

OCONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Meeting Location: 4005 Port Chicago Highway, Suite 250, Concord, (925) 941-3300

Join by Computer: Link to join is on our website – www.cccfpd.org

Join by Phone: Dial: (253) 215-8782 / Meeting ID: 823 0402 3900 / Passcode: 828261

AGENDA

MONDAY
October 9, 2023
7:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- V. Public Hearings
 - A. Report on the Cost of Abatement
 - B. Hearing on Abatement Orders
- VI. Consent Items
 - A. Approval of August 14, 2023 Meeting Minutes
 - B. Approval of September 11, 2023 Meeting Minutes
 - C. Accept and File Reports
 1. Personnel Report
 2. Fire Prevention Reports
 3. Monthly Activity Reports
 4. Suppression Leave Summary
 5. Correspondence

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD/AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPD/AFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPD/AFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- VII. Discussion Items
 - A. Declaration of Surplus Equipment – Report of October 2, 2023
- VIII. Fire Chief's Report
- IX. Commissioners' Comments / Items for Future Agendas
- X. Next Regular Meeting Date and Time – December 11, 2023, 7:00 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 4, 2023

REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the fourth day of October 2023, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the ninth day of October 2023 at 7:00 p.m.

By:

A handwritten signature in black ink, appearing to read "CB", written over a horizontal line.

Christopher Bachman
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "LE", written over a horizontal line.

Latonia Ellingberg
Secretary to the
Advisory Fire Commission

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 4, 2023

TO: Chair, Advisory Fire Commission

FROM: Fire Chief Lewis T. Broschard III

SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2023 Abatement Report so that these charges may be placed on the 2024-2025 tax roll. The total amount of this list is \$62,628.82.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2023 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
 - a) more than once,
 - b) through clerical error,
 - c) through the error or mistake of a material fact, or
 - d) illegally."

LB/km

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CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
ABATEMENT REPORT ON CHARGES FOR 2023 PRIOR TO October 9, 2023
9/29/2023

Exhibit "A"

PARCEL #	OWNER	Site Address	City	CHARGES
029-050-006	NOORI ZABAIRULLAH	3185 GATEWAY RD	BETHEL ISLAND	\$6,600.00
032-280-009	MARTINEZ URIEL G	SANDMOUND BLVD	OAKLEY	\$4,599.50
119-321-010	TYRYFTER JOAN	45 PETAR CT	CLAYTON	\$902.00
127-013-020	PLEASANT HILL DEV CO	ELLINWOOD WAY	PLEASANT HILL	\$1,925.00
127-013-024	BILLINGS MAXINE L	ELLINWOOD WAY	PLEASANT HILL	\$1,245.00
127-025-022	BILLINGS MAXINE L	SANTA MONICA DR	PLEASANT HILL	\$735.00
154-190-039	CX INVESTMENT GROUP LLC	800 GOLF CLUB CIR	PLEASANT HILL	\$1,245.00
154-680-008	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,075.00
154-680-009	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,075.00
154-680-010	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,500.00
154-680-011	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,500.00
154-680-012	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$735.00
154-680-013	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,075.00
154-680-014	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,925.00
161-080-044	COMMON AREA-TRACT 7230	HILLER LN	MARTINEZ	\$2,775.00
161-080-045	COMMON AREA-TRACT 7230	HILLER LN	MARTINEZ	\$862.50
164-311-018	WESTERN AMERICAN DEVELOPMENT	RELIEZ VALLEY RD	MARTINEZ	\$1,925.00
232-071-019	CHING ERIC WILLIAM B CHING THUY-TRANG NGUYEN	1051 BROWN AVE	LAFAYETTE	\$650.00
251-100-003	BICKERDIKE MARY	4041 MARIANNE DR	LAFAYETTE	\$4,763.10
366-150-034	FIRST CLASS FINANCIAL GROUP	318 CHRISTIE DR	MARTINEZ	\$7,875.00
366-150-035	FIRST CLASS FINANCIAL GROUP	342 CHRISTIE DR	MARTINEZ	\$2,435.00
367-070-004	LASHER ERIC	ALHAMBRA VALLEY RD	MARTINEZ	\$1,794.50
370-102-006	TROYS CONTRACTING	ST MARYS ST	MARTINEZ	\$862.50
370-102-007	HENDERSON ARTHUR DAVID	ST MARYS ST	MARTINEZ	\$862.50
370-110-006	MARIETTI CHARLES	ST MARYS ST	MARTINEZ	\$1,330.00
370-110-007	MARIETTI CHARLES	ST MARYS ST	MARTINEZ	\$1,500.00
372-154-009	JAQUES WILLIAM & MAY	W PARK ST	MARTINEZ	\$1,699.84
372-154-012	SUNNYSIDE TERRACE ESTATES	W PARK ST	MARTINEZ	\$1,245.00
372-155-008	COPHER JOSHUA D & KRISTIN D	WARREN ST	MARTINEZ	\$650.00
430-020-008	BERNAL ROBERTO	SKYLINE DR	EL SOBRANTE	\$1,774.94
433-250-006	COREY KATHY ANN TRE	6151 HILLSIDE DR	EL SOBRANTE	\$1,987.44
433-290-005	FOLEY GABRIEL & DIANE	7 ABBIE LANE	EL SOBRANTE	\$1,500.00
COUNT:32			TOTAL	\$62,628.82



ABATEMENT WORK ORDER

Date: 8/10/2023

Surveyor: DeMaria, Christy

APN: 029-050-006

Address: 3185 GATEWAY RD. BETHEL ISLAND

Parcel Size: 109,989 sqft. Abate: 109,989 sqft. Type: TEC HBC

Instructions: Abate parcel to abatement standards. To include abatement of all weeds to 3 inches or less, removal of mowed material; hand mow along fence lines.

Owner: Noori Zabairullah

Address: Good Not Good Phone Number: _____

Taxes: Paid Unpaid

Previous Work Order(s): _____

Cert Card Received: Date: _____ No: X as of: 07/12/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 08/10/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/10/2023 Captain Laing: 08/14/2023

Date Submitted to Contractor: 08/16/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 08/31/2023

Reinspection Date: 09/22/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 08/31/2023 Pictures: 5 Invoice #: 0668

Area: _____ Type: _____ Completion Date: 08/30/2023

Description	# of Employees	Hours Spent	Cost
<u>8/28 - Hand work</u>	<u>6</u>	<u>4</u>	<u>\$ 2040.00</u>
<u>8/29 - Hand work</u>	<u>6</u>	<u>6</u>	<u>\$ 3060.00</u>
<u>8/30 - Hand work</u>	<u>5</u>	<u>3</u>	<u>\$ 1275.00</u>
			<u>Total: \$ 6375.00</u>

[Handwritten Signature]

4005 Port Chicago Highway, Suite 250 • Concord, CA 94520-1180



ABATEMENT WORK ORDER

Date: 06/08/2023

Surveyor: DeMaria, Christy

APN: 366-150-034

Address: 318 CHRISTIE DR. MARTINEZ, CA 94553

Parcel Size: 368,082 sqft Abate: 180,000 sqft Type: HLC DEC TMZ

Instructions: Provide a hand mowed 60 foot break from street and behind adjacent properties along Christie Dr. Provide 30 foot fuel break around rest of perimeter and 15 foot cross breaks per abatement standards. Mulch and scatter or remove all trimmings from parcel.

Owner: First Class Financial Group

Address: [X] Good [] Not Good Phone Number: _____

Taxes: [X] Paid [] Unpaid

Previous Work Order(s): _____

CCCFPD ESTIMATE: \$ _____

Cert Card Received: Date: _____ No: X as of: 5/7/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 06/08/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 6/08/2023 Captain Laing: 08/14/2023

Date Submitted to Contractor: 08/14/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 08/29/2023

Reinspection Date: 09/25/2023 Status: Satisfactory Surveyor: Giddis, Chris

CONTRACTOR

Date: 08/29/2023 Pictures: 4 Invoice #: 0622

Area: _____ Type: _____ Completion Date: 08/24/2023

Description	# of Employees	Hours Spent	Cost
8/22/2023 - Hand work	5	4	\$ 1700.00
8/23/2023 - Hand work	5	8	\$ 3400.00
8/24/2023 - Hand work	5	6	\$ 2550.00
			Total: \$ 7650.00

[Handwritten Signature]

**CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
HEARING ON ABATEMENT ORDERS
October 9, 2023
EXHIBIT "1"**

	DATE HEARING NOTICE SENT	APN	OWNER	SITE ADDRESS	CITY
1	09/22/2023	001-081-024	CLIFTON COURT LLC	NO ADDRESS	BYRON
2	09/22/2023	015-100-047	SANCHEZ FERNANDO & ROSA ISELA	2975 SUNSET RD	KNIGHTSEN
3	09/22/2023	020-020-016	ALEJANDRO WILLIAM & ELVISA	3840 KNIGHTSEN AVE	OAKLEY
4	09/22/2023	028-080-010	LUCKENBACH ALVIN H EST OF	1296 TAYLOR RD	BETHEL ISLAND
5	09/22/2023	032-082-004	JIN-LONG QIN	BETHEL ISLAND RD	OAKLEY
6	09/22/2023	032-100-019	FACER DANIEL J & MEGAN A	2276 DUTCH SLOUGH RD	OAKLEY
7	09/22/2023	032-330-003	ISLAND MARINA & BOAT SALES LLC	2600 DUTCH SLOUGH RD	OAKLEY
8	09/22/2023	033-051-012	JOHNSON JOANI N TRE	140 MALICOAT AVE	OAKLEY
9	09/22/2023	033-150-018	EDGEMONT STATION LLC	5681 SELLERS AVE	OAKLEY
10	09/22/2023	052-011-013	CHEVRON USA INC	HILLCREST AVE	ANTIOCH
11	09/22/2023	052-342-010	PARACHINI DONALD G & MARY TRE	WILDFLOWER DR	ANTIOCH
12	09/22/2023	066-164-022	JAUREGUI MIGUEL & OLGA	124 E 7TH ST	ANTIOCH
13	09/22/2023	066-195-006	DAVIDSON KEVIN E & KAREN N	7TH ST	ANTIOCH
14	09/22/2023	067-341-033	LIH CASA BLANCA ANTIOCH LP	1000 CLAUDIA CT	ANTIOCH
15	09/22/2023	068-094-013	DAVIS MARK C	1806 BLOSSOM DR	ANTIOCH
16	09/22/2023	068-100-033	FKP INC	NO ADDRESS	ANTIOCH
17	09/22/2023	071-392-004	GILL PEGGY L TRE	3416 TABORA DR	ANTIOCH
18	09/22/2023	071-392-019	COMPASS REAL ESTATE LLC	1005 GATTER DR	ANTIOCH
19	09/22/2023	071-392-022	BELTRAN EPIJAY & CATHERINE	1017 GATTER DR	ANTIOCH
20	09/22/2023	072-161-014	SWH 2017-1 BORROWER LP	26 GREENSBORO CT	ANTIOCH
21	09/22/2023	072-161-015	TUIPULOTU SEINI	30 GREENSBORO CT	ANTIOCH
22	09/22/2023	076-680-001	GAMA AGGARWAL LLP	3426 LEXINGTON WAY	ANTIOCH
23	09/22/2023	093-170-069	MARTIN MINERVA EST OF	81 MIMS AVE	BAY POINT
24	09/22/2023	096-033-037	DONGALLO ALEXANDER & CATHY TRE	15 POINSETTIA AVE	BAY POINT
25	09/22/2023	098-230-049	CHURCH OF THE OPEN BIBLE	3801 CAMINO ANDRES	BAY POINT
26	09/22/2023	098-520-101	ANDEN GROUP	NO ADDRESS	BAY POINT
27	09/22/2023	112-041-007	RAMIREZ MARIA DEL ROSARIO	2713 ARGYLL AVE	CONCORD
28	09/22/2023	118-020-029	CALLIDA DEVELOPMENT	5701 CLAYTON RD	CLAYTON
29	09/22/2023	120-104-001	VARGAS JOSEPH C JR	1445 EL CAMINO DR	CLAYTON
30	09/22/2023	132-113-014	LIST RICHARD	JOAN AVE	CONCORD
31	09/22/2023	147-350-014	COOK RICHARD LYNN	1928 RISDON RD	CONCORD
32	09/22/2023	154-383-035	NEVARES EARL P TRE	21 ELDERWOOD DR	PLEASANT HILL
33	09/22/2023	154-690-001	SHEPARD FAMILY LTD PTNRSHIP	6055 ALHAMBRA AVE	MARTINEZ
34	09/22/2023	166-170-007	DEMATTEO JOSEPH J TRE	3102 GLORIA TER	LAFAYETTE
35	09/22/2023	166-180-023	RICHARDSON HUXLEY T JR	3133 GLORIA TER	LAFAYETTE
36	09/22/2023	238-102-030	MAMOOD DASHNA BAHMAN MAMOOD	682 GLENSIDE DR	LAFAYETTE
37	09/22/2023	244-130-021	YU HENRY Y & AMY C TRE	2 LOIS LN	LAFAYETTE
38	09/22/2023	246-160-019	JAMAL AMIR	1176 UPPER HAPPY VALLEY RD	LAFAYETTE
39	09/22/2023	372-111-015	SUFI CIRCLE GROUP LLC	111 LYNN DARR DR	MARTINEZ
40	09/22/2023	372-155-019	LANGER MATILDA C TRE	WARREN ST	MARTINEZ
41	09/22/2023	372-155-020	LANGER MATILDA C TRE	WARREN ST	MARTINEZ
42	09/22/2023	376-090-020	COMMON AREA 113PM25	NO ADDRESS	MARTINEZ
43	09/22/2023	405-222-005	ROPATI ROBERT SR & FAATAUALOFA	2666 KAVANAGH RD	SAN PABLO
44	09/22/2023	409-021-007	MCKELVY SALLIE F EST OF	56 WILLARD AVE	RICHMOND
45	09/22/2023	409-132-016	SMITH JEWEL LOUVENIA	1520 6TH ST	RICHMOND
46	09/22/2023	409-142-012	HUGHEY DARRYL J	1600 5TH ST	RICHMOND
47	09/22/2023	409-142-014	MEHREN JAY & LALENYA	513 GROVE AVE	RICHMOND
48	09/22/2023	409-142-015	HUGHEY DARRYL J	1620 5TH ST	RICHMOND
49	09/22/2023	409-142-016	HUGHEY DARRYL J	5TH ST	RICHMOND
50	09/22/2023	409-162-008	PINEDA ROLANDO A	357 SILVER AVE	RICHMOND

51	09/22/2023	409-172-019	NRLD OZ FUND LLC	345 GROVE AVE	RICHMOND
52	09/22/2023	409-220-006	PITRE PATRICIA TRE	1845 2ND ST	RICHMOND
53	09/22/2023	409-220-007	PITRE PATRICIA TRE	1843 2ND ST	RICHMOND
54	09/22/2023	409-220-008	PITRE PATRICIA TRE	1841 2ND ST	RICHMOND
55	09/22/2023	409-240-029	NEWTON RPM LIMITED	1815 TRUMAN ST	RICHMOND
56	09/22/2023	409-240-030	NEWTON RPM LIMITED	1817 TRUMAN ST	RICHMOND
57	09/22/2023	409-251-019	CHUNG KI YOUNG & SARAH	1828 TRUMAN ST	RICHMOND
58	09/22/2023	409-251-020	CHAN ANDREW	1818 TRUMAN ST	RICHMOND
59	09/22/2023	409-262-013	GRIFFIN CARLOS A	VERDE AVE	RICHMOND
60	09/22/2023	409-291-017	LAM VINCENT WING SHUEN	603 VERDE AVE	RICHMOND
61	09/22/2023	418-143-005	MARIO ANTHONY ANICAMA TRE	DIMM WAY	RICHMOND
62	09/22/2023	426-030-042	ZARRIN BAHADOUR TRE	1005 BALMORE CT	EL SOBRANTE
63	09/22/2023	430-040-015	VOTTO JAMES W TRE	4 LIVE OAK CIR	EL SOBRANTE
64	09/22/2023	430-102-003	ARELLANO-RODRIGUEZ SANDRA LUZ	5800 SKYLINE DR	EL SOBRANTE
65	09/22/2023	430-200-020	LRH PROPERTIES LLC	SOBRANTE AVE	EL SOBRANTE



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

August 14, 2023

The Advisory Fire Commission met at a regular meeting on Monday, August 14, 2023. Chair Guichard called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Matthew Guichard – District II
Susanna Thompson – District III
Don Mayo – District IV
Richard Nakano – District V
Mike Egan – At Large #1
Brian Oftedal – At Large #2
Mark DeMarce – At Large Alternate #1
Donn Walklet – At Large Alternate #2

Deputy Fire Chief: Brian Helmick

WELCOME AND INTRODUCTION OF NEW COMMISSIONER

Chair Guichard introduced Don Mayo and welcomed him to the Commission.

SERVICE AWARD PRESENTATIONS

Deputy Chief Helmick presented Battalion Chief Jeff Burriss with his 35-year service award pin.

Deputy Chief Helmick presented Fire Captain-Paramedic Dave Manzeck with his 20-year service award pin.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS

A. August 9, 2023 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the August 9, 2023 Report on the Cost of Abatement. Hearing no objections or protests to the August 9, 2023 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the August 9, 2023 Abatement Report in the amount of \$36,460.40. Commissioner Thompson moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by

Commissioner Egan. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

Commissioner Oftedal made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Thompson. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated August 14, 2023.

A representative for Line 6 of Exhibit 1 appeared and requested more time to abate their property. Assistant Chief / Fire Marshal Bachman granted the requestor additional time, through September 11, 2023.

There were no additional property owners in attendance representing any of the remaining 89 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce 89 of 90 abatement orders listed in Exhibit 1. Commissioner Nakano made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Mayo. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

CONSENT ITEMS

A. June 12, 2023 Meeting Minutes

Commissioner Nakano made a motion to accept and file the June 12, 2023 minutes. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Egan, Guichard, Nakano, Oftedal, Thompson, Walklet; ABSTAIN: Mayo; ABSENT: None)

B. July 10, 2023 Meeting Minutes

Commissioner Thompson made a motion to accept and file the July 10, 2023 minutes. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Egan, Guichard, Nakano, Oftedal, Thompson, Walklet; ABSTAIN: Mayo; ABSENT: None).

C. Accept and File Reports:

1. Personnel Report

2. Fire Prevention Report
3. Monthly Activity Reports
4. Suppression Leave Summary

Commissioner Nakano made a motion to accept and file all reports. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of July 26, 2023

Commissioner Thompson made a motion to approve the surplus of equipment listed on the declaration report of July 26, 2023. Motion seconded by Commissioner Oftedal. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

B. Nomination and Selection of Chair and Vice Chair for FY 2023/24

Chair Guichard made a motion to nominate Vice Chair Nakano as Chair. Motion seconded by Commissioner Egan. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

Commissioner Thompson made a motion to nominate Commissioner Oftedal as Vice Chair. Motion seconded by Commissioner Egan. Motion passed (AYES: Egan, Guichard, Mayo, Nakano, Oftedal, Thompson, Walklet; ABSENT: None).

FIRE CHIEF'S REPORT

Reviewed/discussed the August 14, 2023 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Mayo: What can we learn from the Maui fires and apply here?

Commissioner Guichard: What plans does the Fire District have in place for that kind of incident?

Commissioner Nakano: Are there also lessons we can learn from the Berkeley Hills fire which might be a better comparison due to the high winds?

Commissioner Guichard: Who is responsible for maintenance and testing of fire hydrants?

Commissioners Guichard and Mayo: Zonehaven update

Commissioner DeMarce asked if there were any calls to the number the District provided to report illegal fireworks. Assistant Chief / Fire Marshal Bachman reported that all such calls went directly to the police departments.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for September 11, 2023, 7:00 p.m.

The next Regular meeting is scheduled for October 9, 2023, 7:00 p.m.

Meeting adjourned at 8:23 p.m.

Latonia Ellingberg, Recording Secretary

DRAFT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

September 11, 2023

The Advisory Fire Commission met at a special meeting on Monday, September 11, 2023. Chair Nakano called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Commissioners: Mark DeMarce – At Large Alternate #1
Mike Egan – At Large #1
Don Mayo – District IV
Richard Nakano – District V
Brian J. Oftedal – At Large #2

Fire Chief: Lewis Broschard

Absent: Matthew Guichard – District II
Susanna Thompson – District III
Donn Walklet – At Large Alternate #2

PUBLIC COMMENTS

None

HEARING ON ABATEMENT ORDERS

Chair Nakano opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated September 11, 2023.

There were no property owners in attendance representing any of the 95 properties listed in Exhibit 1.

Chair Nakano asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Oftedal moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner DeMarce. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal; ABSENT: Egan, Thompson, Walklet).

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None.

Meeting adjourned at 7:10 p.m.

NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for October 9, 2023, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission
FROM: Regina Rubier, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: October 9, 2023

SERVICE AWARDS

25-YEAR

Gerard Heidkamp	Senior Fire Dispatcher	09-08-1998
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20-YEAR

Manuel Aires	Lead Fire Emergency Vehicle Technician	10-01-2003
Damon Haas	Fire Captain/Paramedic	10-25-2003

HIRES

Bela Richards	Account Clerk-Advanced	09-05-2023
Chloe Ormerod	Storekeeper	09-14-2023

REVERSION

Herbert Cheng	Firefighter Paramedic	08-18-2023
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SEPARATION

Gerard Garcia	Fire Engineer Paramedic	09-01-2023
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RETIREMENTS

Jacqueline Lorrekovich	Chief of Administrative Services	04-06-1998	08-31-2023
Todd Roach	Fire Engineer-Paramedic	06-29-2004	09-30-2023
Amy Miller	Fire Engineer-Paramedic	07-21-2003	10-31-2023
William Brashier	Fire Captain	11-20-2000	11-13-2023

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	120	108	12
Fire Engineer	114	112	2
Firefighter	132	176	(44)
Total	366	396	(30)

NOTES

1. The suppression staffing report reflects the addition of Pinole Fire Stations 73 and 74, effective March 1, 2023. The contract with Pinole added two additional fire companies. In April 2023, the District added a second company to Fire Station 81 in Antioch. In July 6, 2023, the District added a three-person rescue company at Station 86. The District is now staffing 38 fire companies – some with three-person crews and some with four-person crews.
2. The District added three Shift Training Captains (Safety Officers) to bring the total to six. The District also added two hand crew supervisor positions which were filled by incumbent Fire Captains who were previously assigned to fire stations.
3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions.



FIRE PREVENTION BUREAU AUGUST YEAR-TO-DATE



CE

Code Enforcement

4880

- > 4834 Residential Inspections
- > 46 Educational, High-rise and I-3

385 Other Occupancy Inspections

62%

Compliance for State
Mandated Inspections

Misc. Inspections

- 1993 Re-inspections Completed
- 189 Completed 850 Inspections
- 28 Special Event Inspections

E

Engineering

2608

- > 2608 Construction Inspections

1576 Plan Reviews

CRR

Community Risk Reduction

28

Defensible Space

1605

Weed Abatement Activities

23

Firewise Communities

48

CRR Surveys

FIU

Fire Investigations 538

Arrests 6

Injuries from Fire 20

Fatalities from Fire 2



Followers 11,000



Followers 23,500



Followers 18,700



Pub Ed Events 57
Total Educated 1914



FIRE PREVENTION BUREAU SEPTEMBER YEAR-TO-DATE



CE

Code Enforcement

5114

- > 5062 Residential Inspections
- > 52 Educational, High-rise and I-3

425 Other Occupancy Inspections

65%

Compliance for State
Mandated Inspections

- Misc. Inspections**
- 2184 Re-inspections Completed
 - 209 Completed 850 Inspections
 - 39 Special Event Inspections

E

Engineering

3028

- > 3028 Construction Inspections

1720 Plan Reviews

CRR

Community Risk Reduction

41

Defensible Space

2048

Weed Abatement Activities

23

Firewise Communities

48

CRR Surveys

FIU

Fire Investigations 600

Arrests 6

Injuries from Fire 21

Fatalities from Fire 2



Followers 11,000



Followers 23,500



Followers 18,700



Pub Ed Events 63

Total Educated 2669

Response by Station

(08/01/23 ~ 08/31/23)

(09/01/23 ~ 09/30/23)

Station	Runs	Runs/Day	Code 3
6	637	20.55	488
81	522	16.84	408
70	473	15.26	392
92	467	15.06	350
1	394	12.71	251
86	362	11.68	296
85	314	10.13	270
83	312	10.06	275
84	304	9.81	255
5	280	9.03	217
88	275	8.87	217
82	274	8.84	227
9	261	8.42	209
93	250	8.06	195
3	219	7.06	167
2	213	6.87	170
10	203	6.55	155
8	197	6.35	153
13	183	5.9	144
14	183	5.9	157
69	164	5.29	142
87	162	5.23	133
73	154	4.97	127
11	123	3.97	80
7	121	3.9	80
95	118	3.81	91
99	117	3.77	100
15	115	3.71	78
74	85	2.74	71
22	81	2.61	62
4	58	1.87	35
16	53	1.71	24
17	48	1.55	33
19	7	0.23	6
21	2	0.06	2
	7731	249.39	6060

Station	Runs	Runs/Day	Code 3
6	549	18.3	358
92	513	17.1	348
81	502	16.73	357
70	452	15.07	319
1	372	12.4	208
93	301	10.03	197
86	285	9.5	235
5	278	9.27	193
88	273	9.1	207
83	268	8.93	199
82	260	8.67	175
85	260	8.67	174
84	241	8.03	186
9	229	7.63	160
8	201	6.7	119
3	190	6.33	113
10	168	5.6	105
13	166	5.53	114
2	153	5.1	92
14	151	5.03	109
69	139	4.63	105
15	127	4.23	78
73	127	4.23	89
87	126	4.2	91
95	122	4.07	85
99	109	3.63	75
7	100	3.33	66
11	100	3.33	64
4	82	2.73	52
22	67	2.23	42
16	59	1.97	43
74	55	1.83	30
17	37	1.23	23
19	6	0.2	2
	7068	235.6	4813

Response by Company

(08/01/23 ~ 08/31/23)

Unit	Runs	Runs/Day	Code 3
E106	417	13.45	345
E181	349	11.26	290
E170	322	10.39	284
E183	305	9.84	268
E192	298	9.61	246
E185	297	9.58	254
T184	295	9.52	246
E188	268	8.65	210
E105	264	8.52	202
E182	264	8.52	217
E101	255	8.23	187
E109	254	8.19	202
E193	242	7.81	188
E186	224	7.23	184
T106	220	7.1	143
E103	216	6.97	164
E102	206	6.65	163
E108	196	6.32	152
E113	178	5.74	139
E110	173	5.58	130
T181	173	5.58	118
E169	164	5.29	142
E173	154	4.97	127
E187	154	4.97	128
T170	151	4.87	108
T101	139	4.48	64
R86	133	4.29	107
T114	124	4	110
T192	124	4	77
E111	121	3.9	79
E115	114	3.68	77
E199	113	3.65	96
E107	110	3.55	69
E195	102	3.29	77
E122	79	2.55	60
E174	79	2.55	65
E114	59	1.9	47
E104	57	1.84	34
E116	53	1.71	24
E117	46	1.48	31

E190	45	1.45	27
R10	27	0.87	22
WT105	16	0.52	15
FB8	12	0.39	12
E382	10	0.32	10
BS107	9	0.29	9
E393	8	0.26	7
HM87	8	0.26	5
WT195	8	0.26	6
E302	7	0.23	7
E383	7	0.23	7
E609	7	0.23	7
E688	7	0.23	7
E374	6	0.19	6
DZ220T	5	0.16	5
E313	5	0.16	5
E386	5	0.16	5
E685	5	0.16	4
DZ220	4	0.13	4
E319	4	0.13	3
E395	4	0.13	4
FB9	4	0.13	4
WT199	4	0.13	4
E303	3	0.1	3
E619	3	0.1	3
R310	3	0.1	3
DZ221T	2	0.06	2
E307	2	0.06	2
E311	2	0.06	1
E317	2	0.06	2
E322	2	0.06	2
E304	1	0.03	1
E315	1	0.03	1
E608	1	0.03	1
	7731	249.39	6060

Response by Company

(09/01/23 ~ 09/30/23)

Unit	Runs	Runs/Day	Code 3
E106	366	12.2	250
E181	331	11.03	243
E170	321	10.7	238
E193	297	9.9	194
E188	269	8.97	203
E105	265	8.83	180
E183	260	8.67	191
E182	259	8.63	174
E192	252	8.4	178
E185	250	8.33	164
E101	239	7.97	153
T184	230	7.67	175
E109	225	7.5	157
E190	207	6.9	151
E108	198	6.6	116
E103	190	6.33	113
T106	183	6.1	108
E186	175	5.83	138
T181	171	5.7	114
E113	165	5.5	113
E102	153	5.1	92
E114	144	4.8	106
E110	143	4.77	81
E169	138	4.6	104
T101	133	4.43	55
E115	127	4.23	78
E173	127	4.23	89
E187	125	4.17	90
E195	109	3.63	74
E199	104	3.47	70
R86	101	3.37	88
E111	99	3.3	63
E107	95	3.17	61
T170	92	3.07	51
E104	82	2.73	52
E122	65	2.17	40
E116	59	1.97	43
E174	52	1.73	27
T192	52	1.73	18
E170A	39	1.3	30

E117	36	1.2	22
R10	24	0.8	23
WT105	13	0.43	13
E685	10	0.33	10
WT195	9	0.3	7
DZ220T	8	0.27	8
E383	8	0.27	8
T114	7	0.23	3
BS107	5	0.17	5
E386	5	0.17	5
E393	4	0.13	3
E609	4	0.13	3
E688	4	0.13	4
R386	4	0.13	4
DZ220	3	0.1	3
E319	3	0.1	0
E374	3	0.1	3
E399	3	0.1	3
E608	3	0.1	3
E619	3	0.1	2
FB9	3	0.1	3
E322	2	0.07	2
WT192	2	0.07	1
WT199	2	0.07	2
E311	1	0.03	1
E313	1	0.03	1
E317	1	0.03	1
E369	1	0.03	1
E382	1	0.03	1
E395	1	0.03	1
HM87	1	0.03	1
R310	1	0.03	1
	7068	235.6	4813

Contra Costa County Fire Protection District Station Summary

Year: 2023 Month: 8

Area	City	Code				Fire				EMS				Public Mistaken				PP - FD				Code 3	
		3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	Rescue	Hazard	Service	Alarm	False Alarm	Other NF	Total	Processing	Turnout	FE - FA	Travel	Response				
01	Walnut Creek	156	0	1	2	2	5	129	2	13	59	18	0	230	01:36	01:18	04:34	07:32					
02	Pleasant Hill	149	0	0	1	1	4	126	2	8	29	20	0	191	01:31	01:16	04:52	07:59					
03	Walnut Creek	179	0	1	1	1	2	179	4	28	24	7	0	246	01:37	01:27	04:49	07:50					
04	Walnut Creek	22	0	0	0	0	1	19	1	6	2	5	0	34	01:38	01:34	05:22	08:42					
05	Pleasant Hill	145	0	0	3	3	6	121	2	10	39	5	0	189	01:36	01:04	04:37	07:19					
06	Concord	354	0	1	4	3	29	273	10	25	83	22	0	449	01:32	01:06	04:44	07:20					
07	Walnut Creek	63	0	0	0	0	2	53	3	13	19	12	0	102	01:34	01:24	04:37	07:40					
08	Concord	153	0	0	0	0	6	137	1	15	19	5	0	183	01:29	01:36	04:47	07:52					
09	Pacheco	146	0	0	1	2	9	104	5	9	58	10	0	198	01:31	01:18	05:43	08:29					
10	Concord	113	0	0	0	0	3	103	1	17	15	7	0	146	01:25	01:22	04:48	07:41					
11	Clayton	81	0	1	1	0	5	71	1	11	28	10	1	128	01:25	01:13	04:39	07:20					
12	Martinez	116	0	0	1	0	5	85	3	5	32	5	0	136	01:25	01:41	06:43	09:53					
13	Martinez	58	0	2	0	2	1	44	3	8	16	1	0	75	01:27	01:27	05:38	08:20					
14	Martinez	88	0	1	0	0	6	71	4	8	12	5	0	106	01:23	01:45	04:24	07:30					
15	Lafayette	71	0	6	0	0	4	55	3	4	19	11	0	96	01:31	01:37	06:01	08:59					
16	Lafayette	8	0	2	0	0	0	6	3	4	6	6	1	26	01:11	01:24	04:13	06:51					
17	Lafayette	7	0	1	1	0	0	5	1	1	1	1	0	10	01:20	01:25	04:54	07:39					
18	Clyde	6	0	0	0	0	1	4	1	0	1	0	0	7	01:55	01:06	08:59	10:57					
19	Martinez	3	0	1	0	0	2	0	0	0	1	0	0	3	02:06	02:16	06:14	07:34					
21	Concord	41	0	0	0	1	0	35	0	9	6	6	0	57	01:24	01:11	06:36	09:15					
22	Concord	31	0	0	0	0	0	27	1	3	5	6	0	42	01:14	01:53	04:59	08:24					
69	El Sobrante	75	0	22	2	0	0	64	3	5	16	3	3	96	01:32	01:33	03:57	06:53					
70	San Pablo	341	0	101	3	2	30	247	16	11	80	13	15	417	01:31	01:30	05:06	08:19					
73	Pinole	77	0	12	0	1	4	63	3	6	15	3	1	96	01:25	01:28	05:04	08:05					
74	Pinole	55	0	4	2	0	0	46	1	2	8	5	1	65	01:30	01:21	04:20	07:14					
81	Antioch	290	0	0	2	5	21	217	6	13	73	9	0	346	01:33	01:13	04:37	07:24					
82	Antioch	209	0	0	4	1	15	174	5	16	39	6	0	260	01:29	01:16	05:08	07:58					
83	Antioch	216	0	0	2	1	7	186	1	10	40	11	0	258	01:31	01:01	05:28	08:00					
84	Pittsburg	103	0	0	1	0	3	65	1	1	42	9	0	122	01:25	01:16	05:17	08:07					
85	Pittsburg	251	0	1	1	2	17	175	2	14	79	14	0	304	01:26	01:15	05:14	07:55					
86	Bay Point	197	0	0	1	4	19	142	6	12	46	14	0	244	01:26	01:20	05:19	08:08					
87	Pittsburg	60	0	0	1	0	1	50	1	1	18	4	0	76	01:21	01:22	04:57	07:38					
88	Antioch	167	0	0	4	6	10	130	3	11	38	9	0	211	01:24	01:20	05:26	08:13					
92	Brentwood	307	0	2	2	1	10	243	5	30	81	13	1	386	01:31	01:17	06:26	09:07					
93	Oakley	145	0	0	0	1	3	131	3	13	25	10	0	186	01:19	01:31	05:01	07:58					
95	Bethel Island	59	0	0	0	0	7	41	0	5	16	6	0	75	01:19	01:24	06:31	09:17					
99	Discovery Bay	73	0	1	0	1	5	60	2	2	15	4	0	89	01:29	01:28	06:51	09:45					
CON		7	0	4	0	0	0	7	0	0	0	0	0	7	01:51	02:18	09:33	11:19					
**Other		156	1	177	2	3	10	75	5	8	68	5	1	177	01:17	00:58	05:44	07:59					
		4778	1	341	42	43	253	3763	114	357	1173	300	24	6069									

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 06/01/2023)

Contra Costa County Fire Protection District Station Summary

Year: 2023 Month: 9

Area	City	Code			Fire			EMS			Public Mistaken			Other			PP - FD			Code 3		
		3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	Rescue	Hazard	Service	Alarm	Alarm	False	NF	Total	Processing	Turnout	FD - FE	FE - FA	Total	Response	
01	Walnut Creek	142	0	0	1	1	3	136	4	16	56	18	2	237	01:30	01:18	04:59	08:10				
02	Pleasant Hill	86	0	0	0	0	2	92	5	10	22	13	0	144	01:28	01:23	05:23	08:28				
03	Walnut Creek	131	0	0	1	0	1	146	1	17	38	6	1	211	01:40	01:21	05:35	08:25				
04	Walnut Creek	19	0	0	0	0	0	15	2	2	8	2	0	29	01:24	01:31	04:52	07:49				
05	Pleasant Hill	120	0	0	2	5	6	130	1	4	28	5	0	181	01:37	00:53	05:21	07:54				
06	Concord	261	0	0	1	3	19	265	5	18	73	17	1	402	01:32	01:08	04:49	07:41				
07	Walnut Creek	53	0	0	1	1	0	57	4	8	9	7	0	87	01:37	01:02	04:28	07:23				
08	Concord	106	0	1	1	0	2	129	1	19	17	8	0	177	01:27	01:18	04:15	07:02				
09	Pacheco	117	0	0	0	1	9	98	2	4	41	12	0	167	01:36	01:21	05:48	08:53				
10	Concord	75	0	1	1	0	1	82	2	26	14	7	0	133	01:34	01:26	04:34	07:32				
11	Clayton	67	0	2	0	2	5	62	1	12	17	7	0	106	01:30	01:06	05:08	07:50				
12	Martinez	67	0	0	0	0	3	59	3	5	27	2	0	99	01:31	01:24	06:37	09:07				
13	Martinez	54	0	2	0	0	0	50	2	3	16	3	1	75	01:26	01:23	05:54	08:48				
14	Martinez	66	0	0	0	0	1	66	3	3	10	6	0	89	01:26	01:26	04:07	07:05				
15	Lafayette	61	0	7	1	0	3	55	6	13	14	6	1	99	01:32	01:33	05:22	08:10				
16	Lafayette	15	0	3	0	1	1	12	0	1	3	4	1	23	01:38	01:43	05:08	08:39				
17	Lafayette	7	0	0	0	0	0	9	0	1	0	1	0	11	01:45	01:48	04:19	08:46				
18	Clyde	11	0	0	0	1	0	8	0	1	4	0	0	14	01:54	00:48	07:42	10:05				
19	Martinez	0	0	0	0	0	0	1	1	1	1	0	0	4								
21	Concord	44	0	0	0	0	0	56	1	6	12	6	0	81	01:37	01:09	06:24	09:20				
22	Concord	22	0	0	0	0	0	28	2	7	7	0	0	44	01:29	01:46	05:13	08:25				
69	El Sobrante	69	0	25	0	1	4	56	2	5	20	1	10	99	01:26	01:35	04:03	07:10				
70	San Pablo	274	0	101	1	1	41	224	18	15	78	12	20	410	01:34	01:43	05:16	08:33				
73	Pinole	62	0	12	1	1	0	55	1	3	17	4	3	85	01:16	01:21	05:09	07:43				
74	Pinole	18	0	0	0	0	0	21	1	5	3	6	0	36	01:39	01:33	04:28	07:43				
81	Antioch	220	0	0	1	4	25	185	1	15	53	16	0	300	01:27	01:11	04:43	07:21				
82	Antioch	175	0	0	3	1	5	198	6	20	35	6	3	277	01:30	01:25	04:51	07:53				
83	Antioch	175	0	0	0	1	14	170	4	10	34	11	0	244	01:33	01:13	05:04	07:52				
84	Pittsburg	86	0	0	0	0	2	72	1	2	33	6	0	116	01:30	01:24	05:06	08:15				
85	Pittsburg	166	0	0	2	2	14	149	7	9	55	9	0	247	01:30	01:23	04:57	07:54				
86	Bay Point	127	0	0	1	3	15	124	2	8	25	4	1	183	01:29	01:16	05:20	08:13				
87	Pittsburg	67	0	0	0	3	4	56	1	6	12	4	0	86	01:30	01:15	05:02	07:50				
88	Antioch	133	0	0	0	0	7	119	4	9	34	7	3	183	01:23	01:25	05:35	08:10				
92	Brentwood	238	0	6	2	2	7	250	7	26	71	13	1	379	01:45	01:05	06:09	09:01				
93	Oakley	174	0	0	1	1	7	188	0	14	34	17	0	262	01:34	01:29	05:17	08:04				
95	Bethel Island	47	0	0	2	0	2	44	2	8	8	4	0	70	01:31	01:35	06:17	09:19				
99	Discovery Bay	63	0	1	2	0	3	68	1	0	16	4	0	94	01:35	01:27	07:05	09:58				
CON		10	1	12	0	0	1	8	1	0	4	0	2	16	01:20	01:46	08:24	10:39				
**Other		101	0	119	2	2	6	50	1	1	50	5	2	119	01:05	01:00	05:37	07:44				
		3729	1	292	27	37	213	3593	106	333	999	259	52	5619								

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 06/01/2023)

Aid Provided (8/1/2023 - 8/31/2023)

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction						
	CON	CRK	ECR	MOR	RDO	RMD	SRM
CDF	13/15	1/1	0/0	0/0	1/1	0/0	0/0
CON	-	3/9	11/13	25/32	42/72	117/139	2/2
CRK	0/0	-	0/0	0/0	6/8	0/0	0/0
ECR	12/15	0/0	-	5/6	0/0	41/42	0/0
MOR	18/25	1/1	0/0	-	0/0	0/0	0/0
RDO	19/24	6/10	0/0	0/0	-	0/0	0/0
RMD	137/180	0/0	37/48	0/0	5/7	-	0/0
SRM	1/1	0/0	0/0	1/1	0/0	0/0	-
TNT	0/0	1/1	0/0	0/0	0/0	0/0	0/0

Aid Provided (9/1/2023 -9/30/2023)

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction						
	CON	CRK	ECR	MOR	RDO	RMD	SRM
CDF	18/24	2/4	0/0	0/0	0/0	0/0	0/0
CON	-	5/12	9/10	20/26	15/18	94/106	1/1
CRK	4/4	-	0/0	0/0	3/5	0/0	0/0
ECR	13/13	1/1	-	2/2	1/1	45/47	0/0
MOR	17/30	0/0	0/0	-	0/0	0/0	0/0
RDO	17/21	5/6	0/0	0/0	-	0/0	0/0
RMD	138/180	0/0	48/54	0/0	0/0	-	0/0
SRM	1/1	0/0	0/0	0/0	0/0	0/0	-
TNT	0/0	1/1	0/0	0/0	0/0	0/0	0/0

"Automatic Aid" - means assistance that is dispatched automatically by a contractual agreement between two fire departments, communities, or fire districts as part of an initial assignment.

Mutual Aid - means assistance that is requested upon arrival at the scene once it is determined that the emergency exceeds the resource availability of the agency with jurisdiction.

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
1	TUE	A	5.5	11.0	3.5	3.0	23.0	29.0	12.0	3.0 LOA
2	WED	A	5.5	11.0	3.5	3.0	23.0	30.5	13.5	3.0 LOA
7	MON	A	11.0	3.5	3.5	2.0	20.0	25.5	12.0	2.0 LOA
8	TUE	A	6.5	6.0	3.5	2.0	18.0	24.0	0.0	2.0 LOA
13	SUN	A	9.0	7.5	3.0	2.0	21.5	28.0	5.5	2.0 LOA
14	MON	A	5.0	0.0	4.0	3.0	12.0	25.0	0.0	1.0 AWOP, 2.0 LOA
19	SAT	A	6.0	9.5	3.0	2.0	20.5	29.0	6.5	2.0 LOA
20	SUN	A	6.0	7.0	3.0	5.5	21.5	28.0	0.0	1.0 AWOP, 2.0 LOA, 0.5 SPEC, 2.0 OPST
25	FRI	A	5.0	13.5	4.0	6.5	29.0	34.5	18.0	2.0 LOA, 3.5 OPST, 1.0 SPEC
26	SAT	A	6.5	15.0	4.0	7.5	33.0	38.0	17.5	1.0 AWOP, 2.0 LOA, 3.5 OPST, 1.0 SPEC
31	THU	A	5.5	8.0	5.0	3.0	21.5	31.5	3.0	2.0 LOA, 1.0 OPST
3	THU	B	4.0	5.0	11.0	3.0	23.0	25.5	10.0	2.0 LOA, 1.0 ML
4	FRI	B	3.0	8.0	11.0	4.0	26.0	28.0	15.0	3.0 LOA, 1.0 ML
9	WED	B	4.0	4.0	10.0	4.0	22.0	21.0	0.0	3.0 LOA, 1.0 ML
10	THU	B	1.5	5.0	10.0	4.0	20.5	18.5	0.0	3.0 LOA, 1.0 ML
15	TUE	B	10.0	1.5	12.0	4.5	28.0	23.0	0.0	2.0 LOA, 1.0 ML, 1.5 SPEC
16	WED	B	7.5	3.0	12.0	4.5	27.0	22.0	0.0	2.0 LOA, 1.0 ML, 1.5 SPEC
21	MON	B	13.0	1.0	11.0	6.0	31.0	25.0	0.0	2.0 LOA, 1.0 SPEC, 3.0 OPST
22	TUE	B	6.0	1.5	11.0	7.0	25.5	18.5	0.0	2.0 LOA, 4.0 OPST, 1.0 SPEC
27	SUN	B	5.0	7.0	10.0	8.0	30.0	24.0	0.0	2.0 LOA, 4.0 OPST, 2.0 SPEC
28	MON	B	3.0	3.0	10.0	8.0	24.0	17.0	0.0	2.0 LOA, 4.0 OPST, 2.0 SPEC
5	SAT	C	5.5	15.0	3.0	2.0	25.5	19.0	10.0	1.0 AL, 1.0 SPEC
6	SUN	C	3.0	13.0	4.0	0.0	20.0	12.0	5.0	
11	FRI	C	9.5	8.0	2.0	2.0	21.5	12.5	0.0	1.0 ML, 1.0 SPEC
12	SAT	C	4.5	9.0	3.0	1.0	17.5	9.5	0.0	1.0 ML
17	THU	C	7.5	7.0	3.0	1.0	18.5	9.5	0.0	1.0 SPEC
18	FRI	C	7.0	10.5	4.0	1.0	22.5	12.5	0.0	1.0 SPEC
23	WED	C	7.0	5.5	3.0	3.5	19.0	8.5	0.0	3.5 OPST
24	THU	C	6.0	7.5	3.0	3.5	20.0	10.5	0.0	3.5 OPST
29	TUE	C	8.5	3.5	3.0	9.0	24.0	8.0	0.0	1.0 AL, 7.0 OPST, 1.0 SPEC
30	WED	C	5.0	7.5	3.0	7.0	22.5	8.0	0.0	5.0 OPST, 1.0 PH, 1.0 SPEC
AVG DAILY			6.2	7.0	5.8	4.0	22.9	21.1	4.1	
AVG A			6.5	8.4	3.6	3.6	22.1	29.4	8.0	
AVG B			5.7	3.9	10.8	5.3	25.7	22.3	2.5	
AVG C			6.4	8.7	3.1	3.0	21.1	11.0	1.5	
RANGE			1.5-13	0.-15	44969.0	0-9	12389.0	14093.0	0-18	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
PH - Personal Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
1	FRI	A	5.0	7.0	5.0	3.0	20.0	30.0	4.0	1.0 AWOP, 2.0 LOA
6	WED	A	8.0	6.0	6.0	4.0	24.0	30.5	6.5	
7	THU	A	3.0	9.0	5.0	3.0	20.0	28.0	0.0	2.0 LOA, 1.0 PH
12	TUE	A	8.0	3.5	3.0	3.0	17.5	24.0	0.0	2.0 LOA, 1.0 PH
13	WED	A	8.0	5.0	3.0	4.0	20.0	27.0	0.0	1.0 AWOP, 2.0 LOA, 1.0 PH
18	MON	A	7.0	5.0	4.0	3.0	19.0	27.0	0.0	1.0 AWOP, 2.0 LOA
19	TUE	A	7.0	6.0	4.0	3.0	20.0	29.5	0.0	1.0 AWOP, 2.0 LOA
24	SUN	A	10.0	11.5	4.0	3.0	28.5	31.5	17.5	2.0 LOA, 1.0 OPST
25	MON	A	10.0	6.0	4.0	3.0	23.0	27.0	0.5	2.0 LOA, 1.0 OPST
30	SAT	A	11.0	9.5	4.0	3.0	27.5	31.5	4.5	2.0 LOA, 1.0 OPST
2	SAT	B	4.5	6.0	11.0	8.0	29.5	21.0	0.0	3.0 LOA, 5.0 OPST
3	SUN	B	2.0	6.5	11.0	6.5	26.0	20.5	0.0	3.0 LOA, 2.5 OPST, 1.0 PH
8	FRI	B	5.0	3.0	11.0	4.0	23.0	20.0	0.0	3.0 LOA, 1.0 SPEC
9	SAT	B	6.0	2.0	10.0	3.0	21.0	19.0	2.0	3.0 LOA
14	THU	B	6.5	6.0	10.0	5.0	27.5	23.5	0.0	3.0 LOA, 2.0 SPEC
15	FRI	B	5.0	7.5	10.0	5.0	27.5	25.5	8.0	3.0 LOA, 2.0 SPEC
20	WED	B	7.0	8.0	11.0	4.0	30.0	28.0	0.0	2.0 LOA, 1.0 OPST, 1.0 SPEC
21	THU	B	8.0	8.0	11.0	5.0	32.0	29.0	0.0	2.0 LOA, 1.0 OPST, 2.0 SPEC
26	TUE	B	6.0	6.0	11.0	6.0	29.0	24.0	0.0	2.0 LOA, 1.0 OPST, 3.0 SPEC
27	WED	B	5.0	5.5	11.0	5.0	26.5	23.0	0.0	2.0 LOA, 1.0 OPST, 2.0 SPEC
4	MON	C	13.0	5.0	3.0	5.5	26.5	16.5	1.0	0.5 JD, 1.0 OPST, 1.0 PH, 3.0 SPEC
5	TUE	C	8.0	2.0	3.0	4.0	17.0	10.0	0.0	1.0 JD, 3.0 SPEC
10	SUN	C	10.5	8.0	5.0	5.0	28.5	18.5	0.0	5.0 SPEC
11	MON	C	6.0	1.5	5.0	5.0	17.5	7.5	0.0	5.0 SPEC
16	SAT	C	13.0	14.0	4.0	1.0	32.0	24.0	6.0	1.0 SPEC
17	SUN	C	10.0	16.0	4.0	1.0	31.0	23.0	11.0	1.0 SPEC
22	FRI	C	13.0	7.0	4.0	2.0	26.0	17.0	0.0	2.0 SPEC
23	SAT	C	7.0	14.0	4.0	1.0	26.0	19.0	4.0	1.0 SPEC
28	THU	C	12.5	5.0	4.0	0.0	21.5	13.0	1.5	
29	FRI	C	11.0	10.5	4.0	0.0	25.5	18.5	0.0	
AVG DAILY			7.9	7.0	6.3	3.6	24.8	22.9	2.2	
AVG A			7.7	6.9	4.2	3.2	22.0	28.6	3.3	
AVG B			5.5	5.9	10.7	5.2	27.2	23.4	1.0	
AVG C			10.4	8.3	4.0	2.5	25.2	16.7	2.4	
RANGE			2-13	1.5-16	3-11	0-8	17-32	7.5-31.5	0-17.5	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										



Walnut Creek Lodge # 1811

Benevolent and Protective Order of Elks

1475 Creekside Drive
Walnut Creek, CA 94596-5620
925-935-1811 Lodge
BPOE1811@gmail.com

Jacklynn Roenspie, Exalted Ruler

Debbie Dew, Secretary

June 12, 2023

TO: Fire Chief Louis Broschard

RE: Commendation

Dear Chief Broschard,

Walnut Creek's Elks Lodge #1811 would like to commend Captain Jonathan Moore and his crew of Engine One for their response & participation in our 4th annual car show at our lodge in Walnut Creek. The show was a tremendous success and it promoted our community efforts which contribute to our national efforts in drug awareness, assisting disable children, support of our veterans plus many more programs. Our lodge was formed in 1950 and we have been involved in our community since our inception.

Your personnel explained the equipment and answered questions from the public in a very professional manner. Your participation added to the event and will hopefully continue to be a part of our annual car show.

Also, our setting this up with Fire Prevention Specialist Julie Ormerod was easy & very professional.

Please be sure to have a copy of this commendation placed in their personnel files.

Sincerely,

A handwritten signature in black ink that reads "Greg Okerman".

Greg Okerman, Exalted Ruler
Walnut Creek Elk's #1811



Walnut Creek Lodge # 1811

Benevolent and Protective Order of Elks

1475 Creekside Drive
Walnut Creek, CA 94596-5620
925-935-1811 Lodge
BPOE1811@gmail.com

Jacklynn Roenspie, Exalted Ruler

Debbie Dew, Secretary

August 14, 2023

Contra Costa County Fire Protection District
Administration Building
4005 Port Chicago Way
Concord, CA 94520

Dear Chief Louis Broschard:

Walnut Creek Elks Lodge #1811 would like to thank Captain Jonathan Moore and his crew of Engine One for their response and participation in our 4th Annual Car Show in Walnut Creek. It was a tremendous success, and it helps our community efforts in drug awareness, assisting disabled children and other community issues that we have done since we were formed in our city in 1950. Your personnel explained the equipment and answered questions in a professional manner for many of the public. It was very much appreciated and added to the event. We hope it can be a part of our show in the future.

Also, assisting us was Fire Prevention Specialist Julie Ormerod, who was very professional.

Sincerely,

A handwritten signature in black ink that reads "Jacklynn Roenspie". The signature is written in a cursive style.

Exalted Ruler

August 14, 2023

Chief Broschard
Contra Costa County Fire
4005 Port Chicago Highway
Suite 250
Concord, CA 94520-1180

Dear Chief Broschard,

This letter has been a long time coming. I wanted to express our gratitude to the firefighters at Station 10.

My husband and I regularly need their help, primarily for lift assists. I wish we had family nearby that we could call when it's needed, but we don't. And thankfully, Station 10 has our back. The firefighters are professional, kind, friendly and quick! We've gotten to know Amanda, Scott, Mike, Matt, Casey, Carl, Nathan, and more.

My husband is a former paramedic and hates to call in the middle of the night and interrupt their sleep, we both do. There have even been a couple times that we've needed help twice in a night. And they were there. In fact, we have taken steps to hopefully mitigate their need in the future by making a change they recommended.

We are very grateful for our firefighters. And I truly do not know what we would do without them. I drop off treats periodically to say thank you, but it's not enough. I hope that this letter brings them some official recognition, because they surely deserve it.

With deep gratitude,

JULIANA BOYLE

Juliana Boyle
(Jules)



Juliana Boyle
juliana.boyle1@gmail.com

STONEHURST HOMEOWNERS' ASSOCIATION
c/o Common Development Management, 1220 Diamond Way, #130, Concord, CA 94520

August 14, 2023


Mr. Lewis Broschard
Fire Chief
Contra Costa County Fire Protection District
4005 Port Chicago Highway, Suite 250
Concord, CA 94520

Dear Mr. Broschard:


We want to thank the Contra Costa County Fire Protection District for the rapid and successful response on August 3, 2023 to the fire at the Almond Ranch. The Stonehurst Community was very impressed with how rapidly your team responded to this fire and prevented a major disaster in our community.

Thank you again for protecting our properties and public safety.

Stonehurst Homeowners' Association Board of Directors,



Steven Callaway, President



John Goetz, Treasurer



Gwendolyn Buchholz, Secretary

INC. # 23090338

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

10/2/23

CONDITION:

- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

PAGE 1 OF 1					
COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION	
1.	N/A	6	Cases of expired medical gloves	0	D
2.	N/A	10	Cases of expired O2-ReQ filters	0	D
3.	N/A	20	Cases of expired gowns	0	D
4.	N/A	4	Cases of expired Clean Cide wipes	0	A
5.	N/A	2	Cases of expired 3M N95's	0	D
6.	N/A	6	Cases of expired clear face shields	0	B
7.	N/A	25	Cases of expired medical gloves	0	D
8.	N/A	1	Cases of expired medical face masks	0	D
9.	N/A	114	Cases of expired MRE's	0	D
10.	N/A	1	T3 Max Bullard Thermal Imager (Serial # is 35570; no asset tag)	0	D
11.	N/A	1	T3 Max Bullard Thermal Imager (Serial # is 35307; no asset tag)	0	D
12.	N/A	1	Expired Oxygen bottle	0	D
13.					
14.					
15.					
16.					



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 9, 2023

TO: Advisory Fire Commission

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

Operations Section Update

- On August 3rd, Contra Costa Fire units were dispatched to the scene of a residence in San Pablo for an odor investigation. The benign sounding incident escalated to a major event that resulted in a 3-day mitigation of a hazardous materials scene within a residential neighborhood. Stored in several outbuildings at the home were well over 600 different chemicals from several hazard classes including oxidizers, poisons, and explosives. The danger from the unknown types and quantities required an evacuation order to be applied to the surrounding blocks of homes. Contra Costa OES and the Red Cross opened an evacuation center nearby. A unified



command was established between Con Fire and San Pablo Police Department for the duration of the incident. The Walnut Creek bomb squad played a large role working in conjunction with the Contra Costa County Fire hazardous materials team to identify and catalog the large number of chemicals. Additional assistance was provided by the Alameda County bomb squad, FBI, Contra Costa County Health hazardous materials team, and the State Department of Toxic Substances. Private industry was helpful in providing a remote location where the bomb squads could destroy the more unstable chemicals in a controlled environment. Altogether hundreds of responders cycled through the incident in various capacities. The active phase of the incident continued for three days and the total mitigation lasted several more. Most residents were allowed back into their homes by the end of the second day. A return to normal was achieved after a state contracted remediation firm removed and properly disposed of the remaining chemicals that were deemed stable to be left in the residence by the emergency responders.

- In the early morning hours of August 12 Contra Costa County Fire responded to the report of a commercial structure fire in Pittsburg. The crews arrived on scene within five minutes to find heavy smoke from a 3 story commercial building. Due to the size of the building and fire conditions, a second alarm was called by the initial arriving companies. The affected building was a large movie theater that was built in 1936. It has undergone many alterations to occupancy type over the years. Crews identified the building as abandoned, but initiated a fire attack and search to ensure that no one was inside the building. While crews were inside the building, the smoke and fire conditions changed rapidly and crews were removed from the building. Due to heavy fire, pressurized smoke conditions, and the deep seated nature of the fire, operations were changed from offensive (interior) to defensive (exterior). Two additional alarms of resources were ordered due to workload and water supply issues. The fire was also producing large fire brands and embers that were being sent into the surrounding neighborhood. The fourth alarm units were used to patrol the neighborhood to ensure that no other structures were impacted by the embers. The defensive fire operations were complicated by low water pressure due to the large volume of water being used. Contra Costa Fire worked with City of Pittsburg Water to increase the hydrant pressure in the area. The City of Pittsburg also assisted with police for traffic control and Building Department personnel. No other structures were damaged and there were no injuries reported.



Training and Safety Division.

- The division completed the Fire District's quarterly training on intentional mass casualty incidents (IMCI). All fire companies and chief officers received refresher training on interacting with allied police agencies and procedures to operate in an active shooter environment. Our responders are trained and equipped to enter into warm zones with police escort in order to triage and extricate victims from active shooter scenarios. Our Captains and Chief Officers are trained to work collaboratively in a command environment with law enforcement to efficiently direct removing and transporting victims to definitive care.
- The division released recommendations on roadway safety mitigations for our responders during freeway incidents. These recommendations from our internal safety committee will be evaluated by senior staff for future implementation. We have had 11 significant freeway accidents involving responders at the scene of motor vehicle accidents in eight years. The results of these intrusions into our emergency scenes include injuries to responders, extensive damage to our equipment, and sadly the loss of life for at least two citizens involved in these collisions. This is a national issue that has been difficult to find a comprehensive set of solutions to reduce these types of instances.

Emergency Medical Services (EMS) Division

- The EMS division continues to work towards completion of our tiered ambulance response project. We are planning to be operational September 19th. The impact of implementing this program will help to decompress the emergency ambulance transport system by matching the correct level of care to the reported medical issue. With ambulance patient offload times (APOT) at hospitals, paramedic staffing shortages, and an overall increase in the number of transports and 911 incidents all affecting system demand and response times, this tiered response will increase ambulance transport capacity throughout the system as one means to improve response times and service delivery.

Advanced Planning Section Update

Fire Prevention Bureau

- We were notified in August that Con Fire was awarded the Fire Prevention and Safety Grant through the Department of Homeland Security / FEMA. The amount of this award is \$420,111 with a 5% match of \$20,005. The grant funded program will implement the E-Key system into our Knox Key Program to eliminate the many Knox master keys that we have inherited from generations of consolidations and annexations. The transition will consist of installing secure key holders in all fire engines, ladder trucks, and other primary response vehicles. The grant will allow existing Knox Boxes on commercial businesses to have the old key core swapped out to the new E-Core to facilitate the changeover to the new system. There are 585 boxes that will be upgraded by this grant.

- The CEQA consultant continues to perform the necessary environmental studies for the Lafayette/Walnut Creek Shaded Fuel Break. An information guide and timeline was also created to inform the stakeholders of the current status and next steps.
- In August, two Fire Inspector I positions were filled. Currently all Fire Inspector positions are filled and there are no vacancies.
- The grant reports for the California Fire Safe Council County Coordinator were submitted prior to the deadline to remain in good standing with the program.

Public Information (PIO)

- An active recruitment is underway with interviews scheduled in mid-September to fill the vacancy created by our recent PIO retirement.

Administration Section Update

Communications Division

- The Fire Communications Manager position has been filled by Judy Woo who comes to the district with a strong background in public safety dispatch. Judy has already made a positive impact in her role as the new Fire Communications Manager.
- Three new Fire Dispatchers have been hired and just completed their fourth week of classroom based training. In the next few weeks, they will transition to their floor based training sessions prior to being fully released to serve as independent Fire Dispatchers. All of these individuals come to the district with extensive experience and we are pleased to have them join our team.
- The Communications Division leadership team continues to work with COAR Architects on the pending remodel of the communication center and future communication division offices all located at 2010 Geary Road in Pleasant Hill. The 90% design set plans have been submitted to the City of Pleasant Hill for plan review. The project was approved by the City's Architectural Review Committee and Planning Commission with some adjustments and we are awaiting final approvals from Pleasant Hill. Next steps include release of an RFP for construction and eventual award of a contract in coordination with County Capital Projects. The district hopes to begin construction in early 2024 with completion by August of 2025. The division is currently working on tentative plans for the relocation of numerous staff and associated equipment during the construction project.

- The Information Technology team and the District's IT contractor continue to work on several major projects, one of which is to provide for a stand-alone network that is supported 365 days a year 24 hours a day. The Information Technology team will be working with district and County DoIT leadership to review the recommended system design, estimated costs and implementation plan.
- Another major initiative of the division is to rebuild the current Central Square computer aided dispatch (CAD) system that was originally implemented in 2006. This major project will be time intensive and expensive, but it is critically important to our future dispatch process and emergency operations.
- Assistant Chief Peter recently deployed for 17 days to the devastating fires in Maui as a Liaison Officer on the Blue Incident Support Team (IST) for FEMA's National Urban Search and Rescue (US&R) System to help lead and coordinate the human remains search efforts. Chief Peter and the IST worked directly for the Maui Police Department on this disaster. The response included forty human remains detection dogs and five task forces from the National US&R System from throughout the Country.

Support Services Division

- The Fire District is exploring EV charging equipment for use at some stations and our Fire Training Facility. We have had site visits and are getting proposals from vendors. This will allow the District to charge electric vehicles as well as allowing for employees to purchase a charge while at work for their personal vehicle.
- One new ladder truck has arrived at our shop and is currently undergoing equipment mounting. The process should be complete by the end of September and this new ladder truck can be placed in service. This will provide much needed relief while Truck 1, the ladder truck struck by a Tesla in mid-February, gets repaired in Wisconsin.
- The District is acquiring another portable generator using grant funds to support operations in the event of a large-scale power outage.
- A number of replacement Battalion Chiefs vehicles have arrived. They are getting graphics and radios installed. There is finally some improvement in the truck and SUV market as the last few years have been difficult for us to obtain vehicles in a timely manner.
- The District is currently working to convert old fire station 86 in Bay Point to a Support facility. We are working toward installing multiple industrial washers in order to clean and return firefighters' personal protective equipment in a timely manner. We know clean gear removes toxins that infuse into our gear during incidents, especially during interior firefighting. This initiative is consistent with our cancer prevention efforts.

Fire Stations / Facilities Construction

- **Fire Station 90.** Surveying is complete. City of Brentwood Planning has provided some comments as to the design elements and we are presently incorporating as much as possible. This station remains on track as capable of supporting two fire companies. Early construction estimates continue to show climbing costs in the construction market. The goal remains to put this station out to bid later this fall with Fire Station 94.

