



# IN PERSON PLAN SUBMITTAL PROCESS

## **CCCFPD PERMIT TECHNICIANS ARE AVAILABLE TO ANSWER QUESTIONS ABOUT ...**

- THE PERMITTING PROCESS
- NEW CONSTRUCTION
- TENANT IMPROVEMENTS / ALTERATIONS
- FIRE PROTECTION SYSTEM PERMITS

IF YOU WOULD LIKE MORE INFORMATION,  
CONTACT PERMIT TECHNICIANS @ [PERMITTECH@CCCFPD.ORG](mailto:PERMITTECH@CCCFPD.ORG)

### PERMIT SERVICE COUNTER HOURS

**OPEN MONDAY THROUGH FRIDAY, 8:00 AM TO 5:00 PM  
(EXCLUDING HOLIDAYS)**

PERMIT FEES CAN BE PAID IN PERSON AT  
THE ADMINISTRATIVE OFFICE  
BY CASH, VISA / MASTERCARD, OR CHECK.

#### **\*PLEASE NOTE\***

BEFORE YOU VISIT THE PERMIT SERVICE CENTER, ENSURE YOU HAVE  
ALL THE NECESSARY FORMS FOR YOUR TRANSACTION

***\*AS OF THIS TIME WE ARE ONLY EXPEDITING HARD COPY PLANS\****