	09/23/2022	093-310-050	COMMON AREA TRACT 6392	NO ADDRESS	BAY POINT
19	09/23/2022	161-150-009	ECHOLS BRENT LEE & KATHLEEN TR	197 MIDHILL RD	MARTINEZ
20	09/23/2022	239-150-017	PRESCOTT BRADFORD T TRE	3382 SILVER SPRINGS CT	LAFAYETTE



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

August 8, 2022

The Advisory Fire Commission met at a regular meeting on Monday, August 8, 2022. Chair Guichard called the meeting to order at 7:05 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Brian J. Oftedal – At Large #2
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2
Susanna Thompson – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

Absent: Mike Egan – At Large #1

WELCOME AND INTRODUCTION OF NEW COMMISSIONERS

Chair Guichard introduced Commissioners Brian J. Oftedal and Susanna Thompson and welcomed them to the Commission.

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. August 3, 2022 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the August 3, 2022 Report on the Cost of Abatement. Hearing no objections or protests to the August 3, 2022 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the August 3, 2022 Abatement Report in the amount of \$97,605.54. Commissioner Fields moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Oftedal. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

Commissioner Nakano made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Fields. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

B. Hajura Mohamed / Parcel Number 096-016-001

After hearing and discussing Ms. Mohamed's case, Commissioner Fields made a motion to hold the matter until the next regular meeting to give District staff time to gather additional information. Motion seconded by Commissioner Nakano. Motion passed (AYES: Bana, Daugelli, Fields, Guichard, Nakano, Oftedal; NOES: Galey; ABSENT: Egan)

C. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated August 8, 2022.

There were no property owners in attendance representing any of the 34 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

CONSENT ITEMS

A. June 13, 2022 Meeting Minutes

B. July 11, 2022 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports

5. Suppression Leave Summary

6. Correspondence

Item C.3. was moved to Discussion my Commissioner Oftedal.

Commissioner Fields made a motion to accept and file Items A. through C.2. and C.4. through C.6. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

DISCUSSION ITEMS

A. Fire Prevention Reports

Commissioner Oftedal asked if the Fire Prevention Bureau is on track to complete one hundred percent of the required inspections. Assistant Chief / Fire Marshal Bachman indicated that all inspections are anticipated to be completed by year end as required; and he provided clarification on the format of the prevention reports.

Commissioner Nakano made a motion to accept and file Item C.3. Motion seconded by Commissioner Daugelli. Motion passed. (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan)

B. Declaration of Surplus Equipment – Report of July 21, 2022

Commissioner Bana made a motion to approve the surplus of equipment listed on the declaration report of June 2, 2022. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

C. Introduction of New Bylaws

Fire Chief Broschard noted that clarification is necessary as it appears there are two versions of the Bylaws. District staff will follow up and return to the Commission with the correct version of the revised Bylaws.

D. Presentation: Foundation to Benefit Rescue Program

Fire Chief Broschard removed this item from the Agenda. The item may return to the Commission at a later date.

FIRE CHIEF'S REPORT

Reviewed/discussed the August 8, 2022 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for September 12, 2022, 7:00 p.m.

The next Regular meeting is scheduled for October 10, 2022, 7:00 p.m.

Meeting adjourned at 8:34 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

September 12, 2022

The Advisory Fire Commission met at a special meeting on Monday, September 12, 2022. Chair Guichard called the meeting to order at 7:05 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Matthew Guichard – District II
Brian J. Oftedal – At Large #2
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2
Susanna Thompson – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

Absent: Mike Egan – At Large #1
Richard Nakano – District V

PUBLIC COMMENTS

None

HEARING ON ABATEMENT ORDERS

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated September 12, 2022.

There were no property owners in attendance representing any of the 24 properties listed in Exhibit 1.

Chair Guichard asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Fields moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Oftedal, Thompson; ABSENT: Egan, Nakano).

Meeting adjourned at 7:12 p.m.

NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for October 12, 2022, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission 
FROM: Jackie Lorrekovich, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: October 10, 2022

SERVICE AWARDS

15-YEAR

Lewis Broschard	Fire Chief	10-22-07
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20-YEAR

David Alvarado	Driver Clerk	09-10-02
Robert Lutzow	Battalion Chief	09-22-02
Christopher Brooks	Fire Captain	10-08-02
Jason Dosh	Fire Captain/Paramedic	10-08-02
Jason Hess	Fire Engineer	10-08-02
Jerry Hummel	Fire Captain/Paramedic	10-08-02
John Lefevre	Fire Engineer	10-08-02
Paul Lyons	Fire Captain	10-08-02
Rafael Ochoa	Fire Captain	10-08-02
Michael Pohlhammer	Fire Captain/Paramedic	10-08-02
John Thiele	Fire Captain	10-08-02
Matthew Weisbrod	Fire Captain/Paramedic	10-08-02

PROMOTIONS

Jonathan Lemke	Battalion Chief	09-01-22
Christopher Giddis	Fire Inspector II	09-01-22
Sofia Bach	Fire Inspector II	09-01-22

HIRES

Riley Condon	Firefighter - Paramedic Recruit	10-03-22
Benjamin Dossa	Firefighter - Paramedic Recruit	10-03-22
Mario Machado	Firefighter - Paramedic Recruit	10-03-22
Kevin Messer	Firefighter - Paramedic Recruit	10-03-22
Joshua Rose	Firefighter - Paramedic Recruit	10-03-22
Connor Biles	Firefighter - Paramedic Recruit	10-03-22
Derrick Brown	Firefighter - Recruit	10-03-22
Connor Burns	Firefighter - Recruit	10-03-22
Daniel Chaffin	Firefighter - Recruit	10-03-22
Jamal Chtaini	Firefighter - Recruit	10-03-22
Hunter Doliber	Firefighter - Recruit	10-03-22
Joseph Grayson	Firefighter - Recruit	10-03-22
Justin Grima	Firefighter - Recruit	10-03-22
Elliott Gutekunst	Firefighter - Recruit	10-03-22
David Hurtado	Firefighter - Recruit	10-03-22
Daara Jalili	Firefighter - Recruit	10-03-22
Wade Jenkins	Firefighter - Recruit	10-03-22
Peter Jernigan	Firefighter - Recruit	10-03-22
Christian Kahler	Firefighter - Recruit	10-03-22
Dani Kohen	Firefighter - Recruit	10-03-22
Graham Lewis	Firefighter - Recruit	10-03-22
Cody Mayer	Firefighter - Recruit	10-03-22
Ryan Newbury	Firefighter - Recruit	10-03-22
Tanner Parry	Firefighter - Recruit	10-03-22
Ryan Porter	Firefighter - Recruit	10-03-22
Matthew Powell	Firefighter - Recruit	10-03-22
Ryan Redmond	Firefighter - Recruit	10-03-22
Brett Riessen	Firefighter - Recruit	10-03-22
Branden Ryder	Firefighter - Recruit	10-03-22
Christian Schneider	Firefighter - Recruit	10-03-22
Ryan Silva	Firefighter - Recruit	10-03-22
Brandonlee Williams	Firefighter - Recruit	10-03-22

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	108	100	8
Fire Engineer	102	84	18
Firefighter	120	168	(48)
Firefighter-Recruit	0	32	(32)
Total	330	384	(54)

NOTES

1. The suppression staffing report reflects the annexation of East Contra Costa Fire Protection District effective July 1, 22. The annexation added three additional fire companies (i.e., nine personnel). Note that Fire Station 95 was reopened and staffed in June 22 (prior to the effective date of the annexation). In August 22, the District reopened Fire Station 4 in Walnut Creek. The District is now staffing 34 fire companies – some with three-person crews and some with four-person crews.
2. The District added three Shift Training Captains (Safety Officers) to bring the total to six. The District also added two hand crew supervisor positions which were filled by incumbent Fire Captains who were previously assigned to fire stations.
3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions.

**CCCFPD General Fund Expenditures Summary
FY 2022-23 (as of 9-13-22)**

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbrances	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEAR		0	343,586	0	-343,586	
0952	6000	6203	FUEL INVENTORY CLEARING		0	124,544	0	-124,544	
0952	6000	6205	PARTS INVENTORY CLEARING		0	509,845	0	-509,845	
	6000	Total			0	977,975	0	-977,975	
7300	1000	1011	PERMANENT SALARIES	64,858,727	0	11,436,778	0	53,421,949	17.63%
7300	1000	1013	TEMPORARY SALARIES	2,170,980	0	420,045	0	1,750,935	19.35%
7300	1000	1014	PERMANENT OVERTIME	17,759,460	0	2,813,306	0	14,946,154	15.84%
7300	1000	1015	DEFERRED COMP CTY CONTRB	74,435	0	12,545	0	61,890	16.85%
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-149,516	0	149,516	
7300	1000	1042	F.I.C.A.	1,202,592	0	226,201	0	976,391	18.81%
7300	1000	1044	RETIREMENT EXPENSE	36,445,200	0	6,378,534	0	30,066,666	17.50%
7300	1000	1046	EXCESS RETIREMENT BENEFIT	250,000	0	8,710	0	241,290	3.48%
7300	1000	1060	EMPLOYEE GROUP INSURANCE	7,734,500	0	1,418,190	0	6,316,310	18.34%
7300	1000	1061	RETIREE HEALTH INSURANCE	5,625,000	0	955,264	0	4,669,736	16.98%
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	14,878	0	-14,878	
7300	1000	1070	WORKERS COMPENSATION INS	3,809,105	0	662,026	0	3,147,079	17.38%
	1000	Total		139,929,999	0	24,196,962	0	115,733,037	17.29%
7300	2000	2100	OFFICE EXPENSE	128,100	0	6,224	0	121,876	4.86%
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRPT	37,300	0	8,497	0	28,803	22.78%
7300	2000	2110	COMMUNICATIONS	732,500	0	97,194	0	635,306	13.27%
7300	2000	2120	UTILITIES	493,440	0	30,721	0	462,719	6.23%
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	107,010	0	2,010	0	105,000	1.88%
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	603,600	10,791	13,170	10,791	590,430	2.14%
7300	2000	2132	MINOR COMPUTER EQUIPMENT	190,950	558	11,117	558	179,833	5.80%
7300	2000	2140	MEDICAL & LAB SUPPLIES	231,200	0	17,744	0	213,456	7.67%
7300	2000	2150	FOOD	76,830	0	8,623	0	68,207	11.22%
7300	2000	2160	CLOTHING & PERSONAL SUPPL	1,508,230	0	55,242	0	1,452,988	3.66%
7300	2000	2170	HOUSEHOLD EXPENSE	379,980	0	19,650	0	360,330	5.17%
7300	2000	2190	PUBLICATNS & LEGL NOTICES	56,950	0	1,140	0	55,810	2.00%
7300	2000	2200	MEMBERSHIPS	38,330	0	2,100	0	36,230	5.48%
7300	2000	2250	RENTS & LEASES -EQUIPMENT	765,720	0	90,007	0	675,713	11.75%
7300	2000	2251	COMPUTER SOFTWARE COST	780,880	11,520	190,760	57,396	544,244	24.07% (1)
7300	2000	2260	RENTS & LEASES -PROPERTY	8,510	0	1,014	0	7,496	11.92%
7300	2000	2270	MAINTENANCE -EQUIPMENT	381,190	0	63,795	0	317,395	16.74%
7300	2000	2271	VEHICLE REPAIRS	811,900	0	87,329	0	724,571	10.76%
7300	2000	2272	VEHICLE FUEL/OIL	825,500	0	120,670	0	704,830	14.62%
7300	2000	2273	CNTRL GARAGE TIRES	150,000	0	29,482	0	120,518	19.65%
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,361,700	0	52,987	3,721	1,304,992	3.89%
7300	2000	2282	GROUNDNS MAINTENANCE	637,320	0	1,893	0	635,427	0.30%
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,000	0	0	0	10,000	0.00%
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	0	0	3,000	0.00%
7300	2000	2303	OTHER TRAVEL EMPLOYEES	178,850	0	3,534	0	175,316	1.98%
7300	2000	2310	NON CNTY PROF SPLCLD SVCS	3,713,900	0	105,079	0	3,608,821	2.83%
7300	2000	2314	CONTRACTED TEMPORARY HELP	25,000	0	7,779	5,013	12,208	31.12% (2)
7300	2000	2467	TRAINING & REGISTRATIONS	292,180	0	11,082	0	281,098	3.79%
7300	2000	2474	FIRE FIGHTING SUPPLIES	1,131,470	0	63,693	0	1,067,777	5.63%
7300	2000	2477	ED SUPPLIES AND COURSES	154,760	0	90	0	154,670	0.06%
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	438,800	0	1,175	0	437,625	0.27%
7300	2000	2490	MISC SERVICES & SUPPLIES	76,900	0	10,722	0	66,178	13.94%
	2000	Total		16,332,000	22,869	1,114,525	77,478	15,162,865	6.81%
7300	3000	3505	RETIRE OTH LONG TERM DEBT	3,427,626	0	2,947,251	0	480,375	85.99%
7300	3000	3515	INT ON OTH LONG TERM DEBT	558,976	0	454,823	0	104,153	81.37%
7300	3000	3530	TAXES & ASSESSMENTS	74,000	0	0	0	74,000	0.00%
7300	3000	3611	INTERFUND EXP - GOV/GOV	3,185,120	0	1,166,215	0	2,018,905	36.61%
7300	3000	3614	DOIT PHONE EXCHANGE	7,458	0	1,196	0	6,262	16.04%
7300	3000	3615	DOIT DATA PROC SVCS	272,413	0	43,680	0	228,733	16.03%

**CCCFPD General Fund Expenditures Summary
FY 2022-23 (as of 9-13-22)**

7300	3000	3616	DOIT DATA PROC SUPPLY	17,938	0	0	0	17,938	0.00%
7300	3000	3617	DOIT MNTN RADIO EQMT	50,000	0	2,022	0	47,978	4.04%
7300	3000	3618	DOIT OTHER TELCOM CHARGES	0	0	575	0	-575	
7300	3000	3619	GEN SVC-BLDG OCPNCY COSTS	2,468,805	0	432,760	0	2,036,045	17.53%
7300	3000	3620	GEN SVC-REQUESTED MNTCE	105,000	0	8,166	0	96,834	7.78%
7300	3000	3622	GEN SVC-OTHER GS CHARGES	213,707	0	25,101	0	188,606	11.75%
7300	3000	3626	INFO SECURITY CHG	80,957	0	13,493	0	67,464	16.67%
	3000	Total		10,462,000	0	5,095,282	0	5,366,718	48.70%
7300	4000	4708	CCCFIRE ADMIN IMPROVMENTS	300,000	0	0	0	300,000	0.00%
7300	4000	4715	FS 2-UPGRADE GENERATOR	0	0	2,715	0	-2,715	
7300	4000	4716	FS 81-UPGRADE GENERATOR	0	0	2,715	0	-2,715	
7300	4000	4948	MISCELLANEOUS EQUIPMENT	0	0	0	136,362	-136,362	
7300	4000	4951	OFFICE EQUIP & FURNITURE	30,000	14,331	12,607	14,331	17,393	28.44%
7300	4000	4953	AUTOS & TRUCKS	932,410	0	0	0	932,410	0.00%
7300	4000	4955	RADIO & COMMUNICATN EQUIP	481,000	103	0	103	481,000	0.00%
7300	4000	4956	TOOLS & SUNDRY EQUIPMENT	226,310	0	0	18,069	208,241	0.00%
7300	4000	4957	HEAVY CONSTRUCTION EQUIP	140,280	0	0	0	140,280	0.00%
7300	4000	4971	CAPITALIZED SOFTWARE	55,000	0	0	0	55,000	0.00%
	4000	Total		2,165,000	14,434	18,037	168,866	1,992,532	0.83%
7300	5000	5016	TRANSFERS - GOV/GOV	6,605,000	0	0	0	6,605,000	0.00%
	5000	Total		6,605,000	0	0	0	6,605,000	0.00%
		Grand Total		175,493,999	37,303	31,402,780	246,344	143,882,178	17.89%

(1) Google Workspace renewal and Vision 33 implementation

(2) Contracted help for Accounting vacancy



FIRE PREVENTION BUREAU SEPTEMBER YEAR-TO-DATE



CE

Code Enforcement
5,832

- > 5,832 Residential Inspections
- > 75 Educational, High-rise and I-3

168 Other Occupancy Inspections

E

Engineering
3,182

- > 3,182 Construction Inspections

2,052 Plan Reviews

81%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 135 Completed 850 Inspections
- 39 Special Event Inspections

FIU

Fire Investigations **759**

- Arrests 33
- Injuries from Fire 10
- Fatalities from Fire 2

CRR

Community Risk Reduction

18

Defensible Space

1/3

Firewise Communities

3,191

Weed Abatement Activities

1

CRR Surveys



Followers 10,000



Followers 24,100



Followers 17,500



Pub Ed Events 50

Total Educated 2,752



FIRE PREVENTION BUREAU AUGUST YEAR-TO-DATE



CE

Enforcement

4,308

- > 4,308 Residential Inspections
- > 70 Educational, High-rise and I-3

145 Other Occupancy Inspections

E

Engineering

2,810

- > 2,810 Construction Inspections

1,769 Plan Reviews

FIU

Fire Investigations **682**

Arrests **31**

Injuries from Fire **10**

Fatalities from Fire **2**

56%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 119 Completed 850 Inspections
- 20 Special Event Inspections

CRR

Community Risk Reduction

10

Defensible Space

2,936

Weed Abatement Activities

0/3

Firewise Communities

1

CRR Surveys



Followers 10,000



Followers 24,100



Followers 17,500



Pub Ed Events 35
Total Educated 1,496

Response by Station

(08/01/22 ~ 8/31/22)

(9/01/22 ~ 9/30/22)

Station	Runs	Runs/Day	Code 3
6	675	21.77	534
70	504	16.26	416
83	386	12.45	335
1	382	12.32	248
92	374	12.06	298
85	354	11.42	301
93	349	11.26	265
5	343	11.06	285
82	329	10.61	273
88	323	10.42	277
81	322	10.39	284
84	301	9.71	268
9	262	8.45	208
86	241	7.77	211
3	229	7.39	184
87	211	6.81	185
8	200	6.45	154
10	184	5.94	152
2	168	5.42	137
14	156	5.03	116
13	153	4.94	120
99	139	4.48	113
95	126	4.06	102
15	123	3.97	88
69	120	3.87	97
11	104	3.35	75
7	101	3.26	82
22	90	2.9	65
17	58	1.87	36
16	55	1.77	37
21	7	0.23	7
4	6	0.19	6
19	2	0.06	2
	7377	237.97	5961

Station	Runs	Runs/Day	Code 3
6	623	20.77	455
70	517	17.23	414
1	402	13.4	253
81	357	11.9	318
92	342	11.4	258
83	326	10.87	284
88	322	10.73	269
84	319	10.63	271
85	309	10.3	258
93	309	10.3	245
82	295	9.83	247
5	294	9.8	234
9	262	8.73	201
86	240	8	196
14	185	6.17	132
87	182	6.07	145
8	180	6	144
13	177	5.9	135
99	172	5.73	128
10	171	5.7	133
2	167	5.57	125
3	167	5.57	137
69	153	5.1	140
15	122	4.07	93
7	108	3.6	79
95	95	3.17	76
22	78	2.6	55
11	77	2.57	53
4	59	1.97	47
16	53	1.77	41
17	45	1.5	30
19	5	0.17	5
	7113	237.1	5601

Response by Company

(08/01/22 ~ 8/31/22)

(08/01/22 ~ 8/31/22)

Unit	Runs	Runs/Day	Code 3
E106	435	14.03	367
E192	364	11.74	289
T183	362	11.68	313
E170	351	11.32	301
E185	346	11.16	293
E193	343	11.06	260
E105	318	10.26	260
E181	316	10.19	278
E188	313	10.1	267
T184	298	9.61	265
E182	291	9.39	238
E109	254	8.19	200
E101	244	7.87	176
T106	240	7.74	167
E186	232	7.48	202
E103	228	7.35	183
E187	211	6.81	185
E108	198	6.39	152
E102	164	5.29	133
E110	153	4.94	123
T170	153	4.94	115
E113	147	4.74	114
T114	142	4.58	104
T101	138	4.45	72
E199	123	3.97	98
E195	120	3.87	96
E115	119	3.84	84
E169	115	3.71	92
E111	102	3.29	73
E122	88	2.84	63
E107	84	2.71	65
E117	56	1.81	35
E116	55	1.77	37
R82	37	1.19	34
R10	29	0.94	27
WT105	25	0.81	25
E383	24	0.77	22
E114	14	0.45	12
BS107	11	0.35	11
E399	10	0.32	9

E688	10	0.32	10
E386	9	0.29	9
E392	8	0.26	7
E609	8	0.26	8
E104	6	0.19	6
E307	6	0.19	6
E313	6	0.19	6
E381	6	0.19	6
E393	6	0.19	5
WT199	6	0.19	6
E369	5	0.16	5
E685	5	0.16	5
WT195	5	0.16	5
DZ221	4	0.13	4
E302	4	0.13	4
E315	4	0.13	4
DZ220T	3	0.1	3
DZ221T	3	0.1	3
FB85	3	0.1	3
E311	2	0.06	2
E317	2	0.06	1
E322	2	0.06	2
E608	2	0.06	2
E619	2	0.06	2
R310	2	0.06	2
WT192	2	0.06	2
E303	1	0.03	1
E395	1	0.03	1
R382	1	0.03	1
	7377	237.97	5961

Response by Company

(9/01/22 ~ 9/30/22)

(9/01/22 ~ 9/30/22)

Unit	Runs	Runs/Day	Code 3
E106	413	13.77	322
E170	355	11.83	300
E181	353	11.77	314
E192	337	11.23	253
T183	319	10.63	277
E188	315	10.5	262
E193	305	10.17	242
E185	302	10.07	251
T184	301	10.03	253
E105	283	9.43	223
E182	259	8.63	215
E101	251	8.37	179
E109	250	8.33	190
E186	231	7.7	187
T106	210	7	133
E187	182	6.07	145
E108	175	5.83	139
E113	175	5.83	133
E103	166	5.53	136
E199	165	5.5	121
E102	164	5.47	122
T170	162	5.4	114
T114	154	5.13	109
E169	151	5.03	138
T101	151	5.03	74
E110	143	4.77	106
E115	121	4.03	92
E195	92	3.07	73
E107	91	3.03	62
E122	78	2.6	55
E111	77	2.57	53
E104	59	1.97	47
E116	53	1.77	41
E117	44	1.47	29
R82	36	1.2	32
E114	31	1.03	23
R10	28	0.93	27
BS107	16	0.53	16
E609	12	0.4	11
WT105	11	0.37	11

E384	9	0.3	9
E386	9	0.3	9
E383	7	0.23	7
E685	7	0.23	7
E688	7	0.23	7
DZ220T	6	0.2	6
E608	5	0.17	5
E381	4	0.13	4
E393	4	0.13	3
E619	4	0.13	4
WT199	4	0.13	4
DZ220	3	0.1	3
E302	3	0.1	3
E392	3	0.1	3
E399	3	0.1	3
E313	2	0.07	2
E369	2	0.07	2
WT192	2	0.07	2
WT195	2	0.07	2
E303	1	0.03	1
E307	1	0.03	1
E315	1	0.03	1
E317	1	0.03	1
E319	1	0.03	1
E395	1	0.03	1
	7113	237.1	5601

Contra Costa County Fire Protection District Station Summary

Year: 2022 Month: 8

Area	City	Fire			EMS			Public Mistaken Alarm	False Alarm	Other NF	Total Processing	Code 3		Total Response				
		3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other					Rescue	Hazard		Service	PP - FD	FD - FE Turnout	FE - FA Travel
01	Walnut Creek	160	0	1	3	0	4	120	8	20	55	23	0	233	01:46	01:05	04:44	07:36
02	Pleasant Hill	121	0	0	1	0	1	107	3	6	21	16	0	155	01:33	01:30	04:19	07:31
03	Walnut Creek	186	0	0	1	0	1	169	1	19	26	5	0	222	01:43	01:23	04:41	07:47
04	Walnut Creek	26	0	4	0	1	0	15	3	2	9	1	2	33	01:50	01:15	07:47	11:11
05	Pleasant Hill	169	0	1	2	1	9	137	1	13	32	15	0	210	01:38	01:24	04:35	07:43
06	Concord	388	0	1	2	3	18	295	5	34	95	23	1	476	01:32	01:15	04:50	07:42
07	Walnut Creek	61	0	0	1	0	0	50	0	6	16	5	0	78	01:44	01:27	04:13	07:35
08	Concord	126	0	0	0	1	1	116	0	25	19	9	0	171	01:29	01:33	04:13	07:03
09	Pacheco	149	0	2	1	3	11	116	1	13	38	8	0	191	01:32	01:20	05:04	07:56
10	Concord	95	0	0	0	0	1	82	4	6	23	0	0	116	01:33	01:26	03:46	06:52
11	Clayton	78	0	3	2	1	0	66	2	5	15	17	0	108	01:24	01:24	04:12	07:13
12	Martinez	74	0	2	1	2	2	58	5	6	16	6	0	96	01:35	01:34	06:28	09:40
13	Martinez	43	0	0	0	0	0	33	3	3	14	1	0	54	01:41	01:31	05:31	09:05
14	Martinez	72	0	0	0	0	6	73	1	2	7	5	0	94	01:45	01:51	04:01	07:48
15	Lafayette	61	0	4	0	0	2	50	7	9	13	7	1	89	01:29	01:24	05:01	08:03
16	Lafayette	20	0	5	0	0	0	21	1	2	3	3	0	30	01:33	01:28	05:37	08:41
17	Lafayette	9	0	0	0	0	0	9	2	1	2	2	0	16	00:59	02:15	04:43	07:51
18	Clyde	10	0	0	0	0	0	7	0	1	3	1	0	12	01:25	01:30	08:23	11:08
19	Martinez	2	0	1	0	0	0	2	0	0	0	0	0	2	03:03	00:58	08:20	11:00
21	Concord	64	0	0	0	0	0	58	1	4	12	2	0	77	01:31	01:29	06:22	09:12
22	Concord	32	0	0	0	1	1	30	1	3	7	2	0	45	01:29	01:29	05:04	08:01
69	El Sobrante	69	0	18	0	1	1	55	5	4	22	2	1	91	01:21	01:47	03:49	06:56
70	San Pablo	334	0	115	4	4	22	220	13	22	98	14	15	412	01:32	01:39	04:36	07:46
81	Antioch	233	0	1	1	5	20	182	8	7	34	7	0	264	01:33	01:16	04:26	07:24
82	Antioch	207	0	0	0	5	11	169	3	14	48	6	0	256	01:29	01:19	04:43	07:34
83	Antioch	255	0	0	3	3	9	211	1	15	45	11	0	298	01:34	01:30	05:13	08:25
84	Pittsburg	97	0	0	1	0	1	71	0	3	33	5	0	114	01:31	01:20	05:23	08:18
85	Pittsburg	250	0	0	5	4	19	193	2	9	50	15	0	297	01:28	01:18	04:51	07:43
86	Bay Point	229	0	1	3	10	12	182	3	14	39	6	0	269	01:33	01:25	05:20	08:14
87	Pittsburg	106	0	0	3	3	2	87	3	3	12	3	0	116	01:26	01:19	04:44	07:38
88	Antioch	174	0	0	2	7	11	122	4	7	42	9	0	204	01:25	01:10	05:49	08:23
CON		649	2	16	5	11	25	510	11	72	166	43	1	844	01:30	01:22	06:09	09:01
**Other		117	2	126	3	5	7	45	1	5	55	3	2	126	01:21	00:50	04:48	07:20
		4666	4	301	44	71	197	3661	103	355	1070	275	23	5799				

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 07/01/2022)

Contra Costa County Fire Protection District Station Summary

Year: 2022 Month: 9

Area	City	Fire			EMS			Public Mistaken Alarm	False Alarm	Other NF	Total	Code 3						
		Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other					Rescue	Hazard	Service	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	171	0	1	2	0	1	136	6	19	57	14	6	241	01:35	01:13	04:56	07:40
02	Pleasant Hill	117	0	0	1	0	1	102	6	9	27	10	0	156	01:25	01:33	04:48	08:01
03	Walnut Creek	141	0	0	1	0	2	121	3	16	25	4	0	172	01:40	01:21	04:50	07:49
04	Walnut Creek	30	0	1	1	0	1	19	5	3	11	0	0	40	01:22	01:33	04:48	08:01
05	Pleasant Hill	145	0	1	2	2	10	113	7	11	28	12	0	185	01:31	01:21	04:34	07:20
06	Concord	336	0	0	2	4	17	257	6	19	98	29	1	433	01:31	01:12	04:52	07:42
07	Walnut Creek	54	0	0	2	0	1	52	1	4	15	6	0	81	01:37	01:12	04:15	07:11
08	Concord	122	0	0	0	0	2	108	7	15	13	9	0	154	01:40	01:42	03:54	07:19
09	Pacheco	145	0	0	0	4	12	102	3	9	40	17	0	187	01:23	01:29	04:59	07:54
10	Concord	86	0	1	2	0	0	79	3	15	21	3	0	123	01:25	01:37	04:17	07:21
11	Clayton	52	0	0	1	0	0	45	2	4	15	5	0	72	01:17	01:16	04:32	07:24
12	Martinez	89	0	1	1	0	2	74	3	5	31	3	0	119	01:25	01:24	06:20	09:06
13	Martinez	49	0	1	0	0	3	43	2	3	9	4	0	64	01:42	01:19	06:03	09:19
14	Martinez	76	0	1	3	0	6	58	2	6	22	13	0	110	01:22	01:25	04:27	07:23
15	Lafayette	73	0	6	0	2	2	62	4	10	15	8	2	105	01:22	01:37	04:51	07:52
16	Lafayette	12	0	2	0	0	0	11	0	0	4	3	1	19	01:37	01:20	06:40	09:27
17	Lafayette	11	0	0	0	0	0	10	1	3	4	0	0	18	01:30	01:37	05:08	08:40
18	Clyde	12	0	0	0	0	1	7	0	1	6	2	0	17	01:32	01:13	07:24	10:09
19	Martinez	4	0	1	0	0	0	0	0	0	3	0	1	4	01:49	01:47	10:49	11:23
21	Concord	56	0	0	0	0	3	50	3	5	14	3	0	78	01:33	01:34	06:37	09:41
22	Concord	33	0	0	1	0	0	29	0	8	8	3	0	49	01:34	01:16	05:42	08:54
69	El Sobrante	77	0	21	0	1	2	62	2	3	13	2	3	88	01:17	01:41	03:49	07:03
70	San Pablo	348	0	112	1	4	26	258	12	18	91	8	9	427	01:36	01:40	04:54	08:12
81	Antioch	270	0	1	3	5	19	195	4	6	61	8	0	301	01:26	01:21	04:26	07:21
82	Antioch	220	0	0	1	1	4	186	2	17	44	11	0	266	01:33	01:15	04:57	07:44
83	Antioch	215	0	0	3	0	8	184	3	17	30	16	1	262	01:32	01:33	04:59	08:05
84	Pittsburg	122	0	0	0	2	3	90	1	6	37	5	0	144	01:23	01:11	05:17	07:52
85	Pittsburg	245	0	0	3	2	13	192	5	11	62	11	0	299	01:29	01:16	05:04	07:49
86	Bay Point	183	0	1	3	6	29	131	5	10	33	10	1	228	01:28	01:16	05:35	08:24
87	Pittsburg	69	0	0	0	0	3	56	0	0	25	1	0	85	01:34	01:23	04:44	07:53
88	Antioch	166	0	1	2	2	17	121	4	11	37	11	0	205	01:29	01:13	05:36	08:12
CON		580	2	20	5	1	13	493	17	45	130	42	3	749	01:26	01:25	06:01	08:50
**Other		149	5	164	3	7	7	68	2	7	67	2	1	164	01:21	00:54	05:28	07:51
		4458	7	336	43	43	208	3514	121	316	1096	275	29	5645				

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 07/01/2022)



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (8/1/2022 - 8/31/2022)

- Apparatus
- Automatic Aid Agreements
- After Action Review
- Fuel Log
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Reserve Calendar
- CCE NFIRS
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CDF	0/0	23/27	1/2	0/0	0/0	0/0	0/0	0/0	0/0
CON	0/0	-	1/4	0/0	15/20	21/23	2/4	90/96	0/0
CRK	0/0	1/1	-	0/0	0/0	0/0	4/6	1/1	0/0
ECR	0/0	15/16	0/0	-	2/2	2/2	0/0	54/59	0/0
MOR	0/0	15/17	1/1	0/0	-	0/0	0/0	1/1	0/0
POE	0/0	32/32	0/0	1/1	0/0	-	15/15	0/0	0/0
RDO	0/0	4/4	8/12	0/0	0/0	13/17	-	1/1	0/0
RMD	0/0	106/137	0/0	36/41	1/1	2/3	0/0	-	0/0
SRM	0/0	7/7	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
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CONTRA COSTA COUNTY

Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (9/1/2022 - 9/30/2022)

- Apparatus
- Automatic Aid Agreements
- After Action Review
- Fuel Log
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Reserve Calendar
- CCE NFIRS
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CDF	0/0	22/23	0/0	0/0	1/1	0/0	2/2	0/0	0/0
CON	0/0	-	0/0	2/2	10/16	37/40	16/36	99/105	2/2
CRK	0/0	3/3	-	0/0	0/0	1/1	17/25	0/0	0/0
ECR	0/0	17/17	0/0	-	6/7	0/0	2/2	53/57	0/0
MOR	0/0	8/9	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	40/40	1/1	0/0	0/0	-	17/19	0/0	0/0
RDO	0/0	5/5	1/2	0/0	1/1	21/27	-	0/0	0/0
RMD	0/0	99/113	0/0	43/52	0/0	3/3	2/2	-	0/0
SRM	0/0	8/9	0/0	0/0	1/1	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
--------------	---------------	----------	-----------	-------

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
1	MON	A	5.0	8.5	7.0	6.0	26.5	18.0	0.0	2.0 LOA, 4.0 OPST
6	SAT	A	15.0	10.0	7.0	7.0	39.0	28.5	7.5	2.0 LOA, 5.0 OPST
7	SUN	A	10.0	11.0	7.0	7.0	35.0	23.0	0.0	2.0 LOA, 5.0 OPST
12	FRI	A	12.0	7.5	7.0	2.0	28.5	19.5	0.0	2.0 LOA
13	SAT	A	9.0	6.5	7.0	2.5	25.0	15.5	0.0	2.0 LOA, 0.5 SPEC
18	THU	A	8.5	6.5	8.5	2.0	25.5	17.0	0.0	2.0 LOA
19	FRI	A	9.0	7.5	8.5	1.0	26.0	17.5	0.0	1.0 LOA
24	WED	A	8.0	5.5	8.5	3.5	25.5	16.5	0.0	2.0 LOA, 1.5 SPEC
25	THU	A	8.0	9.5	8.5	3.0	29.0	21.0	0.0	2.0 LOA, 1.0 SPEC
30	TUE	A	10.0	9.0	7.5	4.0	30.5	25.5	0.0	2.0 LOA, 2.0 SPEC
31	WED	A	10.5	12.5	7.5	3.5	34.0	29.0	3.0	2.0 LOA, 1.5 SPEC
2	TUE	B	2.5	2.5	7.5	3.0	15.5	15.5	0.0	3.0 OPST
3	WED	B	0.5	5.5	7.5	3.0	16.5	17.5	7.0	3.0 OPST
8	MON	B	6.5	4.5	6.5	3.5	21.0	22.0	0.0	3.0 OPST, 0.5 FH
9	TUE	B	5.0	2.5	6.5	2.0	16.0	19.0	1.0	2.0 OPST
14	SUN	B	7.5	4.5	7.5	0.0	19.5	17.5	1.0	
15	MON	B	1.5	2.0	7.5	0.0	11.0	9.0	0.0	
20	SAT	B	5.5	10.0	7.5	0.0	23.0	20.0	0.0	
21	SUN	B	5.5	10.0	7.5	0.0	23.0	20.0	0.0	
26	FRI	B	8.0	9.5	8.5	0.0	26.0	22.0	0.0	
27	SAT	B	2.5	10.0	8.5	0.0	21.0	17.0	3.0	
4	THU	C	8.5	7.5	4.5	8.0	28.5	11.5	2.0	2.0 LOA, 6.0 OPST
5	FRI	C	3.0	8.5	4.5	8.0	24.0	11.0	1.0	2.0 LOA, 6.0 OPST
10	WED	C	6.0	6.5	5.5	3.5	21.5	11.5	0.0	0.5 JD, 2.0 LOA, 0.5 OPST, 0.5 SPEC
11	THU	C	2.5	7.5	6.5	3.0	19.5	10.5	0.0	1.0 JD, 2.0 LOA
16	TUE	C	6.0	4.5	6.5	3.5	20.5	10.0	0.0	2.0 LOA, 1.5 SPEC
17	WED	C	3.0	5.5	6.5	2.0	17.0	8.0	0.0	2.0 LOA
22	MON	C	8.0	5.5	5.5	3.0	22.0	15.5	0.0	2.0 LOA, 1.0 FH
23	TUE	C	5.0	4.0	4.5	2.0	15.5	7.5	0.0	2.0 LOA
28	SUN	C	13.5	9.0	3.5	2.0	28.0	20.0	0.0	2.0 LOA
29	MON	C	9.0	9.0	3.5	2.5	24.0	18.5	0.0	2.0 LOA, 0.5 SPEC
AVG DAILY			6.9	7.2	6.8	2.9	23.8	17.2	0.8	
AVG A			9.5	8.5	7.6	3.8	29.5	21.0	1.0	
AVG B			4.5	6.1	7.5	1.2	19.3	18.0	1.2	
AVG C			6.5	6.8	5.1	3.8	22.1	12.4	0.3	
RANGE			0.5-15.0	2.0-12.5	3.5-8.5	0.0-8.0	11.0-39.0	7.5-29.0	0.0-7.5	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
5	MON	A	12.5	9.5	6.5	4.0	32.5	25.5	0.0	2.0 LOA, 2.0 OPST
6	TUE	A	10.0	6.0	6.5	5.0	27.5	18.5	3.0	2.0 LOA, 1.0 SPEC, 2.0 OPST
11	SUN	A	8.5	11.0	7.0	9.5	36.0	23.5	14.5	2.0 LOA, 6.5 OPST, 1.0 SPEC
12	MON	A	7.5	9.5	8.0	12.5	37.5	22.5	4.0	2.0 LOA, 9.5 OPST, 1.0 SPEC
17	SAT	A	9.0	11.5	7.5	11.0	39.0	27.5	20.5	2.0 LOA, 8.0 OPST, 1.0 SPEC
18	SUN	A	8.0	12.5	7.5	5.0	33.0	24.0	18.0	2.0 LOA, 3.0 OPST
23	FRI	A	14.0	12.0	7.5	1.0	34.5	25.5	11.0	1.0 LOA
24	SAT	A	14.0	12.5	8.0	1.0	35.5	27.0	15.0	1.0 LOA
29	THU	A	8.0	2.5	7.5	1.0	19.0	12.0	0.0	1.0 LOA
30	FRI	A	6.0	9.5	7.5	1.5	24.5	17.0	4.0	1.0 LOA, 0.5 FH
1	THU	B	8.0	9.5	8.5	1.0	27.0	25.5	3.0	1.0 SPEC
2	FRI	B	6.0	9.5	8.5	0.0	24.0	23.0	4.0	
7	WED	B	8.0	1.5	8.5	6.0	24.0	20.0	1.0	5.0 OPST, 1.0 SPEC
8	THU	B	8.5	1.5	8.5	7.5	26.0	21.5	6.0	0.5 AWOP, 6.0 OPST, 1.0 SPEC
13	TUE	B	5.5	1.5	9.5	8.5	25.0	20.5	0.0	2.0 SPEC, 6.5 OPST
14	WED	B	5.5	0.5	9.5	8.5	24.0	19.0	2.5	6.5 OPST, 2.0 SPEC
19	MON	B	5.5	3.5	10.5	3.0	22.5	22.5	0.5	3.0 SPEC
20	TUE	B	8.0	2.5	10.0	3.0	23.5	23.5	3.5	3.0 SPEC
25	SUN	B	12.5	7.5	9.5	1.0	30.5	32.5	17.5	1.0 SPEC
26	MON	B	5.5	6.0	9.5	1.0	22.0	24.0	8.0	1.0 SPEC
3	SAT	C	5.5	10.0	3.5	2.5	21.5	18.0	2.0	1.0 LOA, 0.5 OPST, 1.0 FH
4	SUN	C	2.5	10.5	4.5	2.0	19.5	19.0	7.0	1.0 LOA, 1.0 OPST
9	FRI	C	9.0	7.0	4.5	7.0	27.5	24.0	8.0	1.0 LOA, 5.0 OPST, 1.0 SPEC
10	SAT	C	8.0	10.5	4.5	6.0	29.0	26.0	18.0	1.0 LOA, 5.0 OPST
15	THU	C	8.0	5.0	4.5	8.0	25.5	20.5	10.0	1.0 LOA, 7.0 OPST
16	FRI	C	9.0	10.0	4.5	8.0	31.5	24.5	13.0	1.0 LOA, 7.0 OPST
21	WED	C	10.0	9.5	4.5	1.0	25.0	22.0	2.0	1.0 SPEC
22	THU	C	7.5	9.0	4.5	1.0	22.0	20.0	8.5	1.0 SPEC
27	TUE	C	8.5	5.5	5.0	0.0	19.0	16.0	1.0	
28	WED	C	8.0	5.0	6.0	0.0	19.0	16.0	0.0	
AVG DAILY			8.2	7.4	7.1	4.2	26.9	22.0	6.9	
AVG A			9.8	9.7	7.4	5.2	31.9	22.3	9.0	
AVG B			7.3	4.4	9.3	4.0	24.9	23.2	4.6	
AVG C			7.6	8.2	4.6	3.6	24.0	20.6	7.0	
RANGE			2.5-14.0	0.5-12.5	3.5-10.5	0.0-12.5	19.0-39.0	12.0-32.5	0.0-20.5	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

August 11, 2022

Hajura Mohamed
227 7th Street
San Francisco, CA 94103-4003

RE: 096-016-001 / 95 Crivello Avenue, Bay Point, CA / 2022 Weed Abatement

Dear Ms. Mohamed:

It has been determined that, due to an error in our notification system, you were not properly notified prior to the abatement of the above-subject property.

For this reason, all charges related to this 2022 abatement will be waived.

Please accept our apologies for any inconvenience this error may have caused.

Sincerely,

A handwritten signature in blue ink, appearing to read "George Laing". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

George Laing
Captain, Community Risk Reduction

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

9/20/22

CONDITION:

- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	134027	1	Power Hark Spreader Kit	12,093.72	C
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

10/3/22

CONDITION:

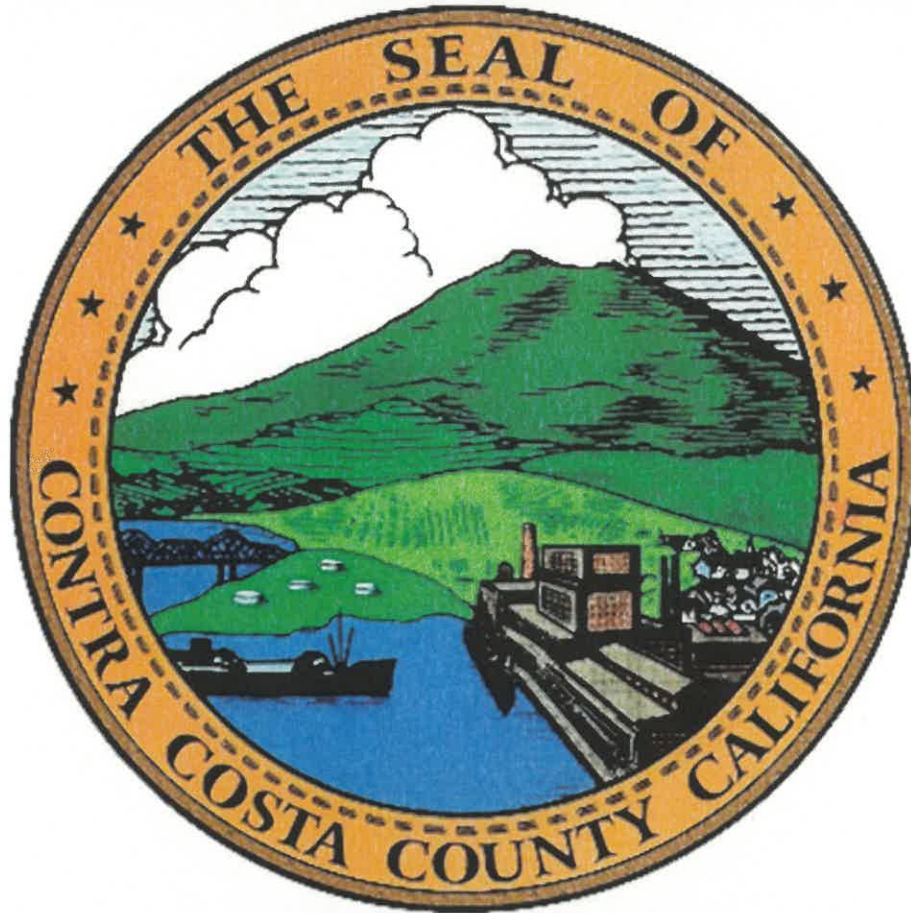
- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

PAGE 1 OF 1

	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.		35	various straps from old web gear	0	B
2.		1	retractable wire wheel	0	B
3.		1	hand held light	0	C
4.		1	small pelican light	0	C
5.		6	bolt cutter	25	C
6.		2	red wildland helmets	0	C
7.		4	air hose	0	D
8.		1	cotton hose gator clamp	35	A
9.		1	old style haligan	0	B
10.		1	roll asphalt felt	25	A
11.		1	twist handle clamp	0	B
12.		3	extension cord	0	B
13.		1	junction box	0	A
14.		1	cooler fan	0	D
15.		1	snow shovel	0	C
16.		1	Regular shovel	0	C

COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
17.	1	Long hole punch	0	B
18.	1	Tire iron	10	A
19.	2	Pry bar	0	D
20.	1	tomahawk	15	C
21.	2	toilet handles	30	A
22.	7	Lock out bags	20	A
23.	8	Various dumbbells	20	B
24.	12	old web gear pouches	0	C
25.	10	extinguisher brackets	40	A
26.	1	backboard	0	C
27.	12	Empty gas cans	0	A
28.				
29.				
30.				
31.				
32.				

Contra Costa County Board of Supervisors



**Triennial Sunset Review of Appointed
Boards, Committees, & Commissions**

Phase III

INTRODUCTION

Contra Costa County is governed by a five-member Board of Supervisors elected by the citizens of our county. The work of the Board of Supervisors is augmented by various boards, committees, and commissions that are comprised of residents who are appointed by the Board of Supervisors. These appointed bodies are formed to provide support and citizen input by making recommendations to the Board of Supervisors on various issues such as service delivery problems or community needs. County advisory bodies are created in response to specific community needs or as a result of state and federal legislation or contractual agreements with other public agencies. These bodies serve as direct links between the Board of Supervisors and our community while expanding communication between the public and County government and enhancing the quality of life for our residents.

SUMMARY OF THE TRIENNIAL SUNSET REVIEW PROCESS

The Contra Costa County Board of Supervisors adopted Resolution No. 2012/261 on June 26, 2012, establishing a “triennial sunset review process” for most county advisory bodies whose members are appointed by the Board of Supervisors. Each year the Clerk of the Board schedules one-third of these bodies for review by the County Administrator's Office and the Internal Operations Committee of the Board of Supervisors.

The purpose of the Triennial Sunset Review is to provide the Board of Supervisors with a method to periodically evaluate the purpose, performance, and effectiveness of advisory bodies. For additional information about the review procedure, please refer to [Resolution 2012/261](#) and the [Advisory Body Handbook](#).

INSTRUCTIONS

Phase III of the Triennial Review will cover the years 2019, 2020, and 2021. Please complete all three parts of the attached survey, including [Part I: Questions](#),

[Part II: Materials](#), and [Part III: Signatures & Certification](#).

Completed surveys are due to the Clerk of the Board by **Thursday, December 1, 2022**. You can submit your completed materials to Lauren Hull, Senior Management Analyst for the Clerk of the Board by *either* e-mail or hardcopy mail.

E-mail: Lauren.Hull@cob.cccounty.us

Mail: Contra Costa County Clerk of the Board
Attn: Lauren Hull, Senior Management Analyst
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Should you have any questions, please contact Lauren Hull at the above e-mail address or

at (925) 655-2007.

**Contra Costa County Board of Supervisors
Triennial Sunset Review of Appointed Boards, Committees, & Commissions**

Part I: Questions

STAFFING & CONTACT INFORMATION

Name of Advisory or Independent Body: Contra Costa County Fire Protection District

Name of Person Completing the Triennial Review Survey: Latonia Ellingberg

Chairperson Name: Matthew Guichard

Main Staff Person Name: Latonia Ellingberg

Staff Agency/Department: Contra Costa County Fire Protection District

Main Staff Telephone Number: 925-941-3300 x1200

Main Staff Email: lelli@cccfd.org

Website (enter "N/A" if the body does not have a website): N/A

How many staff members provide support for this body? 1

On average, how many hours per week of staff support does this body utilize? 1

MEMBERSHIP

1. How many authorized, voting seats are on the body? Seven

2. How many authorized, voting seats are currently filled? Six

3. Does the body have a sufficient number of members to achieve its mission?

Yes

No

If "No", do you recommend an adjustment to the number of seats (an increase, decrease, or other restructuring)?

Click or tap here to enter text.

4. Does the body have a sufficient composition of members/types of seats to achieve its mission?

Yes

No

If "No", please indicate which seats you would modify and why.

Click or tap here to enter text.

5. **Has the body experienced any membership challenges (i.e. high vacancy rates, trouble filling seats, high member turnover, difficulty meeting quorum, or issues with recruitment and retention)?**

Yes

No

If “Yes”, please describe the membership challenges experienced.

Click or tap here to enter text.

6. **Are there special qualifications, requirements, or prerequisites for members to serve on the body?**

Yes

No

If “Yes”, please explain whether the requirements are important and necessary, or describe any issues where these requirements have limited recruitment of potential candidates.

Members who represent a supervisorial district must live in that district.

MEETINGS

1. **How many “full body” meetings were scheduled during the last 36 months?** In 2019, six meetings. In 2020, 4 meetings. In 2021, 9 meetings.
2. **How many “full body” meetings were cancelled during the last 36 months?** Two, due to COVID.
3. **How many “full body” meetings were cancelled during the last 36 months specifically due to a lack of quorum?** None
4. **How many subcommittees does the body have and how frequently do they meet?**
None

COMMUNITY INFORMATION, OUTREACH, & MEETING NOTICES

1. **How does the body engage stakeholders and the general public on issues and programs within the body’s area of responsibility?** Individual advisory fire commissioners provide updates on Fire District matters to community members in a variety of venues. On an ongoing basis, commissioners welcome and encourage public participation in Advisory Fire Commission meetings.
2. **How are stakeholder and public input incorporated into the body’s mission and objectives?** The answer is communication. Information from stakeholders and the general public is often used to help solve problems via either direct or indirect measures.

3. **What outreach efforts are undertaken to encourage public participation in meetings and sponsored activities?** Individual advisory fire commissioners provide updates on Fire District matters to community members in a variety of venues.
4. **How far in advance of the meeting date does the body post its meeting notice?** 96 hours or earlier.
5. **Where are meeting notices posted? Please note all locations, both physical and electronic.** Notices are posted at all Fire District locations: administrative office, Training campus, Contra Costa Regional Fire Communications Center, apparatus shop, supply, and all fire stations.
6. **What information is regularly presented to the body's members to keep them informed of the body's performance?** The Fire Chief provides reports and updates which include mention of commissioner efforts which have resulted in positive outcomes.

MISSION & PURPOSE

1. **Is this body or its activities mandated by state or federal law or regulations?**

Yes

No

If "Yes", please provide the citation to the applicable law. *Click or tap here to enter text.*

What is the original purpose and responsibility of the body, as prescribed in its establishing documents? *Click or tap here to enter text.* Originally, the purpose and duties of the Commission were to: 1. Review the operations, goals and objectives of the District; 2. Provide liaison with the community and provide advice and information on fire protection matters to the Board; 3. Review and advise on annual operations and capital budgets; 4. Review District expenditures; 5. Review and advise on long-range capital improvement plans; 6. Serve as the Appeals Board on weed abatement matters pursuant to District ordinance; 7. Advise the Fire Chief on District service matters; 8. Meet jointly with the Board and provide advice to the Board as needed; 9. Communicate with the other fire district boards or commissions on services and functional integration; 10. Assist in the Fire Chief's selection process as required; 11. Serve as liaison between the Board and the community served by the District; 12. Perform such other duties and responsibilities as may be assigned and/or as directed by the Board. The Advisory Fire Commission shall make its recommendations directly to the Fire Chief, the Board of Supervisors, and such other bodies or administrators as maybe designated from time to time.

2. **Have there been major changes to the body's responsibility (such as changes in legal mandates or in the major activities that it has undertaken)?**

Yes

No

If "Yes", please describe these changes.

Click or tap here to enter text.

3. **Are the body's bylaws reflective of the body's current mission, purpose, and focus?**

Yes

No

N/A - body does not currently have bylaws

If “No”, please describe how the body’s current mission, purpose, or focus differ from the existing bylaws.

Click or tap here to enter text.

4. Do you recommend changes to the body’s mission, purpose, or focus?

Yes

No

If “Yes”, please explain the changes you would suggest and why.

Click or tap here to enter text.

5. What target population or priority communities are served by the body? Residents in high fire hazard severity zones

6. List activities, services, programs, and/or special projects the body delivers to achieve its current mission. Individual advisory fire commissioners provide updates on Fire District matters to community members in a variety of venues.

BUDGET

1. Does the body have an annual operating budget?

Yes

No

2. Does the body collaborate with any private organization (not the county or an associated governmental agency) that provides, holds, and/or disburses funds on behalf of the body, such as a “Friends” committee or other organization?

Yes

No

If “Yes”, please list the organization.

Click or tap here to enter text.

CHALLENGES

1. Are there any additional challenges or problems that the body has been unable to resolve or wishes to bring to the attention of County Administration and/or the Board of Supervisors?

Yes

No

If “Yes”, please provide a description of the challenge or concern.

Click or tap here to enter text.

If “Yes”, please also list who is affected by this challenge or problem.

Click or tap here to enter text.

If “Yes”, please also list what changes or other recommendations the committee has considered in response.

Click or tap here to enter text.

ACCOMPLISHMENTS & IMPACT

- 1. Describe the specific impact of the work of the body and its work in achieving its mission.** The commissioners’ input and feedback on Fire District activities are useful to the District and, by extension, to the residents of the County.
- 2. Describe any effects the body has had on the target population or community.** The Advisory Fire Commission has a positive effect on the residents of Contra Costa County in its capacity as Appeals Board for weed abatement matters.
- 3. Optional: Describe any additional comments on the effectiveness of the accomplishments and impact of the body.** You may use this space to share additional comments about the work of the body, its effectiveness, the services it provides, or any other related achievements. N/A

Part II: Materials

Please attach or provide links to the following materials.

- Agendas from the last 5 meetings
 - Attached; *or*
 - Link: *Click or tap here to enter text.*
- Minutes (or records of action) from the last 5 meetings
 - Attached; *or*
 - Link : *Click or tap here to enter text.*
- Bylaws currently in effect
 - This body does not have bylaws; *or*
 - Attached; *or*
 - Link: *Click or tap here to enter text.*
- Annual Reports for years 2019, 2020, and 2021 if available, as submitted to the Board of Supervisors
 - There are no annual reports for the years 2019-2021; *or*
 - Attached; *or*
 - Link: *Click or tap here to enter text.*

Part III: Signatures & Certification

Please print, handwrite, and sign this section after reading the certification below:

I certify that I have reviewed this survey and believe that our board, committee, or commission's (body's) responses to the Triennial Review Phase III survey are complete and accurate.

Name of Board, Committee, or Commission (body) Chairperson: _____
Signature of Chairperson: _____
Date: _____

Name of Board, Committee, or Commission (body) Staff Person: _____
Signature of Staff Person: _____
Date: _____

Please direct completed surveys and any questions to:

Lauren Hull, Senior Management Analyst for the Clerk of the Board
Lauren.Hull@cob.cccounty.us
(925) 655-2007

Thank you for your time and cooperation!



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 10, 2022

TO: Advisory Fire Commission

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- **Academy 58.** The District held its traditional family night event on September 28 to welcome the 32 new recruits of our latest, and largest-to-date, academy to the Con Fire family. The academy itself kicked off the following Monday morning, being an exhaustive 20-week course of instruction designed to turn recruits into Con Fire probationary firefighters. Academy 58 will graduate on February 15, 2023.




- **Lateral Academy 59.** Based on the success of our most recent lateral academy, we are planning a second such academy designed to bring experienced firefighters to Con Fire. As an early step in the planning for this spring 2023 event, we conducted firefighter interviews in September.

- **Annual Fallen Firefighter Memorial Service.** The District conducted this poignant and moving ceremony on September 24. It was attended by firefighters, family, and friends honoring the 18 firefighters who made the ultimate sacrifice while serving their communities. The event featured fire service leaders, San Ramon Valley Fire Chaplain Dan Sturdivant, the United Professional Firefighters of Contra Costa County Honor Guard, and retired Battalion Chief Tom Oakley as the bagpiper.



- **Statewide Mutual Aid.** The Fire District has supported the statewide mutual aid system, supplying resources to some of the state's largest incidents. The Mill Fire, in Weed, California, destroyed numerous structures and resulted in citizen fatalities. The Mosquito Fire, in Placer and El Dorado Counties, also destroyed numerous structures. We supplied apparatus and overhead to both of these incidents.



- **Fire Safety Town Hall.** The Bureau's Community Risk Reduction Unit conducted a fire safety town hall meeting in Clayton for residents of Marsh Creek and Morgan Territory on Saturday, September 17. The event, attended by more than a dozen residents, featured speakers from Con Fire, Cal Fire, and the Contra Costa County Sheriff's Office of Emergency Services, along with County Supervisors Mitchoff and Burgis. The event was videotaped and is available for viewing on the District's website and Facebook page.
- 
- **Honor and Dignity Committee.** The District conducted an initial planning meeting of this new group charged with revamping the many programs necessary for recognizing the contributions and commitment of our members, retirees, volunteers, and outside agencies. The objective of this committee is to plan District ceremonies, employee recognitions, and honors for those who have passed, among other activities. The committee will also work to capture and document Con Fire's history and heritage including those of the many agencies that have consolidated to form today's District. In addition, the Honor and Dignity Committee will encompass employee peer support and introduction and oversight of a Con Fire Volunteer Chaplain Program.
 - **Pre-Fire Plans.** The District is working to enhance, standardize, and ensure the accuracy of these critical plans used by our crews during responses to emergency scenes. They aid in ensuring expedited arrival to a scene and quick identification of access points and critical life safety systems by our firefighters. As pre-fire plans are a resource used during all hours of the day and night under stressful conditions, it is crucial that they be basic, concise, and consistent.
 - **Strategic Planning Studies.** The District is working to identify consultants to conduct a coverage study to analyze current coverage and extrapolate future needs of our communities over the next 20 years. This crucial data will be used to identify needs for fire service growth aligned with supported community general plans and to inform our own overall five-year strategic plan.
 - **Fees Study.** We are also working to identify a consultant to work alongside staff to ensure all District fees are up-to-date and being used to full effect in support of our communities. The District leverages numerous types of fees to fund its activities and mitigate the impacts of new development. Currently, these include impact fees, community facility districts, regulatory cost recovery fees for prevention activities, and recovery of expenses due to incidents caused by negligence. We expect this consultant to be in place by January 2023 with detailed timelines to follow.
 - **Measure X-funded Wildfire Hardening Program for Residents.** The Fire Prevention Bureau is working to implement this important program that will help residents further harden their homes and properties from the threat of wildfire. A web-based tool is being put in place now to facilitate and track data on resident applications for the many benefits of this \$2 million fire, wildland, and fuel reduction program.