



# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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## MINUTES

October 10, 2022

The Advisory Fire Commission met at a regular meeting on Monday, October 10, 2022. Chair Guichard called the meeting to order at 7:01 p.m.

### ROLL CALL

**Present:** Commissioners: Michael Daugelli – District III  
Debra Galey – District IV  
Matthew Guichard – District II  
Richard Nakano – District V  
Brian J. Oftedal – At Large #2  
Walter Fields – At Large Alternate #2  
Susanna Thompson – At Large Alternate #3

Deputy Fire Chief: Aaron J. McAlister

**Absent:** Soheila Bana – At Large Alternate #1  
Mike Egan – At Large #1 (arr. 7:25 p.m.)

### PUBLIC COMMENTS

None

### PUBLIC HEARINGS

#### A. October 5, 2022 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the October 5, 2022 Report on the Cost of Abatement. Hearing no objections or protests to the October 5, 2022 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the October 5, 2022 Abatement Report in the amount of \$82,254.38. Commissioner Nakano moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Oftedal. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

Commissioner Fields made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Nakano. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

#### B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 10, 2022.

There were no property owners in attendance representing any of the 20 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Daugelli made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Fields. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

### **CONSENT ITEMS**

A. August 8, 2022 Meeting Minutes

B. September 12, 2022 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary

Commissioner Nakano made a motion to accept and file all reports. Motion seconded by Commissioner Fields. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

### **DISCUSSION ITEMS**

A. Hearing Resolution: Hajura Mohamed / Parcel Number 096-016-001

Deputy Chief McAlister reported that all charges related to the 2022 abatement of this property were waived after the District determined that Ms. Mohamed had not been properly notified. The error in the District's notification system was the result of Ms. Mohamed's information not being updated by the tax collector in a timely manner.

- B. Declaration of Surplus Equipment – Report of September 20, 2022
- C. Declaration of Surplus Equipment – Report of October 3, 2022

Commissioner Fields made a motion to approve the surplus of equipment listed on the declaration reports of September 20, 2022 and October 3, 2022. Motion seconded by Commissioner Nakano. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

D. Triennial Review

After reviewing the draft Triennial Review, Commissioner Fields made a motion to accept and submit the Triennial Review as prepared. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Daugelli, Fields, Galey, Guichard, Nakano, Oftedal, Thompson; ABSENT: Bana, Egan).

**FIRE CHIEF’S REPORT**

Reviewed/discussed the October 10, 2022 Fire Chief’s report.

Deputy Chief McAlister noted that Fire Chief Broschard was attending the Pinole City Council meeting to discuss the Pinole contract. An item to approve the contract is on the October 11 Fire Board meeting agenda. Anticipated implementation is March 2023.

Deputy Chief McAlister also noted that the outcome of the Pinole contract will be essentially the same as an annexation. Con Fire will own the fleet, and all Pinole Fire employees will become Con Fire employees.

**COMMISSIONERS’ COMMENTS / ITEMS FOR FUTURE AGENDAS**

Commissioner Fields asked if the former East Contra Costa Fire Protection District had an OES unit. Deputy Chief McAlister replied that our only OES vehicle is Con Fire’s HM21. The only other OES vehicle in the County is a T1 at El Cerrito Fire Department.

Commissioner Fields also expressed thanks to the District for livestreaming our events; and he acknowledged and congratulated Chief Broschard for 15 years of service.

Chair Guichard requested updates at the next meeting on the results of the annexation; the reopening of Station 4; and the District’s electric vehicles.

Chair Guichard also asked why lateral firefighters are drawn to Con Fire to which Deputy Chief McAlister replied that Con Fire does not assign Firefighter-Paramedics to ambulances.

Commissioners Daugelli and Nakano expressed their thanks for all the District’s hard work.

Commissioner Thompson expressed thanks for all the hard work that went into the recent Marsh Creek meeting and that it's great to have the official connection with the Fire District. There are plans to get Firewise going in that community which could help with grant funding.

Commissioner Oftedal noted that Fire Prevention Week started yesterday and expressed thanks to the Board for the official resolution. He also recognized former Commissioner Tom Chapman for his service.

Commissioner Egan asked if our helicopter was recently in Marin County, and in other areas, in response to mutual aid requests. Deputy Chief McAlister noted that our partner is a fee-for-service company, and part of the business model is for them to use our helicopters for other calls.

**NEXT MEETING DATE AND TIME**

The next Special meeting is scheduled for November 14, 2022, 7:00 p.m.

The next Regular meeting is scheduled for December 12, 2022, 7:00 p.m.

Meeting adjourned at 7:42 p.m.



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Latonia Ellingberg, Recording Secretary