



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

June 12, 2023

The Advisory Fire Commission met at a regular meeting on Monday, June 12, 2023. Chair Guichard called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Mark DeMarce – At Large Alternate #1
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Brian Oftedal – At Large #2
Susanna Thompson – At Large Alternate #3
Donn Walklet – At Large Alternate #2 (arr. 8:00 p.m.)

Fire Chief: Lewis T. Broschard III

PUBLIC COMMENTS

Ms. Valery Uhl addressed the Commission to appeal the weed abatement charges on her property tax bill. Assistant Chief/Fire Marshal Bachman will investigate the matter and work with Ms. Uhl to determine a resolution.

HEARING ON ABATEMENT ORDERS

Ms. Valery Uhl (Exhibit 1, Line 48) was present to appeal weed abatement charges from a prior year. The current charges, per Exhibit 1, will be addressed after the matter involving charges from a prior year has been resolved.

Chair Guichard asked for a motion to uphold and enforce the remaining ninety-five abatement orders listed in Exhibit 1. Commissioner Nakano moved to uphold and enforce remaining ninety-five abatement orders listed in Exhibit 1. Motion seconded by Commissioner Thompson. Motion passed (AYES: DeMarce, Egan, Galey, Guichard, Nakano, Oftedal, Thompson).

CONSENT ITEMS

A. April 10, 2023 Meeting Minutes

Commissioner Oftedal made a motion to accept and file the April 10, 2023 minutes with one correction. Motion seconded by Commissioner Egan. Motion passed (AYES: DeMarce, Egan, Guichard, Nakano, Oftedal, Thompson; ABSTAIN: Galey).

B. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Report
3. Monthly Activity Reports
4. Suppression Leave Summary

Commissioner DeMarce asked about the absence of Battalion 9 in the Station Summary report. Chief Broschard noted that the District is aware of the oversight, and it will be corrected.

Commissioner DeMarce made a motion to accept and file all reports. Motion seconded by Commissioner Nakano. Motion passed (AYES: DeMarce, Egan, Galey, Guichard, Nakano, Oftedal, Thompson).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of June 2, 2023

Commissioner Nakano made a motion to approve the surplus of equipment listed on the declaration report of June 2, 2023. Motion seconded by Commissioner Thompson. Motion passed (AYES: DeMarce, Egan, Galey, Guichard, Nakano, Oftedal, Thompson).

B. Briefing: Ordinance No. 2023-07

Chief Bachman explained that Ordinance No. 2023-07 is specific to the state regulations pertaining to vegetation management in the Public Resources Code (PRC) and Government Code (GC), and is differentiated from the CFC Adoption Ordinance in that the latter is a building standards code regulated by the California Building Standards Commission. By separately codifying vegetation management requirements under one ordinance, CCCFPD is not obligated to repeal and adopt these provisions triennially, and may refer to the referenced statutory requirements and weed abatement standards without modifying the ordinance.

C. Briefing: CCRFCC and Medical Calls

Chief Peter explained that 911 calls always go to law enforcement. They transfer fire and medical calls to the Contra Costa Regional Fire Communications Center (CCRFCC). The CCRFCC receives approximately 245,000 calls per year. Dispatchers are required to answer calls within 15 seconds, 90% of the time. They are required to dispatch a unit within 90 seconds of receiving the call.

Currently, our minimum staffing is six. In August, after three new dispatchers come on board, minimum staffing will be seven. Optimal staffing is eight.

D. Update: Fire District Paramedic School

The first version of CCCFPD's paramedic school was a collaboration with Livermore NCTI. A total of nine District personnel have been enrolled in that program, and all but two have completed it. The last two will complete the program this year.

Currently, the District has partnered with Contra Costa College. This program follows the firefighter shift schedule which allows our students to attend paramedic school while continuing to work. There were sixteen applicants; and 12 students accepted into the program.

FIRE CHIEF'S REPORT

Reviewed/discussed the June 12, 2023 Fire Chief's report. In response to questions about Crew 12, from Commissioners Egan and Thompson, Chief Broschard shared that there are approximately 32 Crew 12 members. They are staffed seven days a week on a 12-hour day shift only. Although they work on a 24-hour clock during prepositioning, there are no current plans to increase Crew 12's regular shift beyond 12 hours.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Galey shared that this would be her last meeting as her term expires on June 30, and she will not be seeking reappointment. She extended her thanks to the District for all the hard work performed and high quality service provided. Chief Broschard expressed thanks and appreciation to Commissioner Galey for her commitment to the Commission and the Fire District.

Commissioner Oftedal informed all of a Red Cross event on June 24. They will be working for about three or four hours.

Commissioner Nakano requested that the meeting packet pages be numbered.

Commissioner DeMarce shared that it was a pleasure meeting Firefighter Shackleton at a Sound the Alarm event. He noted that FF Shackleton was very polite and well-spoken.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for July 10, 2023, 7:00 p.m.

The next Regular meeting is scheduled for August 14, 2023, 7:00 p.m.

Meeting adjourned at 8:20 p.m.



Latonia Ellingberg, Recording Secretary