



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

April 10, 2023

The Advisory Fire Commission met at a regular meeting on Monday, February 13, 2023. Chair Guichard called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Mark DeMarce – At Large Alternate #1
Mike Egan – At Large #1
Matthew Guichard – District II
Richard Nakano – District V
Brian Oftedal – At Large #2
Susanna Thompson – At Large Alternate #3
Donn Walklet – At Large Alternate #2

Absent: Debra Galey – District IV

Deputy Fire Chief: Brian Helmick

INTRODUCE AND WELCOME NEW COMMISSIONERS

Mark DeMarce and Donn Walklet have been seated on the Commission as At Large Alternate #1 and At Large Alternate #2, respectively.

PUBLIC COMMENTS

None

CONSENT ITEMS

A. February 13, 2023 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Report
3. Monthly Activity Reports
4. Suppression Leave Summary

Commissioner Oftedal requested that the Station Summary Report be moved to Discussion.

Commissioner Nakano made a motion to accept and file the remaining Consent Items. Motion seconded by Commissioner Oftedal. Motion passed (AYES: DeMarce, Egan, Guichard, Nakano, Oftedal, Thompson, Walklet; ABSENT: Galey).

DISCUSSION ITEMS

A. Station Summary Report

Commissioner Oftedal noted that the cities of Brentwood and Oakley were not reflected in this report. Deputy Chief Helmick indicated that this issue would be resolved.

Commissioner Guichard made a motion to accept and file the Station Summary Report. Motion seconded by Commissioner Nakano. Motion passed (AYES: DeMarce, Egan, Guichard, Nakano, Oftedal, Thompson, Walklet; ABSENT: Galey).

FIRE CHIEF'S REPORT

Reviewed/discussed the April 10, 2023 Fire Chief's report as presented by Deputy Chief Helmick.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Nakano asked if the District is current with code enforcement to which Assistant Chief/Fire Marshal Bachman replied that we will meet 100% of our state mandated inspections.

Commissioner Guichard would like an update on the CCRFCC renovation and the status of the ambulance patient offload time issue.

Commissioner Oftedal informed all of a Red Cross event on April 15. They will be starting at 8:30 a.m. and hanging smoke detectors for about four hours.

Commissioner Egan extended congratulations to the Crew 12 "termites" for the massive amount of clearing and cleaning they have completed.

NEXT MEETING DATE AND TIME

The next Regular meeting is scheduled for June 12, 2023, 7:00 p.m.

Meeting adjourned at 8:13 p.m.



Latonia Ellingberg, Recording Secretary