

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

4005 Port Chicago Highway, Suite 250, Concord, CA 94520

AGENDA

MONDAY
December 12, 2022
7:00 PM

VIRTUAL MEETING ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Contra Costa County Fire Protection District Advisory Fire Commission members may participate in the meeting remotely. The Commission meeting will be accessible, via Zoom teleconference or videoconference, to all members of the public. Persons who wish to provide public comment may do so during the Public Comments Period portion of the meeting.

If you would like to watch the meeting or speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use this URL:

<https://cccfpd.zoom.us/j/87543292716?pwd=RmNiTS96d0xWUIN1M1JETkpCTXUzQT09>

Meeting ID: 875 4329 2716

Passcode: 912913

Or join by phone:

Dial: 1 253 215 8782 US

Meeting ID: 875 4329 2716

Passcode: 912913

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- I. Call to Order / Roll Call
- II. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- III. Public Hearings
 - A. December 7, 2022 Report on the Cost of Abatement
- IV. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of October 10, 2022 Meeting Minutes
 - B. Approval of November 14, 2022 Meeting Minutes
 - C. Accept and File Reports
 1. Personnel Report
 2. Fire Prevention Reports
 3. Monthly Activity Reports
 4. Suppression Leave Summary
- V. Discussion Items
 - A. Follow-up Items
 1. Fire Station 4 Operations
 2. East Contra Costa Operations
 3. Electric Vehicles
 - B. Revised Bylaws
 - C. Declaration of Surplus Equipment – Report of November 28, 2022
 - D. 2022 Annual Report
 - E. 2023 Meeting Schedule
- VI. Fire Chief's Report
- VII. Commissioners' Comments / Items for Future Agendas
- VIII. Next Regular Meeting Date and Time – Monday, February 13, 2023, 7 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

December 7, 2022

REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the seventh day of December 2022, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the twelfth day of December 2022 at 7:00 p.m.

By:

A handwritten signature in black ink, appearing to read "CBachman", written over a horizontal line.

Christopher Bachman
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "Latonia Ellingberg", written over a horizontal line.

Latonia Ellingberg
Secretary to the
Advisory Fire Commission

T:\weeds\2022_12_DECMTG



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

December 7, 2022

TO: Chair, Advisory Fire Commission
FROM: Fire Chief Lewis T. Broschard III
SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2022 Abatement Report so that these charges may be placed on the 2023-2024 tax roll. The total amount of this list is \$15,622.97.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2022 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
 - a) more than once,
 - b) through clerical error,
 - c) through the error or mistake of a material fact, or
 - d) illegally."

LB/ddb

T:weeds\2022_12_DECMTG

CONTRA COSTA COUNTY
 FIRE PROTECTION DISTRICT
 ABATEMENT REPORT ON CHARGES FOR 2022 PRIOR TO December 12, 2022
 12/1/2022

Exhibit "A"

PARCEL #	OWNER	Site Address	City	CHARGES
055-010-080	COWAN LEONARDA A TRE EST OF	DALLAS RANCH RD	ANTIOCH	\$990.00
067-341-033	LIH CASA BLANCA ANTIOCH LP	1000 CLAUDIA CT	ANTIOCH	\$1,275.00
093-300-051	COMMON AREA TRACT 6392	NO ADDRESS	BAY POINT	\$1,202.47
093-310-050	COMMON AREA TRACT 6392	NO ADDRESS	BAY POINT	\$1,318.00
096-019-030	ORANT LLC	BELLA MONTE AVE	BAY POINT	\$2,337.50
232-100-009	SMITH DEBORAH A	BROWN AVE	LAFAYETTE	\$3,697.50
251-100-003	BICKERDIKE MARY	4041 MARIANNE DR	LAFAYETTE	\$510.00
372-155-008	COPHER JOSHUA D & KRISTIN D	WARREN ST	MARTINEZ	\$1,105.00
409-021-019	MALBROUGH MATHEW EST OF	284 VERNON AVE	RICHMOND	\$340.00
409-120-011	GUPTA RUPA K TRE	541 CHESLEY AVE	RICHMOND	\$1,700.00
409-261-012	FERRATO C	MARKET AVE	RICHMOND	\$340.00
425-013-022	LV INVESTMENT INC	725 SANTA MARIA RD	EL SOBRANTE	\$807.50
COUNT:12			TOTAL	\$15,622.97



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

October 10, 2022

The Advisory Fire Commission met at a regular meeting on Monday, October 10, 2022. Chair Guichard called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Brian J. Oftedal – At Large #2
Walter Fields – At Large Alternate #2
Susanna Thompson – At Large Alternate #3

Deputy Fire Chief: Aaron J. McAlister

Absent: Soheila Bana – At Large Alternate #1
Mike Egan – At Large #1 (arr. 7:25 p.m.)

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. October 5, 2022 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the October 5, 2022 Report on the Cost of Abatement. Hearing no objections or protests to the October 5, 2022 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the October 5, 2022 Abatement Report in the amount of \$82,254.38. Commissioner Nakano moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Oftedal. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

Commissioner Fields made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Nakano. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 10, 2022.

There were no property owners in attendance representing any of the 20 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Daugelli made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Fields. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

CONSENT ITEMS

A. August 8, 2022 Meeting Minutes

B. September 12, 2022 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary

Commissioner Nakano made a motion to accept and file all reports. Motion seconded by Commissioner Fields. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

DISCUSSION ITEMS

A. Hearing Resolution: Hajura Mohamed / Parcel Number 096-016-001

Deputy Chief McAlister reported that all charges related to the 2022 abatement of this property were waived after the District determined that Ms. Mohamed had not been properly notified. The error in the District's notification system was the result of Ms. Mohamed's information not being updated by the tax collector in a timely manner.

B. Declaration of Surplus Equipment – Report of September 20, 2022

C. Declaration of Surplus Equipment – Report of October 3, 2022

Commissioner Fields made a motion to approve the surplus of equipment listed on the declaration reports of September 20, 2022 and October 3, 2022. Motion seconded by Commissioner Nakano. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

D. Triennial Review

After reviewing the draft Triennial Review, Commissioner Fields made a motion to accept and submit the Triennial Review as prepared. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

FIRE CHIEF'S REPORT

Reviewed/discussed the October 10, 2022 Fire Chief's report.

Deputy Chief McAlister noted that Fire Chief Broschard was attending the Pinole City Council meeting to discuss the Pinole contract. An item to approve the contract is on the October 11 Fire Board meeting agenda. Anticipated implementation is March 2023.

Deputy Chief McAlister also noted that the outcome of the Pinole contract will be essentially the same as an annexation. Con Fire will own the fleet, and all Pinole Fire employees will become Con Fire employees.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Fields asked if the former East Contra Costa Fire Protection District had an OES unit. Deputy Chief McAlister replied that our only OES vehicle is Con Fire's HM21. The only other OES vehicle in the County is a T1 at El Cerrito Fire Department.

Commissioner Fields also expressed thanks to the District for livestreaming our events; and he acknowledged and congratulated Chief Broschard for 15 years of service.

Chair Guichard requested updates at the next meeting on the results of the annexation; the reopening of Station 4; and the District's electric vehicles.

Chair Guichard also asked why lateral firefighters are drawn to Con Fire to which Deputy Chief McAlister replied that Con Fire does not assign Firefighter-Paramedics to ambulances.

Commissioners Daugelli and Nakano expressed their thanks for all the District's hard work.

Commissioner Thompson expressed thanks for all the hard work that went into the recent Marsh Creek meeting and that it's great to have the official connection with the Fire District. There are plans to get Firewise going in that community which could help with grant funding.

Commissioner Oftedal noted that Fire Prevention Week started yesterday and expressed thanks to the Board for the official resolution. He also recognized former Commissioner Tom Chapman for his service.

Commissioner Egan asked if our helicopter was recently in Marin County, and in other areas, in response to mutual aid requests. Deputy Chief McAlister noted that our partner is a fee-for-service company, and part of the business model is for them to use our helicopters for other calls.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for November 14, 2022, 7:00 p.m.

The next Regular meeting is scheduled for December 12, 2022, 7:00 p.m.

Meeting adjourned at 7:42 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

November 14, 2022

The Advisory Fire Commission met at a special meeting on Monday, November 14, 2022. Chair Guichard called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Brian J. Oftedal – At Large #2
Susanna Thompson – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

Absent: Richard Nakano – District V
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2

PUBLIC COMMENTS

None

HEARING ON ABATEMENT ORDERS

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated November 14, 2022.

There were no property owners in attendance representing any of the 14 properties listed in Exhibit 1.

Chair Guichard asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Daugelli moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Thompson. Motion passed (AYES: Daugelli, Egan, Galey, Guichard, Oftedal, Thompson; ABSENT: Bana, Fields, Nakano).

Meeting adjourned at 7:11 p.m.

NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for December 12, 2022, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission 
FROM: Jackie Lorrekovich, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: December 12, 2022

SERVICE AWARDS

20-YEAR

Bill Sayre	Fire Apparatus Fleet Manager	11-04-02
------------	------------------------------	----------

PROMOTIONS

Scott Wannamaker	Assistant Fire Chief	10-17-22
------------------	----------------------	----------

NEW HIRES

Katrina Perez	Clerk – Senior Level	10-17-22
Amanda Thompson	Account Clerk – Advanced Level	10-24-22
Manuel Ayala	Account Clerk – Advanced Level	11-07-22
Derrick Berumen	Fire Inspector I	12-01-22
Victor Daniel	Fire Inspector I	12-01-22
Bryan Ellis	Fire Inspector I	12-01-22
Alexis Nadeau	Fire Inspector I	12-01-22

RETIREMENTS

Terence Carey	Assistant Fire Chief	08-17-16	12-18-22
---------------	----------------------	----------	----------

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	108	100	8
Fire Engineer	102	84	18
Firefighter	120	168	(48)
Firefighter-Recruit	0	30	(30)
Total	330	382	(52)

NOTES

1. The suppression staffing report reflects the annexation of East Contra Costa Fire Protection District effective July 1, 2022. The annexation added three additional fire companies (i.e., nine personnel). Note that Fire Station 95 was reopened and staffed in June 2022 (prior to the effective date of annexation). In August 2022, the District reopened Fire Station 4 in Walnut Creek. The District is now staffing 34 fire companies – some with three-person crews and some with four-person crews.
2. The District added three Shift Training Captains (Safety Officers) to bring the total to six. The District also added two hand crew supervisor positions which were filled by incumbent Fire Captains who were previously assigned to fire stations.
3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created by attrition and internal promotions.



FIRE PREVENTION BUREAU OCTOBER YEAR-TO-DATE



CE

Code Enforcement

6,561

- > 6,561 Residential Inspections
- > 102 Educational, High-rise and I-3

221 Other Occupancy Inspections

91%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 148 Completed 850 Inspections
- 45 Special Event Inspections

E

Engineering

3,557

- > 3,557 Construction Inspections

2,338 Plan Reviews

CRR

Community Risk Reduction

18

Defensible Space

3,315

Weed Abatement Activities

1/4

Firewise Communities

CRR Surveys

FIU

Fire Investigations **844**

Arrests

37

Injuries from Fire

10

Fatalities from Fire

3



Followers 10,000



Followers 23,400



Followers 17,600



Pub Ed Events 60

Total Educated 3,302



FIRE PREVENTION BUREAU NOVEMBER YEAR-TO-DATE



CE

Code Enforcement

7,223

- > 7,223 Residential Inspections
- > 123 Educational, High-rise and I-3

231 Other Occupancy Inspections

99%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 156 Completed 850 Inspections
- 49 Special Event Inspections

E

Engineering

3,891

- > 3,891 Construction Inspections

2,578 Plan Reviews

CRR

Community Risk Reduction

18

Defensible Space

0/5

Firewise Communities

3,342

Weed Abatement Activities

1

CRR Surveys

FIU

Fire Investigations

909

Arrests

40

Injuries from Fire

12

Fatalities from Fire

7



Followers 10,000



Followers 23,400



Followers 17,600



Pub Ed Events 70

Total Educated 3,652

Response by Station

(10/01/22 ~ 10/31/22)

(11/01/22 ~ 11/30/22)

Station	Runs	Runs/Day	Code 3
6	597	19.26	434
70	473	15.26	412
1	392	12.65	263
81	386	12.45	317
92	344	11.1	266
84	324	10.45	276
93	311	10.03	246
82	307	9.9	258
83	305	9.84	260
85	293	9.45	250
88	290	9.35	240
5	264	8.52	204
9	261	8.42	205
3	198	6.39	165
8	185	5.97	147
86	185	5.97	147
10	182	5.87	141
2	168	5.42	138
13	165	5.32	133
87	154	4.97	119
14	147	4.74	116
99	133	4.29	97
69	125	4.03	106
15	121	3.9	94
7	95	3.06	77
11	93	3	69
95	90	2.9	72
22	78	2.52	55
4	59	1.9	45
16	58	1.87	35
17	37	1.19	26
19	4	0.13	2
	6824	220.13	5415

Station	Runs	Runs/Day	Code 3
6	655	21.83	459
70	523	17.43	414
81	432	14.4	369
93	400	13.33	293
1	378	12.6	261
92	377	12.57	284
83	365	12.17	316
85	342	11.4	265
82	337	11.23	269
88	322	10.73	264
84	293	9.77	236
9	268	8.93	196
5	253	8.43	209
8	229	7.63	185
86	224	7.47	180
10	190	6.33	148
3	169	5.63	136
87	169	5.63	137
2	160	5.33	126
13	155	5.17	118
99	153	5.1	102
69	152	5.07	127
14	143	4.77	120
7	119	3.97	95
15	114	3.8	84
95	114	3.8	84
11	94	3.13	71
22	92	3.07	70
16	68	2.27	46
4	62	2.07	43
17	49	1.63	40
19	4	0.13	2
	7405	246.83	5749

Response by Company

(10/01/22 ~ 10/31/22)

Unit	Runs	Runs/Day	Code 3
E106	385	12.42	297
E181	376	12.13	307
E192	337	10.87	259
E170	335	10.81	299
T184	315	10.16	267
E193	307	9.9	242
T183	297	9.58	253
E185	289	9.32	246
E188	286	9.23	236
E182	280	9.03	232
E105	263	8.48	203
E109	259	8.35	203
E101	241	7.77	180
T106	212	6.84	137
E103	195	6.29	163
E108	183	5.9	145
E186	179	5.77	141
E102	166	5.35	136
E113	164	5.29	132
E110	160	5.16	122
E187	154	4.97	119
T101	151	4.87	83
T170	138	4.45	113
E199	132	4.26	96
E169	125	4.03	106
E115	121	3.9	94
E111	92	2.97	68
E107	86	2.77	68
E114	83	2.68	69
E195	83	2.68	65
E122	78	2.52	55
T114	64	2.06	47
E104	59	1.9	45
E116	58	1.87	35
E117	37	1.19	26
R82	25	0.81	24
R10	22	0.71	19
E381	10	0.32	10
E383	8	0.26	7
BS107	7	0.23	7

DZ220T	6	0.19	6
E386	6	0.19	6
E392	5	0.16	5
E393	4	0.13	4
E619	4	0.13	2
E688	4	0.13	4
WT195	4	0.13	4
DZ220	3	0.1	3
E303	3	0.1	2
E395	3	0.1	3
E685	3	0.1	3
E302	2	0.06	2
E307	2	0.06	2
E608	2	0.06	2
E609	2	0.06	2
R382	2	0.06	2
WT192	2	0.06	2
E311	1	0.03	1
E313	1	0.03	1
E399	1	0.03	1
FB85	1	0.03	1
WT105	1	0.03	1
	6824	220.13	5415

Response by Company

(11/01/22 ~ 11/30/22)

Unit	Runs	Runs/Day	Code 3
E181	432	14.4	369
E106	411	13.7	309
E193	399	13.3	292
E192	377	12.57	284
E170	368	12.27	310
T183	363	12.1	314
E185	340	11.33	263
E188	321	10.7	263
E182	307	10.23	243
T184	293	9.77	236
E109	268	8.93	196
E105	252	8.4	208
T106	244	8.13	150
E101	237	7.9	178
E108	227	7.57	183
E186	223	7.43	179
E187	169	5.63	137
E103	168	5.6	135
E102	160	5.33	126
E113	155	5.17	118
T170	155	5.17	104
E110	152	5.07	111
E169	152	5.07	127
E199	152	5.07	101
E114	143	4.77	120
T101	141	4.7	83
E115	114	3.8	84
E195	111	3.7	81
E107	102	3.4	78
E111	94	3.13	71
E122	92	3.07	70
E116	68	2.27	46
E104	62	2.07	43
E117	49	1.63	40
R10	36	1.2	35
R82	29	0.97	25
BS107	16	0.53	16
E619	4	0.13	2
WT195	3	0.1	3
E383	2	0.07	2

E608	2	0.07	2
E685	2	0.07	2
R310	2	0.07	2
E303	1	0.03	1
E307	1	0.03	1
E386	1	0.03	1
E393	1	0.03	1
E688	1	0.03	1
R382	1	0.03	1
WT105	1	0.03	1
WT199	1	0.03	1
	7405	246.83	5749

Contra Costa County Fire Protection District Station Summary

Year: 2022 Month: 10

Area	City	Fire				Struc.	Veg.	Other	EMS Rescue	Public Mistaken Alarm	False Alarm	Other NF	Total	Code 3			Total Response		
		Code 3 Calls	Mutual Aid	Auto Aid	Auto Aid									PP - FD Processing	FD - FE Turnout	FE - FA Travel			
01	Walnut Creek	169	0	0	1	1	0	2	130	5	22	43	22	0	225	01:36	01:11	04:49	07:27
02	Pleasant Hill	106	0	0	3	0	0	2	97	0	7	23	18	0	150	01:30	01:38	04:48	07:57
03	Walnut Creek	183	0	1	1	0	0	0	153	0	24	32	8	0	218	01:46	01:21	04:47	08:13
04	Walnut Creek	23	0	0	0	0	0	0	15	1	4	12	1	0	33	01:28	01:20	05:32	08:03
05	Pleasant Hill	158	0	0	2	1	5	134	248	4	14	27	10	0	197	01:39	01:19	04:34	07:38
06	Concord	307	0	0	6	1	14	248	56	4	23	82	20	1	399	01:33	01:18	04:56	07:49
07	Walnut Creek	64	0	0	1	0	1	56	116	4	9	9	5	0	85	01:39	01:27	04:06	07:26
08	Concord	128	0	0	1	0	3	116	117	2	12	18	6	0	158	01:38	01:33	04:15	07:22
09	Pacheco	162	0	0	0	2	20	117	91	1	11	56	8	0	215	01:33	01:23	05:22	08:10
10	Concord	97	0	1	1	1	2	91	63	1	10	17	3	0	125	01:42	01:34	04:21	07:40
11	Clayton	71	0	0	0	0	0	2	63	1	4	4	4	0	97	01:30	01:21	04:40	07:18
12	Martinez	84	0	0	0	0	5	57	37	4	2	9	3	0	57	01:27	01:14	05:03	07:45
13	Martinez	44	0	1	0	0	2	37	64	2	7	6	7	0	89	01:28	01:31	04:24	07:37
14	Martinez	72	0	0	0	1	2	64	63	4	6	17	7	0	99	01:24	01:28	04:54	07:51
15	Lafayette	76	0	4	1	0	1	63	8	1	0	5	0	0	14	01:22	01:48	07:12	10:23
16	Lafayette	8	0	1	0	0	0	0	12	0	1	5	1	0	19	01:12	01:42	04:44	07:45
17	Lafayette	10	0	0	0	0	0	0	2	0	0	4	3	0	9	01:35	01:12	08:39	11:33
18	Clyde	5	0	0	0	0	0	0	1	1	1	2	0	0	5	01:41	01:14	11:00	13:05
19	Martinez	2	0	1	0	0	0	1	46	0	6	9	1	0	62	01:22	01:28	07:05	09:45
21	Concord	47	0	0	0	0	0	0	22	0	5	16	3	0	47	01:32	01:19	05:26	08:17
22	Concord	30	0	1	1	0	0	0	68	2	2	20	4	3	105	01:28	01:42	04:25	07:42
69	El Sobrante	90	0	33	1	1	4	30	267	7	8	78	9	18	419	01:35	01:38	04:57	08:11
70	San Pablo	365	0	113	1	1	30	267	182	4	10	66	14	0	312	01:32	01:20	04:29	07:30
81	Antioch	256	0	0	3	2	31	182	187	1	16	55	3	0	268	01:27	01:22	05:01	07:46
82	Antioch	219	0	0	2	0	4	187	154	2	8	44	13	0	241	01:24	01:26	04:54	07:56
83	Antioch	201	0	0	3	0	17	154	77	0	4	45	4	0	135	01:29	01:22	05:38	08:37
84	Pittsburg	111	0	0	1	1	3	77	188	1	17	58	9	0	295	01:27	01:23	04:59	07:47
85	Pittsburg	249	0	0	1	1	20	188	139	2	11	26	17	0	207	01:32	01:22	05:18	08:13
86	Bay Point	160	0	0	0	2	10	139	60	3	0	14	3	0	84	01:22	01:16	04:27	07:06
87	Pittsburg	71	0	0	1	0	3	60	134	7	3	45	7	0	213	01:23	01:24	05:49	08:37
88	Antioch	178	0	0	3	0	14	134	470	14	43	166	57	0	776	01:31	01:29	06:08	09:00
CON		598	0	15	4	9	13	470	54	1	4	49	4	0	118	01:19	00:56	05:41	07:55
**Other		103	1	118	1	1	4	54	3512	84	305	1102	278	22	5580				

(Revised on 07/01/2022)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins

Contra Costa County Fire Protection District Station Summary

Year: 2022 Month: 11

Code 3

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	160	0	0	2	0	2	133	10	7	57	20	0	231	01:51	01:10	05:03	08:09
02	Pleasant Hill	106	0	0	0	0	3	89	4	6	25	10	0	137	01:29	01:34	04:29	07:26
03	Walnut Creek	148	0	0	1	0	0	134	1	25	16	1	0	178	01:41	01:22	05:12	08:23
04	Walnut Creek	17	0	0	0	0	0	19	3	1	5	1	0	29	01:45	01:35	05:48	09:07
05	Pleasant Hill	161	0	0	0	0	6	138	1	17	23	10	0	195	01:39	01:27	04:46	07:51
06	Concord	340	0	0	5	1	19	293	8	23	80	18	1	448	01:36	01:17	05:08	08:05
07	Walnut Creek	68	0	0	0	0	1	70	1	6	9	5	0	92	01:32	01:20	04:38	07:36
08	Concord	172	0	0	0	0	1	157	2	16	26	8	0	210	01:36	01:29	04:08	07:26
09	Pacheco	147	0	0	1	1	4	107	5	14	60	16	0	208	01:34	01:27	05:00	07:58
10	Concord	90	0	1	1	0	6	76	5	15	17	7	0	127	01:29	01:30	04:23	07:41
11	Clayton	69	0	0	0	0	3	69	1	6	6	3	0	88	01:34	01:22	04:59	07:39
12	Martinez	80	0	1	2	1	5	69	1	9	16	2	0	105	01:26	01:34	06:28	09:39
13	Martinez	46	0	4	2	1	2	27	2	4	23	1	1	63	01:31	01:34	06:27	09:20
14	Martinez	67	0	0	0	0	2	58	0	5	9	4	0	78	01:20	01:34	03:56	07:03
15	Lafayette	66	0	1	1	0	0	53	3	6	16	8	0	87	01:23	01:27	05:02	07:43
16	Lafayette	20	0	6	1	0	0	16	0	1	9	5	0	32	01:15	01:42	06:13	09:17
17	Lafayette	11	0	1	0	0	1	9	0	0	1	0	0	11	02:15	01:23	06:05	09:44
18	Clyde	10	0	0	0	0	0	8	2	0	5	1	0	16	02:10	01:03	07:18	10:33
19	Martinez	2	0	1	0	0	0	2	0	1	0	0	1	4	01:18	00:45	11:48	14:07
21	Concord	60	0	0	0	0	0	56	2	5	10	1	0	74	01:32	01:26	06:15	09:24
22	Concord	41	0	0	0	0	1	35	1	9	7	2	0	57	01:20	01:10	05:14	07:26
69	El Sobrante	88	0	33	0	0	3	76	4	5	16	3	2	109	01:33	01:38	04:50	08:00
70	San Pablo	354	0	135	2	1	32	265	19	18	84	18	14	453	01:32	01:39	05:00	08:15
81	Antioch	316	0	0	3	2	13	248	6	19	70	13	0	374	01:35	01:27	04:36	07:36
82	Antioch	215	0	0	1	0	5	171	3	26	57	13	0	276	01:28	01:20	05:08	07:52
83	Antioch	235	0	0	2	1	8	204	3	9	41	10	0	278	01:32	01:29	05:05	08:08
84	Pittsburg	97	0	1	1	0	5	76	3	2	28	9	0	124	01:29	01:34	05:02	08:11
85	Pittsburg	254	0	0	2	2	17	197	6	23	64	22	0	333	01:29	01:26	04:50	07:41
86	Bay Point	170	0	1	2	1	11	141	4	20	33	8	0	220	01:38	01:25	05:21	08:30
87	Pittsburg	75	0	0	0	0	1	66	1	1	13	3	0	85	01:31	01:27	04:30	07:24
88	Antioch	193	0	0	2	0	8	142	3	8	54	14	0	231	01:22	01:25	05:30	08:27
CON		667	0	11	10	3	21	592	20	62	150	55	1	914	01:30	01:27	05:55	08:50
**Other		132	0	145	3	1	6	61	3	7	57	5	2	145	01:17	00:57	05:27	07:48
		4677	0	341	44	16	187	3857	127	376	1087	296	22	6012				

(Revised on 07/01/2022)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (11/1/2022 - 11/30/2022)

Apparatus

Automatic Aid Agreements

After Action Review

Fuel Log

Fire Trails

Forms

Monthly Standby

Incident Review

NFIRS

Occupational Exposure Tracking Form

Operations Meeting Minutes

Programs

Reports

Training

Reserve Calendar

CCE NFIRS

Login

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CDF	0/0	12/15	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	0/0	-	0/0	1/1	18/21	30/32	6/6	93/98	1/1
CRK	0/0	2/3	-	0/0	0/0	2/4	3/3	0/0	0/0
ECR	0/0	15/16	0/0	-	3/3	1/1	1/1	42/44	0/0
MOR	0/0	11/21	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	48/48	1/1	0/0	0/0	-	17/17	0/0	0/0
RDO	0/0	15/17	11/16	1/1	0/0	29/36	-	0/0	0/0
RMD	0/0	135/165	0/0	53/56	0/0	4/5	1/1	-	0/0
SRM	0/0	3/3	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
--------------	---------------	----------	-----------	-------



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (10/1/2022 - 10/31/2022)

- Apparatus
- Automatic Aid Agreements
- After Action Review
- Fuel Log
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Reserve Calendar
- CCE NFIRS
- Login

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CDF	0/0	20/27	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	0/0	-	0/0	0/0	18/18	20/22	5/6	78/82	2/2
CRK	0/0	1/2	-	0/0	0/0	0/0	3/5	0/0	0/0
ECR	0/0	11/12	0/0	-	3/4	0/0	0/0	35/36	0/0
MOR	0/0	8/8	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	36/36	2/2	1/1	0/0	-	15/15	0/0	0/0
RDO	0/0	5/6	4/5	1/1	0/0	15/21	-	0/0	0/0
RMD	0/0	121/141	0/0	45/47	0/0	1/1	1/1	-	0/0
SRM	0/0	2/2	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
--------------	---------------	----------	-----------	-------

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
5	WED	A	7.0	5.0	7.5	1.0	20.5	11.5	0.0	1.0 LOA
6	THU	A	3.0	8.5	8.0	1.5	21.0	11.5	0.0	1.0 LOA, 0.5 SPEC
11	TUE	A	10.0	8.0	8.5	4.0	30.5	20.5	3.0	1.0 LOA, 3.0 SPEC
12	WED	A	5.0	4.5	8.5	5.0	23.0	16.0	0.0	2.0 LOA, 3.0 SPEC
17	MON	A	10.0	8.0	8.5	7.5	34.0	23.5	6.0	3.0 LOA, 1.0 OPST, 3.5 SPEC
18	TUE	A	6.0	4.0	8.5	7.5	26.0	15.0	1.0	3.0 LOA, 1.0 OPST, 3.5 SPEC
23	SUN	A	8.0	9.5	8.5	5.0	31.0	23.0	8.0	3.0 LOA, 1.0 ML, 1.0 OPST
24	MON	A	7.0	4.0	8.5	8.0	27.5	16.0	2.5	3.0 LOA, 1.0 OPST, 0.5 FH, 3.5 SPEC
29	SAT	A	5.0	11.5	8.5	4.5	29.5	21.0	14.0	1.0 AL, 3.0 LOA, 0.5 OPST
30	SUN	A	5.0	12.5	8.5	3.0	29.0	21.0	10.0	3.0 LOA
1	SAT	B	3.5	11.5	8.5	1.0	24.5	28.0	19.0	1.0 SPEC
2	SUN	B	2.5	11.5	8.5	0.0	22.5	26.5	14.5	
7	FRI	B	5.5	7.5	10.0	1.0	24.0	26.5	16.0	1.0 SPEC
8	SAT	B	4.0	12.5	10.0	0.0	26.5	30.5	23.0	
13	THU	B	3.0	5.5	8.0	3.5	20.0	25.0	8.0	3.5 SPEC
14	FRI	B	4.0	8.0	8.0	2.5	22.5	26.0	9.5	0.5 OPST, 2.0 SPEC
19	WED	B	9.0	1.5	8.0	3.5	22.0	25.0	3.0	0.5 FH, 2.0 SPEC, 1.0 OPST
20	THU	B	8.5	4.5	8.0	3.0	24.0	27.5	5.5	1.0 OPST, 2.0 SPEC
25	TUE	B	6.5	2.5	8.0	5.0	22.0	23.5	2.0	1.0 OPST, 4.0 SPEC
26	WED	B	5.5	2.5	8.0	1.5	17.5	21.0	0.0	1.0 OPST, 0.5 SPEC
31	MON	B	4.0	12.5	7.0	2.5	26.0	31.5	17.5	2.5 SPEC
3	MON	C	8.5	2.0	5.5	1.0	17.0	14.0	0.0	1.0 JD
4	TUE	C	4.5	4.0	5.5	1.0	15.0	11.0	0.0	1.0 SPEC
9	SUN	C	5.5	9.5	5.5	0.0	20.5	16.5	6.5	
10	MON	C	4.5	10.0	5.5	1.5	21.5	17.0	6.5	1.5 SPEC
15	SAT	C	9.0	9.5	3.5	0.0	22.0	21.0	8.5	
16	SUN	C	5.5	5.0	3.5	0.0	14.0	13.0	0.0	
21	FRI	C	8.5	7.0	3.5	2.5	21.5	19.0	14.0	0.5 AWOP, 2.0 SPEC
22	SAT	C	6.5	8.5	3.5	1.0	19.5	18.5	10.5	1.0 AWOP
27	THU	C	4.0	7.0	3.5	2.5	17.0	14.0	3.0	2.5 SPEC
28	FRI	C	1.5	8.5	3.5	3.5	17.0	12.5	0.0	3.5 SPEC
AVG DAILY			5.8	7.3	7.0	2.7	22.9	20.2	6.8	
AVG A			6.6	7.6	8.4	4.7	27.2	17.9	4.5	
AVG B			5.1	7.3	8.4	2.1	22.9	26.5	10.7	
AVG C			5.8	7.1	4.3	1.3	18.5	15.7	4.9	
RANGE			1.5-10.0	1.5-12.5	3.5-10.0	0.0-8.0	14.0-34.0	11.0-31.5	0.0-23.0	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
4	FRI	A	10.0	10.5	8.5	5.0	34.0	24.0	13.0	1.0 AL, 2.0 LOA, 2.0 SPEC
5	SAT	A	6.5	11.0	8.5	3.0	29.0	20.0	11.0	0.5 AL, 2.0 LOA, 0.5 FH
10	THU	A	8.0	1.0	7.0	3.0	19.0	10.0	0.0	2.0 LOA, 1.0 SPEC
11	FRI	A	4.0	7.5	7.0	2.0	20.5	12.5	0.0	2.0 LOA
16	WED	A	9.5	6.0	7.0	4.0	26.5	21.0	5.0	1.0 LOA, 3.0 SPEC
17	THU	A	3.5	6.0	7.0	4.0	20.5	14.5	4.0	1.0 LOA, 3.0 SPEC
22	TUE	A	6.5	12.5	6.0	1.5	26.5	18.0	0.0	1.0 LOA, 0.5 SPEC
23	WED	A	5.5	12.5	6.0	1.5	25.5	17.0	0.0	1.0 LOA, 0.5 SPEC
28	MON	A	13.0	11.0	6.0	2.0	32.0	22.0	0.0	1.0 LOA, 1.0 SPEC
29	TUE	A	9.5	5.0	6.0	2.5	23.0	14.5	0.0	1.0 JD, 1.0 LOA, 0.5 SPEC
1	TUE	B	3.5	9.0	7.0	2.5	22.0	23.5	6.5	2.5 SPEC
6	SUN	B	8.5	9.5	7.0	1.5	26.5	27.0	11.0	1.5 SPEC
7	MON	B	6.0	7.0	7.0	2.0	22.0	22.0	0.0	2.0 SPEC
12	SAT	B	13.0	10.0	8.0	0.0	31.0	32.5	18.0	
13	SUN	B	12.5	9.0	8.0	2.0	31.5	32.5	22.0	0.5 AWOP, 1.5 SPEC
18	FRI	B	9.5	6.5	9.0	7.0	32.0	32.0	13.0	1.0 ML, 6.0 SPEC
19	SAT	B	6.5	9.0	9.0	4.0	28.5	29.5	19.0	1.0 ML, 1.0 FH, 2.0 SPEC
24	THU	B	2.5	13.5	8.0	0.0	24.0	25.0	13.0	
25	FRI	B	3.0	12.5	8.0	1.0	24.5	25.5	9.0	1.0 AL
30	WED	B	9.0	3.0	8.0	0.0	20.0	22.0	0.5	
2	WED	C	14.0	4.0	2.5	3.0	23.5	21.5	4.5	1.0 JD, 2.0 SPEC
3	THU	C	10.0	6.0	2.5	4.0	22.5	20.0	10.0	1.0 JD, 3.0 SPEC
8	TUE	C	10.0	5.0	2.5	3.5	21.0	19.5	0.5	1.0 AL, 1.0 JD, 1.5 SPEC
9	WED	C	6.5	7.0	2.5	1.0	17.0	15.5	1.5	1.0 SPEC
14	MON	C	11.0	6.0	2.0	3.0	22.0	22.0	4.0	3.0 SPEC
15	TUE	C	9.0	5.0	1.5	6.0	21.5	22.5	0.5	6.0 SPEC
20	SUN	C	12.0	6.0	1.5	0.0	19.5	19.5	5.5	
21	MON	C	10.5	5.0	1.5	0.0	17.0	17.0	0.5	
26	SAT	C	10.5	10.0	1.5	1.0	23.0	22.0	2.0	1.0 AL
27	SUN	C	8.5	6.5	1.5	0.5	17.0	16.5	0.0	0.5 AL
AVG DAILY			8.4	7.8	5.6	2.4	24.1	21.4	5.8	
AVG A			7.6	8.3	6.9	2.9	25.7	17.4	3.3	
AVG B			7.4	8.9	7.9	2.0	26.2	27.2	11.2	
AVG C			10.2	6.1	2.0	2.2	20.4	19.6	2.9	
RANGE			2.5-14.0	1.0-13.5	1.5-9.0	0.0-7.0	17.0-34.0	10.0-32.5	0.0-22.0	
			AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT	
			AWOP - Absent Without Pay			ML - Military Leave				
			FH - Floating Holiday			OPST - Strike Team				
			JD - Jury Duty			SPEC - Special Assignment				
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

11/28/22

CONDITION:

- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

PAGE 1 OF 1				
COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	19	DOUBLE LAYER WILDLAND JACKETS		A
2.	5	DOUBLE LAYER WILDLAND PANTS		A
3.	18	SAFETY GOGGLES		B
4.	1	EXTERIOR UMBRELLA		A
5.	3	GREEN HARD HATS		A
6.	3	BLUE HARD HATS		A
7.	2	RED HARD HATS		A
8.	1	FLAG POLE		A
9.	1	CONFERENCE TABLE		A
10.	1	VEHICLE LIGHT BAR		A
11.	25	STRUCTURE HELMET EYE SHIELDS		A
12.	12	WL HOSE PACKS		A
13.				
14.				
15.				
16.				



Contra Costa County Fire Protection District

Advisory Fire Commission

Bylaws

**November 2022
Rev. 22/20**

TABLE OF CONTENTS

Name.....	3
Authorization.....	3
Definitions	3
Purpose and Duties.....	3
Membership.....	4
Officers and Duties.....	5
Commission Meetings.....	6
Committees.....	7

**Contra Costa County Fire Protection District
Advisory Fire Commission
Bylaws**

**Article I
Name**

This commission shall be known as the "Contra Costa County Fire Protection District Advisory Fire Commission."

**Article II
Authorization**

The Board of Supervisors of Contra Costa County, as the Board of Directors of the Contra Costa County Fire Protection District, originally established a Fire District Advisory Commission in the Contra Costa County Fire Protection District by Resolution No. 99/138. Authority for establishing a county fire commission is established by California Health and Safety Code Section 13844.

The functions of the Advisory Fire Commission were revised by Resolution No. 2022/9, which supersedes Resolution No. 99/138, to the extent the two resolutions conflict.

**Article III
Definitions**

"Board" shall mean the Contra Costa County Board of Supervisors, as the Board of Directors of the Contra Costa County Fire Protection District.

"Commission" shall mean the Contra Costa County Fire Protection District Advisory Fire Commission, which has been established by the Board for the purposes set forth in these Bylaws.

"District" shall mean the Contra Costa County Fire Protection District.

"District Administration Office" shall mean the Contra Costa County Fire Protection District Administrative Office, located at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

**Article IV
Purpose and Duties**

The functions of the fire commissioners are to review the goals and objectives of the District; provide liaison with the community, and provide advice and information on fire protection matters to the Board of Supervisors. This Board hereby delegates to the CCCFPD Advisory Fire Commission the following powers and responsibilities:

1. Pursuant to district ordinance, to serve as the Appeals Board on weed abatement matters;
2. To review and make recommendations on Fire District goals and objectives;
3. To provide advice and information to the Board of Directors on fire protection matters as needed;
4. To serve as liaison between the Board of Directors and the community served by the district; and
5. To perform such other duties and responsibilities as may be assigned and as directed by the Board of Directors.

The Advisory Fire Commission shall make its recommendations directly to the Fire Chief, the Board of Supervisors, and such other bodies or administrators as may be designated from time to time.

Article V **Membership**

A. Members

The Commission shall consist of seven (7) voting members and three (3) alternate members appointed by the Board.

1. Voting Members

The seven (7) voting members shall consist of the following:

- a) Five (5) members, each of whom represents one supervisorial district. The nomination is made by an individual Supervisor for full Board action.
- b) Two (2) Community members, one representing the area formerly served by the dissolved East Contra Costa Fire Protection District and the other representing the remainder of the District. The nominations are made by the Board's Internal Operations Committee for full Board action.

2. Alternate Members

In addition to the seven (7) voting members, the Commission shall have three (3) alternate members who shall be nominated and appointed in the same manner as Community members. Alternate members shall fully participate in the regular or special meetings but not vote unless they are replacing an absent seated member who is unable to participate at a meeting. Alternate members may replace any absent seated member and shall do so on a rotating basis.

B. Terms

All members of the Commission shall be appointed for a term of four years. Terms are

staggered. Members serve at the pleasure of the Board.

C. Vacancies

A vacancy on the Commission exists upon the death or resignation of a member, upon the removal of a member by the Board, or upon term expiration. Should a vacancy occur for any reason, the alternate members shall serve in the vacant seat on a rotating basis until the Board appoints a replacement voting member.

D. Staff

The Commission staff person shall issue and distribute meeting agendas in accordance with the open meeting laws specified in Article VII. The staff person shall keep an accurate record of all proceedings of the Commission, including meeting minutes and special reports and a list of persons attending meetings, and shall finalize meeting minutes. The staff person shall be responsible for maintaining a copy of these records at the District Administration Office. These records shall be made available to the public as required by State and local law. The Chair may direct the staff person to perform other duties to further the purpose and goals of the Commission.

Article VI **Officers and Duties**

A. Officers

The officers of the Commission shall be Chair and Vice Chair.

The Chair shall preside over all meetings of the Commission. The Chair shall appoint committees as may be needed from time to time for special projects or programs. The Chair shall report unscheduled vacancies immediately to the Board. The Chair shall perform other such duties as they pertain to the office of Chair.

The Vice Chair shall preside at all meetings in the absence of the Chair or at any other time when so requested by the Chair and perform other such duties as directed by the Chair.

B. Term

Each officer shall be selected for a one-year term at the first regular business meeting in June of each year by a majority vote of the Commission.

Each officer's term shall begin on July 1st of each year.

C. Vacancies

Should a vacancy of the office of Chair occur for any reason, the Vice Chair will serve as Acting Chair. Should both the Chair and Vice-Chair be absent, the most senior

Commissioner present shall serve as Acting Chair.

Article VII
Commission Meetings

A. Meetings

1. In December of each year, the Commission will adopt a schedule of regular meetings for the subsequent year. Meetings shall be held at the District's Administrative Offices located at 4005 Port Chicago Highway, Concord, CA, unless otherwise noticed.
2. The Chairman may call additional special meetings as may be required for conduct of Commission business.
3. All meetings of the Commission, except those closed sessions permitted by law, shall be open to the public and subject to the provisions of Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code, relating to meetings of local agencies. All meetings shall conform to the Ralph M. Brown Open Meeting Act and the Contra Costa County Better Government Ordinance, including requirements for notice of meetings, preparation and distribution of agendas and written materials, inspection of public records, closed sessions and emergency meetings, maintenance of records, disruption of a public meeting, and recorded votes made by each Commissioner.
4. Notice of each meeting shall be posted adjacent to the entry door of the District Administration Office at least 96 hours prior to the scheduled meeting and shall include the time, date, and place of the meeting and the meeting agenda. Notice of any meeting of the Commission shall be given to any person so requesting.

B. Cancellation or Postponement

Meetings of the Commission may be cancelled or postponed at the discretion of the Chairperson for due cause or if no official business needs to be conducted.

C. Quorum

A quorum must be present for any vote on matters before the Commission to be valid. A quorum shall be defined as four (4) appointed Commission voting members (including alternate members replacing an absent voting member). Any motion,

resolution, or other Commission action, unless otherwise specifically provided for, shall require four affirmative votes for its passage.

D. Conflicts

Any member of the Commission who has a conflict of interest with any matter pending before the Commission will recuse himself or herself in accordance with Government Code section 87105. Commission members shall avoid conflicts of interest in accordance with Resolution No. 2002/376 and shall adhere to the principles and rules of the Political Reform Act of 1974 (Government Code Sections 81000, et seq.).

Article VIII **Committees**

From time to time, the Chair may appoint special committees or may make individual appointments to accomplish the ongoing tasks and special projects of the Commission, such as revisions to the Bylaws.

2022 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Erel Betser, District I (January – February)
Matthew Guichard, District II / Chair
Michael Daugelli, District III
Debra Galey, District IV
Richard S. Nakano, District V / Vice Chair
Mike Egan, At Large #1
Richard T. Chapman, At Large #2 (January – June)
Brian J. Oftedal, At Large #2 (August – December)
Latonia Ellingberg, Staff

Soheila Bana, At-Large Alternate #1
Walter Fields, At-Large Alternate #2
Clayton Laderer, At-Large Alternate #3 (January – June)
Susanna Thompson, At Large Alternate #3 (August – December)

2022 ANNUAL REPORT

Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December. Special meetings were held: May, July, September, and November.

Location/Time: All meetings were virtual-only.

Chair: Matt Guichard

Staff: Latonia Ellingberg

Reporting Period: January through December 2022

I. ACTIVITIES

- Conducted regular business of the Commission
- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings (virtual)
- Attended Contra Costa County Fire Protection District Board of Directors meetings (virtual)
- Attended the Line of Duty Death Memorial Service
- Attended Fire Academy Graduation Ceremony
- Attended Fire District Annual Open House (virtual)
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Exercised oversight of the approval process for the disposal of surplus property
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times
- Provided feedback on annual budget

III. ATTENDANCE/REPRESENTATION

- Vacancies: District 1 was vacant March through December.
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Engineer; Attorney; retired High School Teacher; Management Analyst; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT; retired Fire Captain; Real Estate

Agent and retired Transportation Engineer; Paramedic; Physician Assistant and Fire Academy Instructor; Fire Captain; and Business Owner.

- Level of Participation:

Regular Mtgs.	
Betser	1 of 1
Chapman	2 of 4
Daugelli	10 of 10
Egan	5 of 10
Galey	9 of 10
Guichard	8 of 10
Nakano	8 of 10
Oftedal	5 of 5
Bana (At Large Alternate #1)	5 of 10
Fields (At Large Alternate #2)	8 of 10
Laderer (At Large Alternate #3)	2 of 4
Thompson (At Large Alternate #3)	5 of 5

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioners Egan, Fields, Nakano, Oftedal, and Thompson completed Brown Act Training and Ethics Training.

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to attend Contra Costa County Fire Commissioners Association meetings.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Proposed 2023 Meeting Schedule

February 13

April 10

May 8 (Special)

June 12

July 10 (Special)

August 14

September 11 (Special)

October 9

November 13 (Special)

December 11



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

December 12, 2022

TO: Advisory Fire Commission

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Operations Update. On November 16, we announced reduction of initial vegetation fire responses to a single fire engine due to soaking rains, signaling the end of heightened fire danger which commenced on May 6. This year's period of seasonal fire danger lasted 187 days, six days short of the previous year.

Through November 11, the District dispatched crews to 1,718 grass, vegetation, and other exterior fires, a 12 percent increase over 2021. The vast majority of this year's fires were held to less than 10 acres. The previous year's total dispatches for the heightened fire danger period were 1,528.

Fourteen fires exceeded 10 acres. Of these, only three burned more than 100 acres before being brought under control.

All of the season's fires were caused by some sort of human activity with 48 known to have been caused by illegal fireworks use. Another 599 began in or near homeless encampments or were otherwise started by transients. No residents were displaced by wildfire incidents in 2022.



Despite the increase, the District fared well with fire service preparation and planning, resident participation, early reporting, rapid and overwhelming responses, and favorable weather patterns in recent weeks all making a difference.

- Fire Prevention Update. In November, we experienced an increase in fatal fires across the District, including a double fatal fire at Countrywood Townhomes in Walnut Creek and a fatal tent fire in Concord. Both of these fires were determined to be accidental, and public outreach was conducted in both areas to provide fire safety tips.

State-mandated fire inspections were just over 97% complete at the end of November, with all mandated inspections projected for completion by the end of the year. As mandated inspections are completed, inspectors will be focusing remaining time on re-inspections.

Captain Ryan Graham, fire investigation unit supervisor, has been accepted in the ATF's Explosives/Accelerant Detection Canine Program and is currently in Virginia at the ATF K-9 Training Academy with Baxter, our new explosives and accelerant detection K-9. Both are set to graduate on December 16 and will be back in the county and available for providing this new and important service beginning December 19. This new resource will be a tremendous asset for fire investigators in Contra Costa County and, if requested by ATF, across northern California.



The Bureau welcomed four new Fire Inspector Is on December 1. An additional Fire Inspector II will join the team on January 3. These inspectors will be fully trained and performing inspections in January.

- Paramedic Program Update. In response to the industry-wide paramedic shortage, the District continues to sponsor firefighter candidates for training to support our ability to provide Advanced Life Support EMS districtwide. As a result of these efforts, three firefighters completed their year-long training process this month and are expected to be on duty as paramedics in the next month. Seven additional firefighters are continuing to train for their eventual certifications next year.
- Pinole Contract Update. The Contra Costa LAFCO approved our out of area service contract at their November 9 meeting. District staff continues to work with Pinole FD and city staff on logistics and planning for the scheduled March 1, 2023 transition of service to the District.
- AB1705 Implementation. In 2019, Assembly Bill 1705 (AB1705) was passed, and certain sections of the California Welfare and Institutions Code related to Medi-Cal were amended and added. In short, AB1705 established a new supplemental Medi-Cal reimbursement program for ground emergency medical transportation services that are operated by a governmental entity, including a fire protection district. Existing law requires the non-federal share of any supplemental reimbursement provided under the modified program to be derived from voluntary intergovernmental transfers of local funds. Known to us as the "PP-IGT" program, this program will replace the current Quality Assurance Fee (QAF) and Ground Emergency Medical Transport (GEMT) Medi-Cal supplemental reimbursement programs currently in place. Any required intergovernmental transfers from the District related to the QAF or GEMT programs will cease once those programs are closed out in early 2023.

The bill requires eligible providers, including the District, to receive an add-on increase to the associated Medi-Cal fee-for-service and managed care payments. As noted, the District will need to provide funding, along with all other public providers, to support

the financial sustainability of the program for the non-federal share of the program. We anticipate the District will need to provide intergovernmental transfers to the state of approximately \$10 million annually, which will be paid on a quarterly basis at approximately \$2.5 million. The District anticipates total revenue from the program and the revised Medi-Cal reimbursements to be approximately \$22 million annually. After accounting for the intergovernmental transfers and the dissolution of the QAF and GEMT supplemental reimbursement programs, it is anticipated the District will realize a net increase in total revenue from the PP-IGT program of approximately \$7-8 million annually.

This program and the District's contributions are still being finalized by the California Department of Healthcare Services (DHCS). The first payment by the District to the DHCS is anticipated to be due on January 15, 2023. The increased Medi-Cal reimbursements to the District will commence on January 1, 2023.