



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

August 8, 2022

The Advisory Fire Commission met at a regular meeting on Monday, August 8, 2022. Chair Guichard called the meeting to order at 7:05 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Brian J. Oftedal – At Large #2
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2
Susanna Thompson – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

Absent: Mike Egan – At Large #1

WELCOME AND INTRODUCTION OF NEW COMMISSIONERS

Chair Guichard introduced Commissioners Brian J. Oftedal and Susanna Thompson and welcomed them to the Commission.

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. August 3, 2022 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the August 3, 2022 Report on the Cost of Abatement. Hearing no objections or protests to the August 3, 2022 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the August 3, 2022 Abatement Report in the amount of \$97,605.54. Commissioner Fields moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Oftedal. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

Commissioner Nakano made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Fields. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

B. Hajura Mohamed / Parcel Number 096-016-001

After hearing and discussing Ms. Mohamed's case, Commissioner Fields made a motion to hold the matter until the next regular meeting to give District staff time to gather additional information. Motion seconded by Commissioner Nakano. Motion passed (AYES: Bana, Daugelli, Fields, Guichard, Nakano, Oftedal; NOES: Galey; ABSENT: Egan)

C. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated August 8, 2022.

There were no property owners in attendance representing any of the 34 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

CONSENT ITEMS

A. June 13, 2022 Meeting Minutes

B. July 11, 2022 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports

5. Suppression Leave Summary

6. Correspondence

Item C.3. was moved to Discussion by Commissioner Oftedal.

Commissioner Fields made a motion to accept and file Items A. through C.2. and C.4. through C.6. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan).

DISCUSSION ITEMS

A. Fire Prevention Reports

Commissioner Oftedal asked if the Fire Prevention Bureau is on track to complete one hundred percent of the required inspections. Assistant Chief / Fire Marshal Bachman indicated that all inspections are anticipated to be completed by year end as required; and he provided clarification on the format of the prevention reports.

Commissioner Nakano made a motion to accept and file Item C.3. Motion seconded by Commissioner Daugelli. Motion passed. (AYES: Bana, Daugelli, Fields, Galey, Guichard, Nakano, Oftedal; ABSENT: Egan)

B. Declaration of Surplus Equipment – Report of July 21, 2022

Commissioner Bana made a motion to approve the surplus of equipment listed on the declaration report of June 2, 2022. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

C. Introduction of New Bylaws

Fire Chief Broschard noted that clarification is necessary as it appears there are two versions of the Bylaws. District staff will follow up and return to the Commission with the correct version of the revised Bylaws.

D. Presentation: Foundation to Benefit Rescue Program

Fire Chief Broschard removed this item from the Agenda. The item may return to the Commission at a later date.

FIRE CHIEF'S REPORT

Reviewed/discussed the August 8, 2022 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for September 12, 2022, 7:00 p.m.

The next Regular meeting is scheduled for October 10, 2022, 7:00 p.m.

Meeting adjourned at 8:34 p.m.



Latonia Ellingberg, Recording Secretary