

# OCONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

**Meeting Location:** 4005 Port Chicago Highway, Suite 250, Concord, (925) 941-3300

**Join by Computer:** Link to join is on our website – [www.cccfpd.org](http://www.cccfpd.org)

**Join by Phone:** Dial: (253) 215-8782 / Meeting ID: 823 0402 3900 / Passcode: 828261

## AGENDA

**MONDAY  
December 11, 2023  
7:00 PM**

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- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Presentation of Service Awards
- V. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- VI. Public Hearings
  - A. December 8, 2023 Report on the Cost of Abatement
  - B. Hearing on Abatement Orders
- VII. Consent Items
  - A. Approval of October 9, 2023 Meeting Minutes
  - B. Approval of November 13, 2023 Meeting Minutes
  - C. Accept and File Reports
    1. Personnel Report
    2. Fire Prevention Reports
- VIII. Discussion Items
  - A. Report on Lithium Ion Battery Fires
  - B. Declaration of Surplus Equipment – Report of October 2, 2023
  - C. 2023 Annual Report
  - D. Proposed 2024 Meeting Schedule
- IX. Fire Chief's Report
- X. Commissioners' Comments / Items for Future Agendas
- XI. Next Regular Meeting Date and Time – February 12, 2024, 7:00 p.m.

*Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD/AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPD/AFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPD/AFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.*

**Advisory Fire Commission  
Presentation of Service Awards**

**December 11, 2023**

Fire EMS Chief Xon Burris, Jr. – 20 years (11/17/03)



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 6, 2023

### REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the sixth day of December 2023, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the eleventh day of December 2023 at 7:00 p.m.

By:

A handwritten signature in blue ink, appearing to read "C. Bachman", written over a horizontal line.

Christopher Bachman  
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "Latonia Ellingberg", written over a horizontal line.

Latonia Ellingberg  
Secretary to the  
Advisory Fire Commission

T:weeds\2023\_11\_DECMTG



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 6, 2023

TO: Chair, Advisory Fire Commission  
FROM: Fire Chief Lewis T. Broschard III  
SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2023 Abatement Report so that these charges may be placed on the 2024-2025 tax roll. The total amount of this list is \$111,621.87.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2023 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
  - a) more than once,
  - b) through clerical error,
  - c) through the error or mistake of a material fact, or
  - d) illegally."

LB/km

T:weeds\2023\_11\_DECMTG

CONTRA COSTA COUNTY  
FIRE PROTECTION DISTRICT  
ABATEMENT REPORT ON CHARGES FOR 2023 PRIOR TO December 11, 2023  
12/4/2023

**Exhibit "A"**

PARCEL #	OWNER	Site Address	City	CHARGES
020-020-016	ALEJANDRO WILLIAM & ELVISA	3840 KNIGHTSEN AVE	OAKLEY	\$3,651.59
020-080-002	ATCHISON TOPEKA & SANTA FE	2030 KNIGHTSEN AVE.	KNIGHTSEN	\$6,031.58
023-020-003	MAIN STONE CORPORATION	HOLLAND TRACT RD.	KNIGHTSEN	\$10,595.00
028-080-010	LUCKENBACH ALVIN H EST OF	1296 TAYLOR RD	BETHEL ISLAND	\$4,456.81
032-330-003	ISLAND MARINA & BOAT SALES LLC	2600 DUTCH SLOUGH RD	OAKLEY	\$5,674.20
051-200-039	MANSOURI HASAN	HOLUB LN	ANTIOCH	\$1,755.00
055-010-080	COWAN LEONARDA A TRE EST OF	DALLAS RANCH RD	ANTIOCH	\$4,985.00
068-094-013	DAVIS MARK C	1806 BLOSSOM DR	ANTIOCH	\$1,304.50
068-100-033	FKP INC	HILLCREST	ANTIOCH	\$2,265.00
071-392-004	GILL PEGGY L TRE	3416 TABORA DR	ANTIOCH	\$1,245.00
071-392-005	CAPARAZ JULIAN MARKER	3412 TABORA DR	ANTIOCH	\$990.00
071-392-019	COMPASS REAL ESTATE LLC	1005 GATTER DR	ANTIOCH	\$1,245.00
071-401-008	LOWE BRYAN R	3526 DAVI CT	ANTIOCH	\$1,585.00
093-170-009	STEVENSON STERLING M	80 MIMS AVE	BAY POINT	\$3,123.42
093-170-010	STEVENSON STERLING	90 MIMS AVE	BAY POINT	\$1,227.80
093-170-069	MARTIN MINERVA EST OF	81 MIMS AVE	BAY POINT	\$1,865.30
093-220-053	COMMON AREA TRACT 6392	NO ADDRESS	BAY POINT	\$947.50
096-016-003	DAVIS ADA EST OF	83 CRIVELLO AVE	BAY POINT	\$2,037.00
096-020-039	SPENCER PAUL TRE	354 PULLMAN AVE	BAY POINT	\$2,543.53
096-020-042	KILPATRICK DAVID A	326 PULLMAN AVE	BAY POINT	\$735.00
096-033-037	DONGALLO ALEXANDER & CATHY TRE	15 POINSETTIA AVE	BAY POINT	\$748.16
098-520-101	ANDEN GROUP	NO ADDRESS	BAY POINT	\$1,301.21
099-130-010	KAUFMAN & BROAD OF N CALIF	NO ADDRESS	BAY POINT	\$4,305.00
118-020-029	CALLIDA DEVELOPMENT	5701 CLAYTON RD	CLAYTON	\$3,837.50
132-113-014	LIST RICHARD	JOAN AVE	CONCORD	\$735.00
143-010-020	COWEN JOHN A	8 AMBERWOOD LN	WALNUT CREEK	\$1,287.50
154-690-001	SHEPARD FAMILY LTD PARTNERSHIP	6055 ALHAMBRA AVE	MARTINEZ	\$1,925.00
164-160-001	ADAIR BRIAN	1099 COUNTRY CLUB DR	LAFAYETTE	\$1,199.50
167-291-007	SALZMAN ROBERT TRE	1820 IVANHOE AVE	LAFAYETTE	\$1,287.50
188-133-012	ZAPCHENK BLASE	280 CASTLE GLEN RD	WALNUT CREEK	\$1,530.00
247-131-021	GATES DARREN	CANYON RD	LAFAYETTE	\$3,200.00
372-155-019	LANGER MATILDA C TRE	WARREN ST	MARTINEZ	\$735.00
372-155-020	LANGER MATILDA C TRE	WARREN ST	MARTINEZ	\$735.00
372-155-021	LANGER MATILDA C TRE	WARREN ST	MARTINEZ	\$735.00
372-375-005	SADATI MATT TRE	HENRIETTA ST	MARTINEZ	\$1,257.50
375-012-011	MCHUGH JOHN A TRE	PACHECO BLVD	MARTINEZ	\$832.50
376-102-001	MACALVEY FRANCIS C	VISTA WAY	MARTINEZ	\$294.50
380-104-005	SAARI AARON	701 JANE CT	MARTINEZ	\$870.00
403-333-015	GLIMME THOMAS MILTON TRE	2856 FLANNERY RD	SAN PABLO	\$870.00
409-132-016	SMITH JEWEL LOUVENIA	1520 6TH ST	RICHMOND	\$663.16
409-172-019	NRLD OZ FUND LLC	345 GROVE AVE	RICHMOND	\$1,287.50
409-220-006	PITRE PATRICIA TRE	1845 2ND ST	RICHMOND	\$1,075.00
409-220-007	PITRE PATRICIA TRE	1843 2ND ST	RICHMOND	\$1,075.00
409-220-008	PITRE PATRICIA TRE	1841 2ND ST	RICHMOND	\$1,258.17
409-291-008	RAY JAMES & CORINEA	1920 6TH ST	RICHMOND	\$4,367.45
419-102-007	WILLIAMS WINTHROP TYNDALL	1718 BEAU RIVAGE	SAN PABLO	\$862.50
419-122-038	REED DENNIS & FAUSTINA	WESTVIEW PL	SAN PABLO	\$671.25
419-142-026	MIKE SIERRA LLC	FAIRVIEW AVE	SAN PABLO	\$817.00
420-052-007	CALEDON LLC	5590 MORROW DR	SAN PABLO	\$1,816.57
426-030-042	ZARRIN BAHADOUR TRE	1005 BALMORE CT	EL SOBRANTE	\$1,879.88
430-121-017	WILLIS RALPH	SOBRANTE AVE	EL SOBRANTE	\$650.00
430-152-095	SINGH GURMEET	432 VALLEY VIEW RD	EL SOBRANTE	\$905.00
433-290-006	FOLEY GABRIEL & DIANE	15 ABBIE LN	EL SOBRANTE	\$6,600.00
435-061-047	SOUSA-HICKORY REBECCA B	4540 SAN PABLO DAM RD	EL SOBRANTE	\$1,744.29
COUNT:54			<b>TOTAL</b>	<b>\$111,621.87</b>



ABATEMENT WORK ORDER

Date: 08/17/2023

Surveyor: Berumen, Derrick

APN: 020-080-002

Address: 2030 KNIGHTSEN AVE. KNIGHTSEN

Parcel Size: 176,418 sqft. Abate: 95,000 sqft. Type: HLC DEC TMZ

Instructions: Abate parcel to CCCFPD standards. To include removal of all weeds to 3" or less; limbing of trees; removal of tree litter and debris.

Owner: Atchison Topeka & Santa Fe

Address: [X] Good [ ] Not Good Phone Number:

Taxes: [ ] Paid [ ] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$

Cert Card Received: Date: No: X as of: 07/20/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 08/22/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/25/2023 Captain Laing: 08/28/20

Date Submitted to Contractor: 08/28/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 10/04/2023

Reinspection Date: 10/13/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 09/27/2023 Pictures: 23 Invoice #: 0710

Area: Type: Completion Date: 09/26/2023

Description	# of Employees	Hours Spent	Cost
09/07 - Hand work	1	4	\$ 340.00
09/11 - Hand work	5	2.50	\$ 1062.50
09/24 - Hand work	5	1	\$ 425.00
			Total: \$

[Signature]





ABATEMENT WORK ORDER

Date: 08/17/2023

Surveyor: Berumen, Derrick

APN: 020-080-002

Address: 2030 KNIGHTSEN AVE. KNIGHTSEN

Parcel Size: 176,418 sqft. Abate: 95,000 sqft. Type: HLC DEC TMZ

Instructions: Abate parcel to CCCFPD standards. To include removal of all weeds to 3" or less; limbing of trees; removal of tree litter and debris.

Owner: Atchison Topeka & Santa Fe

Address: [X] Good [ ] Not Good Phone Number:

Taxes: [ ] Paid [ ] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$

Cert Card Received: Date: No: X as of: 07/20/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 08/22/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/25/2023 Captain Laing: 08/28/2023

Date Submitted to Contractor: 08/28/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 10/04/2023

Reinspection Date: 10/13/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 09/27/2023 Pictures: 23 Invoice #: 0710

Area: Type: Completion Date: 09/26/2023

Description	# of Employees	Hours Spent	Cost
09/14 - Debris removal	5	2.5	\$ 1062.50
09/15 - Hand work	6	3	\$ 1530.00
09/26 - Debris removal	4	3.5	\$ 1190.00

Total: \$ [Signature]



ABATEMENT WORK ORDER

Date: 08/17/2023

Surveyor: Berumen, Derrick

APN: 020-080-002

Address: 2030 KNIGHTSEN AVE. KNIGHTSEN

Parcel Size: 176,418 sqft. Abate: 95,000 sqft. Type: HLC DEC TMZ

Instructions: Abate parcel to CCCFPD standards. To include removal of all weeds to 3" or less; limbing of trees; removal of tree litter and debris.

Owner: Atchison Topeka & Santa Fe

Address: [X] Good [ ] Not Good Phone Number:

Taxes: [ ] Paid [ ] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$

Cert Card Received: Date: No: X as of: 07/20/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 08/22/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/25/2023 Captain Laing: 08/28/2023

Date Submitted to Contractor: 08/28/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 10/04/2023

Reinspection Date: 10/13/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 09/27/2023 Pictures: 23 Invoice #: 0710

Area: Type: Completion Date: 09/26/2023

Description	# of Employees	Hours Spent	Cost
09/15 - Dump receipt # 3693418			\$ 89.53
09/15 - Dump receipt # 3693704			\$ 75.26
09/26 - Dump receipt # 3701976			\$ 31.79
Total:			\$ 5806.58

[Signature]





ABATEMENT WORK ORDER

Date: 08/17/2023

Surveyor: Berumen, Derrick

APN: 023-020-003

Address: HOLLAND TRACT RD. KNIGHTSEN

Parcel Size: 2,283,851 sqft Abate: 200,000 sqft (estimate) Type: HLC DEC TMZ

Instructions: Abate parcel to CCCFPD standards. To include 30' disced or 60' mowed fuel breaks around perimeter; 15' disced or 30' mowed cross breaks in 5 acre sections. Leave all branches 12 in. in diameter or higher, neatly stacked on site. Remove all remaining tree debris and branches.

Owner: Main Stone Corporation

Address: [X] Good [ ] Not Good Phone Number:

Taxes: [X] Paid [ ] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$

Cert Card Received: Date: 08/01/2023 No: as of: USPS Explanation:

Date Surveyor Submits Work Order: 08/25/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/25/2023 Captain Laing: 08/28/2023

Date Submitted to Contractor: 08/28/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 10/09/2023

Reinspection Date: 10/24/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 10/06/2023 Pictures: 31 Invoice #: 0715

Area: Type: Completion Date: 10/02/2023

Description	# of Employees	Hours Spent	Cost
Hand work	4	2	\$ 680.00
Hand work	5	6	\$ 2550.00
Hand work	5	6	\$ 2550.00

Total: \$ [Signature]



ABATEMENT WORK ORDER

Date: 08/17/2023

Surveyor: Berumen, Derrick

APN: 023-020-003

Address: HOLLAND TRACT RD. KNIGHTSEN

Parcel Size: 2,283,851 sqft Abate: 200,000 sqft (estimate) Type: HLC DEC TMZ

Instructions: Abate parcel to CCCFPD standards. To include 30' disced or 60' mowed fuel breaks around perimeter; 15' disced or 30' mowed cross breaks in 5 acre sections. Leave all branches 12 in. in diameter or higher, neatly stacked on site. Remove all remaining tree debris and branches.

Owner: Main Stone Corporation

Address: [X] Good [ ] Not Good Phone Number:

Taxes: [X] Paid [ ] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$

Cert Card Received: Date: 08/01/2023 No: as of: USPS Explanation:

Date Surveyor Submits Work Order: 08/25/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 8/25/2023 Captain Laing: 08/28/2023

Date Submitted to Contractor: 08/28/20203 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 10/09/2023

Reinspection Date: 10/24/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 10/06/2023 Pictures: 31 Invoice #: 0715

Area: Type: Completion Date: 10/02/2023

Table with 4 columns: Description, # of Employees, Hours Spent, Cost. Rows include Hand work (5 employees, 6 hours, \$2550.00) and Hand work (4 employees, 6 hours, \$2040.00). Total: \$ 10,370.00

Handwritten signature and checkmark



ABATEMENT WORK ORDER

Date: 26 Sept 23

Surveyor: Berumen, Derrick

APN: 032-330-003

Address: 2600 Dutch Slough Road, Oakley CA, 94561

Parcel Size: 1.29 acres Abate: 25,000 sqft Type: HCE and TLE

Instructions: Remove branch pile and weeds around branch pile and structures. Remove weeds near street.

Owner: ISLAND MARINA & BOAT SALES LLC

Address: [X] Good [ ] Not Good Phone Number: \_\_\_\_\_

Taxes: [ ] Paid [X] Unpaid

Previous Work Order(s): \_\_\_\_\_

Cert Card Received: Date: \_\_\_\_\_ No: X as of: 09/26/2023 USPS Explanation: No such number

Date Surveyor Submits Work Order: 09/26/2023 Clerk Initials: EC

Work Order Approvals: Inspector DeMaria: 10/30/2023 Captain Laing: 10/18/2023

Date Submitted to Contractor: 11/07/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 11/20/2023

Reinspection Date: 11/21/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 11/20/2023 Pictures: 15 Invoice #: 0767

Area: \_\_\_\_\_ Type: \_\_\_\_\_ Completion Date: 11/17/2023

Description	# of Employees	Hours Spent	Cost
11/10 - Debris removal	4	1.00	\$ 340.00
11/13 - Debris removal	3	7.50	\$ 1912.50
11/14 - Debris removal	3	3	\$ 765.00

Total: \$ \_\_\_\_\_

*[Handwritten Signature]*



ABATEMENT WORK ORDER

Date: 26 Sept 23

Surveyor: Berumen, Derrick

APN: 032-330-003

Address: 2600 Dutch Slough Road, Oakley CA, 94561

Parcel Size: 1.29 acres Abate: 25,000 sqft Type: HCE and TLE

Instructions: Remove branch pile and weeds around branch pile and structures. Remove weeds near street.

Owner: ISLAND MARINA & BOAT SALES LLC

Address:  Good  Not Good

Phone Number: \_\_\_\_\_

Taxes:  Paid  Unpaid

Previous Work Order(s): \_\_\_\_\_

Cert Card Received: Date: \_\_\_\_\_ No: X as of: 09/26/2023 USPS Explanation: No such number

Date Surveyor Submits Work Order: 09/26/2023 Clerk Initials: EC

Work Order Approvals: Inspector DeMaria: 10/30/2023 Captain Laing: 10/18/2023

Date Submitted to Contractor: 11/07/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 11/20/2023

Reinspection Date: 11/21/2023 Status: Satisfactory Surveyor: DeMaria, Christy

CONTRACTOR

Date: 11/20/2023 Pictures: 15 Invoice #: 0767

Area: \_\_\_\_\_ Type: \_\_\_\_\_ Completion Date: 11/17/2023

Description	# of Employees	Hours Spent	Cost
11/17 - Debris removal	4	6	\$ 2040.00
11/13 - Dump receipt #3737375			\$ 39.50
11/13 - Dupm receipt # 3737220			\$ 39.50

Total: \$ \_\_\_\_\_

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ABATEMENT WORK ORDER

Date: 26 Sept 23

Surveyor: Berumen, Derrick

APN: 032-330-003

Address: 2600 Dutch Slough Road, Oakley CA, 94561

Parcel Size: 1.29 acres Abate: 25,000 sqft Type: HCE and TLE

Instructions: Remove branch pile and weeds around branch pile and structures. Remove weeds near street.

Owner: ISLAND MARINA & BOAT SALES LLC

Address:  Good  Not Good

Phone Number: \_\_\_\_\_

Taxes:  Paid  Unpaid

Previous Work Order(s): \_\_\_\_\_

Cert Card Received: Date: \_\_\_\_\_ No: X as of: 09/26/2023 USPS Explanation: No such number

Date Surveyor Submits Work Order: 09/26/2023 Clerk Initials: EC

Work Order Approvals: Inspector DeMaria: 10/30/2023 Captain Laing: 10/18/2023

Date Submitted to Contractor: 11/07/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 11/20/2023

Reinspection Date: 11/21/2023 Satisfactory Surveyor: DeMaria, Christy

**CONTRACTOR**

Date: 11/20/2023 Pictures: 15 Invoice #: 0767

Area: \_\_\_\_\_ Type: \_\_\_\_\_ Completion Date: 11/17/2023

Description	# of Employees	Hours Spent	Cost
11/14 - Dump receipt # 3738067			\$ 80.45
11/17 - Dump receipt # 3740361			\$ 114.18
11/17 - Dump receipt # 3740531			\$ 118.07
			Total: \$ 5,449.20

*[Handwritten signature]*

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ABATEMENT WORK ORDER

Date: 08-30-2023

Surveyor: Ormerod, Julie

APN: 433-290-006

Address: 15 Abbie Lane, El Sobrante

Parcel Size: 110,642 sq. ft. Abate: 110,642 sq. ft. Type: TBW

Instructions: Tractor mow entire parcel of weeds and vegetation to 3" or less.

Owner: FOLEY GABRIEL & DIANE

Address:  Good  Not Good Phone Number: \_\_\_\_\_

Taxes:  Paid  Unpaid

Previous Work Order(s): \_\_\_\_\_

Cert Card Received: Date: \_\_\_\_\_ No: X as of: 7/18/2023 USPS Explanation: In Transit

Date Surveyor Submits Work Order: 08/30/2023 Clerk Initials: KM

Work Order Approvals: Inspector DeMaria: 09/07/2023 CJG Captain Laing: \_\_\_\_\_

Date Submitted to Contractor: 09/07/2023 Clerk Initials: KM

Date Completed Work Order Returned by Contractor: 09/22/2023

Reinspection Date: 10/23/2023 Status: Satisfactory Surveyor: Giddis, Chris

**CONTRACTOR**

Date: 09/22/2023 Pictures: 6 Invoice #: 0694

Area: \_\_\_\_\_ Type: \_\_\_\_\_ Completion Date: 09/21/2023

Description	# of Employees	Hours Spent	Cost
09/19 - Hand work	5	3	\$ 1275.00
09/20 - Hand work	5	6	\$ 2550.00
09/21 - Hand work	5	6	\$ 2550.00
			Total: \$ 6375.00

*[Handwritten signature]*



**CONTRA COSTA COUNTY  
FIRE PROTECTION DISTRICT  
HEARING ON ABATEMENT ORDERS  
December 11, 2023  
EXHIBIT "1"**

	<b>DATE HEARING NOTICE SENT</b>	<b>APN</b>	<b>OWNER</b>	<b>SITE ADDRESS</b>	<b>CITY</b>
1	11/20/2023	002-090-004	BYRON MAIN ST LLC	MAIN ST	BYRON
2	11/20/2023	055-150-015	CHIU GABRIEL H TRE	4204 LONE TREE WAY	ANTIOCH
3	11/20/2023	098-542-017	MONTES LUIS DANIEL FLORES	1006 ST RAPHAEL DR	BAY POINT
4	11/20/2023	177-062-002	JOHNSTON CHARLES S & MELISSA	1166 PLEASANT HILL CIR	LAFAYETTE
5	11/20/2023	234-030-019	OMANIA APOLINAR B JR TRE	857 PARADISE CT	LAFAYETTE
6	11/20/2023	430-040-015	VOTTO JAMES W TRE	4 LIVE OAK CIR	EL SOBRANTE



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### MINUTES

October 9, 2023

The Advisory Fire Commission met at a regular meeting on Monday, October 9, 2023. Chair Nakano called the meeting to order at 7:00 p.m. and led the salute to the flag.

### ROLL CALL

**Present:** Commissioners: Susanna Thompson – District III  
Don Mayo – District IV  
Richard Nakano – District V  
Mike Egan – At Large #1  
Brian Oftedal – At Large #2  
Mark DeMarce – At Large Alternate #1

Fire Chief: Lewis Broschard

**Absent:** Matthew Guichard – District II  
Donn Walklet – At Large Alternate #2

### PUBLIC COMMENTS

None.

### PUBLIC HEARINGS

#### A. October 4, 2023 Report on the Cost of Abatement

Chair Nakano opened the public hearing on the October 4, 2023 Report on the Cost of Abatement. Hearing no objections or protests to the October 4, 2023 Abatement Report, the hearing was closed. Chair Nakano then asked for a motion to adopt the Resolution of Confirmation confirming the October 4, 2023 Abatement Report in the amount of \$62,628.82. Commissioner Oftedal moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Thompson. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

Commissioner Thompson made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Egan. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

#### B. Hearing on Abatement Orders

Chair Nakano opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 9, 2023.

There were no property owners in attendance representing any of the 65 properties listed in Exhibit 1.

Chair Nakano closed the hearing and asked for a motion to uphold and enforce the 65 abatement orders listed in Exhibit 1. Commissioner Thompson made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Egan. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

### **CONSENT ITEMS**

#### A. August 14, 2023 Meeting Minutes

Commissioner Egan made a motion to accept and file the August 14, 2023 minutes. Motion seconded by Commissioner Mayo. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet)

#### B. September 11, 2023 Meeting Minutes

Commissioner Egan made a motion to accept and file the September 11, 2023 minutes. Motion seconded by Commissioner Mayo. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

#### C. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Report
3. Monthly Activity Reports
4. Suppression Leave Summary
5. Correspondence

Commissioner Oftedal noted that the monthly activity reports can be confusing and questioned whether the Advisory Fire Commissioners need to receive these reports.

Chief Broschard referred to the recent changes to the Commission's bylaws and noted that not many subsequent changes were made to the contents of the Advisory Fire

Commission meeting packet. Further adjustments will be made beginning with the December 2023 meeting.

Commissioner Thompson made a motion to accept and file all reports. Motion seconded by Commissioner DeMarce. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

## **DISCUSSION ITEMS**

### **A. Declaration of Surplus Equipment – Report of October 2, 2023**

Commissioner Mayo made a motion to approve the surplus of equipment listed on the declaration report of October 2, 2023. Motion seconded by Commissioner Egan. Motion passed (AYES: DeMarce, Egan, Mayo, Nakano, Oftedal, Thompson; ABSENT: Guichard, Walklet).

## **FIRE CHIEF'S REPORT**

Reviewed/discussed the October 9, 2023 Fire Chief's report.

Commissioner Oftedal asked about FS 94 and the issue with the VFW. Chief Broschard said that the County actually owns the land, not the VFW. However, the VFW has challenges with the County granting the Fire District part of the land in order to widen the fire station.

Commissioner Thompson asked if the point of origin of the Martinez fire was found? Chief Broschard that the point of origin was identified but not the cause.

Commissioner Thompson commented that with regard to notification of fires, Pulse Point only provides so much, and CWS does not always kick in. She thinks it would be nice if there was something to fill in the gap.

Commissioner Egan asked how it is determined that a fire has really been extinguished. Chief Broschard replied that, basically, a fire is determined to be out if it has been properly wetted and there are no more hotspots.

Commissioner Egan asked if the contract with AMR is up for renegotiation or renewal. Chief Broschard said that the contract with AMR expires in December 2025. The District has recently interviewed other ambulance vendors.

Commissioner Egan asked if the District is partnering with anyone to increase the number of paramedics. Chief Broschard said that the District's paramedic school is in partnership with Contra Contra College. The District is also staffing ambulances with EMTs (BLS).

Chief Broschard provided the following in response to questions posed at previous meetings:

Lessons learned from Lahaina fires – In that type of situation, they can only get people evacuated as early as possible. In order to do that, they need the ability to provide notification. They had structure to structure ignition issues, and they don't have great roads. We have better systems here such as Zonehaven and CWS.

Plans we have in place – Our plans are the same as for any wildland fire – notification and evacuation facilitated by Zonehaven and CWS. We have less time wasted getting resources moving, and we have nearby counties that can provide aid.

Lessons learned from Oakland Hills/Berkeley fires – As a result of these fires, hose couplings were standardized; and EBRCS implemented a radio system that allows for interoperability.

Fire hydrant maintenance – The water purveyor will say hydrants are maintained by the Fire District, but that is not the case. We rely on electronic monitoring to know what is available in an area.

Zonehaven – Company was purchased by Genasys. We are entering the third year of use in Contra Costa County. The first year was paid for by a UASI grant. We paid for the second year and will soon pay for the third year as well. We are working to find a permanent funding solution.

#### **COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

Commissioner DeMarce expressed thanks for the opportunity to have a "sit-in" with our dispatchers at the CCRFCC. He said it was eye-opening as there is so much information for them to process and they are still able to pay attention to what is happening in the whole room and help each other out.

#### **NEXT MEETING DATE AND TIME**

The next Special meeting is scheduled for November 13, 2023, 7:00 p.m.

The next Regular meeting is scheduled for December 11, 2023, 7:00 p.m.

Meeting adjourned at 8:25 p.m.

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Latonia Ellingberg, Recording Secretary



# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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## MINUTES

November 13, 2023

The Advisory Fire Commission met at a special meeting on Monday, November 13, 2023. Chair Nakano called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance.

### ROLL CALL

**Present:** Commissioners: Mark DeMarce – At Large Alternate #1  
Mike Egan – At Large #1  
Matthew Guichard – District II  
Don Mayo – District IV  
Richard Nakano – District V  
Brian J. Oftedal – At Large #2

Deputy Fire Chief: Aaron J. McAlister

**Absent:** Susanna Thompson – District III  
Donn Walklet – At Large Alternate #2

### PUBLIC COMMENTS

None

### HEARING ON ABATEMENT ORDERS

Chair Nakano opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated November 13, 2023.

There were no property owners in attendance representing any of the 50 properties listed in Exhibit 1.

Chair Nakano asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Egan moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Mayo. Motion passed (AYES: DeMarce, Egan, Guichard, Mayo, Nakano, Oftedal; ABSENT: Thompson, Walklet).

### COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None.

Meeting adjourned at 7:07 p.m.

### NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for December 11, 2023, 7:00 p.m.

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Latonia Ellingberg, Recording Secretary





## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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TO: Advisory Fire Commission  
FROM: Regina Rubier, Chief of Administrative Services  
SUBJECT: Personnel Report  
DATE: December 11, 2023

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### SERVICE AWARDS

#### 25-YEAR

Brandon Earhart	Fire Captain	11-13-1998
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#### 20-YEAR

Joaquin Avila	Fire Captain	11-17-2003
Daniel Batz	Fire Captain	11-17-2003
Chris Bloch	Fire Captain	11-17-2003
Dennis Buchholz	Fire Captain	11-17-2003
Xon Burris, Jr.	Fire EMS Chief	11-17-2003
Tim Gleeson	Fire Captain	11-17-2003
Manny Harris	Fire Engineer	11-17-2003
Vito Impastato	Assistant Fire Chief	11-17-2003
Kevin Platt	Battalion Chief	11-17-2003
Paul Silva	Battalion Chief	11-17-2003
Sean Tracey	Fire Captain	11-17-2003
Thomas Waller III	Fire Captain	11-17-2003

### HIRES

Connor Biles	Fire Control Worker Specialist	11-27-2023
Andrew Pearce	Fire Control Worker Specialist	11-27-2023
Jacob Stephenson	Fire Control Worker Specialist	11-27-2023
Ian Tottle	Fire Control Worker Specialist	11-27-2023
Lauren Ono	Departmental Community and Media Relations Coordinator	11-27-2023
Mitchell White	Fire District Facilities Manager	11-30-2023
Imelda Prieto Martinez	Secretary-Advanced Level	12-04-2023

### RETIREMENTS

Keld Laustsen	Fire Engineer	01-14-2002	11-24-2023
James Phelan	Fire Inspector II	11-13-2018	12-31-2023

### SEPARATION

John Martinez	Firefighter	11-13-23
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### SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain (Station)	117	102	15
Fire Captain (Safety Officers)	6	6	0
Fire Engineer	117	111	6
Firefighter	144	175	(31)
Total	384	394	(10)

### NOTES

1. District is now staffing 39 fire companies – some with three-person crews and some with four-person crews.
2. The District has a total of six (6) Shift Training Captains (Safety Officers).
3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions.



# FIRE PREVENTION BUREAU OCTOBER YEAR-TO-DATE



**CE**

Code Enforcement  
**5745**

- > 5649 Residential Inspections
- > 96 Educational, High-rise and I-3

**E**

Engineering  
**3456**

- > 3456 Construction Inspections

**FIU**

Fire Investigations 675

Arrests	10
Injuries from Fire	22
Fatalities from Fire	3

425 Other Occupancy Inspections

1992 Plan Reviews

**78%**

Compliance for State  
Mandated Inspections

- Misc. Inspections
- 2365 Re-inspections Completed
  - 227 Completed 850 Inspections
  - 43 Special Event Inspections

**CRR**

Community Risk Reduction

**57**

Defensible Space

**2487**

Weed Abatement Activities

**24**

Firewise Communities

**48**

CRR Surveys

**f**

Followers 11,000

**X**

Followers 23,500

**Instagram**

Followers 18,700

**Group of People**

Pub Ed Events 71

Total Educated 4149



# FIRE PREVENTION BUREAU NOVEMBER YEAR-TO-DATE



CE

Code Enforcement

**7320**

- > 7106 Residential Inspections
- > 214 Educational, High-rise and I-3

425 Other Occupancy Inspections

**99%**

Compliance for State  
Mandated Inspections

Misc. Inspections

- 2389 Re-inspections Completed
- 241 Completed 850 Inspections
- 48 Special Event Inspections

E

Engineering

**3813**

- > 3813 Construction Inspections

2136 Plan Reviews

CRR

Community Risk Reduction

**65**

Defensible Space

**2621**

Weed Abatement Activities

**26**

Firewise Communities

**48**

CRR Surveys

FIU

Fire Investigations **730**

Arrests

12

Injuries from Fire

23

Fatalities from Fire

3



Followers 11,000



Followers 23,600



Followers 20,400



Pub Ed Events 82  
Total Educated 4563

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT  
SURPLUS EQUIPMENT**

12/1/23

**CONDITION:**

- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

PAGE 1 OF 1

	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	N/A	165	Gus eclipse filter	0	D
2.	N/A	4	QRAE Monitor 038-W/136-110	0	D
3.	N/A	14	Gowns (Boxes)	0	A
4.	N/A	1	CO2 Extinguisher O.O.S.	0	A
5.	N/A	50	XL Coverall with hood	0	A
6.	N/A	11	Metal pipes	0	A
7.	N/A	12	N95 Masks	0	D
8.	N/A	10	Masks (boxes)	0	D
9.	N/A	15	Blue gowns (boxes)	0	D
10.	N/A	35	ASP masks	0	D
11.	N/A	9	ASP gowns	0	D
12.	N/A	20	Honeywell masks	0	D
13.	N/A	2	Milnor	0	A
14.	N/A	15	Isolated gowns	0	D
15.	N/A	4	Bed boards	0	D
16.	N/A	4	Long boards	0	D
17.	N/A	5	Old scene lights and pop-up accessories	0	B

## **2023 ANNUAL REPORT**



# **CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION**

**Matthew Guichard, District II / Chair (January – July)**  
**Michael Daugelli, District III (January – February)**  
**Susanna Thompson, District III (June 13 – December)**  
**Debra Galey, District IV (January – June)**  
**Don Mayo, District IV (August – December)**  
**Richard S. Nakano, District V / Vice Chair (January – July) / Chair (August – December)**  
**Mike Egan, At Large #1**  
**Brian J. Oftedal, At Large #2 / Vice Chair (August – December)**  
**Latonia Ellingberg, Staff**

**Mark DeMarce, At Large Alternate #1 (March 21 – December)**  
**Donn Walklet, At Large Alternate #2 (March 21 – December)**  
**Susanna Thompson, At Large Alternate #3 (January – June 12)**



## 2023 ANNUAL REPORT

### **Contra Costa County Fire Protection District Advisory Fire Commission**

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December. Special meetings were held: July, September, and November.

Location/Time: All 7 p.m. meetings were hybrid for the public and in-person for Commissioners and staff.

Chair: Matt Guichard (January – July)  
Richard S. Nakano (August – December)

Staff: Latonia Ellingberg

Reporting Period: January through December 2023

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#### **I. ACTIVITIES**

- Conducted regular business of the Commission
- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended the Line of Duty Death Memorial Service
- Attended Fire Academy Graduation Ceremony
- Attended various city council, town hall, and other fire board meetings

#### **II. ACCOMPLISHMENTS**

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Exercised oversight of the approval process for the disposal of surplus property

#### **III. ATTENDANCE/REPRESENTATION**

- Vacancies: District 1 was vacant January through December. District 3 was vacant March through June 13. District 4 was vacant the month of July. At Large Alternate #3 was vacant June 13 through December.
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Attorney; International Fire Protection Consultant; Former Banker/VP, former Civil Grand Jury Foreperson; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT; Fire Captain/Paramedic; and Retired Patient Care Practitioner.

- Level of Participation:

Regular Mtgs.	
Daugelli	1 of 1
Egan	8 of 9
Galey	5 of 6
Guichard	7 of 9
Mayo	5 of 5
Nakano	8 of 9
Oftedal	9 of 9
Thompson	7 of 9
DeMarce	8 of 8
Walklet	3 of 8

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

#### IV. TRAINING/CERTIFICATION

- All Commissioners completed Implicit Bias Training. Commissioners DeMarce, Guichard, Mayo, and Walklet completed Brown Act Training and Ethics Training.

#### V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to attend Contra Costa County Fire Commissioners Association meetings.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### Proposed 2024 Meeting Schedule

February 12

April 8

*May 13 (Special)*

June 10

*July 8 (Special)*

August 12

*September 9 (Special)*

October 14

*November 11 (Special)*

December 9



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 11, 2023

TO: Advisory Fire Commission

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

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### Operations Section Update

- During the month of October and into early November we transitioned out of peak fire season staffing. The District's dozer is no longer staffed and the hand crew has been placed on the reduced winter staffing schedule of four days per week.
- Crew 12, the District's hand crew, continues to work on projects throughout the county and assisting agencies with prescribed burning. The emphasis for the hand crew between November and mid-April is supporting fuel reduction project work during the four days it is staffed each week.

### Training and Safety Division

Our Training and Safety Division continued to collaborate with BART through two active training sessions in October, including a rescue scenario to remove a victim from under a BART train and the other to train and orient our crews to the Walnut Creek tunnel.

- We are making preparations for an entry level firefighter academy to start during the first week of January, 2024. We anticipate 15 recruits in this academy to fill current and anticipated vacancies.
- We are running our fourth quarter training at MOTCO in October and November. This training will reinforce the core competencies of a rescue fire and have a live fire training element involved.

### Emergency Medical Services (EMS) Division

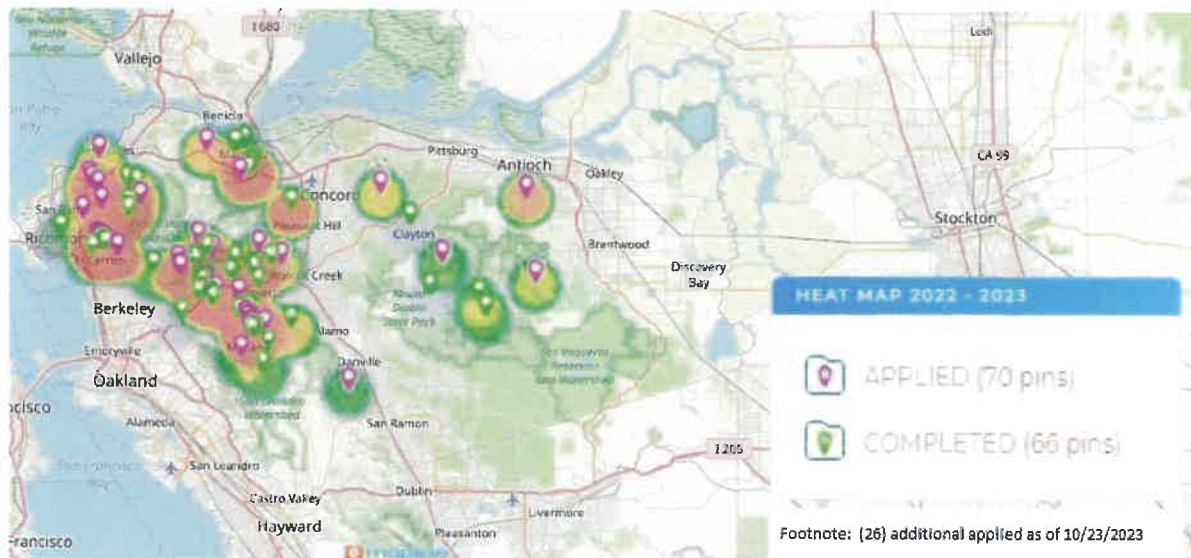
- Basic Life Support (BLS) tiered response for our emergency ambulance program went live on September 19. With the increased staffing of BLS ambulances, we have seen a dramatic improvement in our response time compliance over the past two months. The expanded use of BLS ambulances now allows the ALS ambulances to be available more often to respond quickly to the higher acuity calls.

- Ambulance Patient Offload Times (APOT) at our hospitals continue to impact system performance. Sutter Delta Hospital has implemented dedicated nursing staff to address patient offload times and their facility has seen dramatic reductions in their offload times. At other hospital facilities, we are seeing static or increasing offload times. APOT issues continue to play a significant role in influencing ambulance availability.
- Several of our fire crews and Alliance partners (AMR) recently participated in numerous outreach events including a Fentanyl awareness presentation at Acalanes High School in Lafayette.
- The RFP process for selecting an Alliance ambulance subcontractor in anticipation of the District bidding on the full County Emergency Ambulance RFP in 2024 is in its final stages.
- The 12 firefighters we are sponsoring through paramedic school are progressing admirably with 100% attendance and an average class score of 92%.

### **Advanced Planning Section Update**

#### **Fire Prevention Bureau**

- During the month of October, the Bureau focused on Fire Prevention Education, with messaging about cooking safety. Pay attention to fire prevention.
- The CCC Wildfire Mitigation Program has now completed 66 projects since being implemented. The heat map below shows the locations of the completed projects, including the additional 70 projects that have applied for consideration.



- The Fire Investigation Unit was busy with four separate incidents that involved arrests for arson involving vegetation and structures in October.
- The Bureau continues to work with City Building Officials, Code Enforcement, Landlords, Property Managers, CORE, and H3 by addressing the status and current condition of vacant buildings. Four large fires have occurred in the last 6 months, the most recent occurring at Delta Fair Shopping Center in Antioch at the previous Food Max.

### **Public Information (PIO)**

- Our new PIO, Lauren Ono, started on November 27th. Lauren brings extensive fire-based PIO experience most recently working for South Metro Fire Rescue in Colorado. That agency is very comparable to Con Fire in size, complexity, and the range of services provided. We are excited to have Lauren on board!
- In addition to Lauren Ono, we will have Captain Chris Toler providing additional PIO support on an administrative assignment. He will help to add capacity for daily PIO duties and responsibilities, expand our recruitment and outreach efforts, and lend an operational perspective to the PIO office. Chris has been working since early August in the PIO office and has provided excellent service and commitment to this position.

### **Administration Section Update**

#### **Communications Division**

Our three new Fire Dispatchers continue to participate in their dispatch floor based training. After completion of their dispatch floor based training they will move to dispatching as a stand-alone Fire Dispatchers.

- The Communications Division participated in a site visit in Southern California to identify the exact specifications and features that will be incorporated into the 16 new dispatch consoles as part of the pending communications center remodel.
- We anticipate receiving the building permit from the City of Pleasant Hill in late November. As soon as we have a final plan set and building permit, we will initiate an RFP process through County Capital Projects staff for the award of a construction contract. We hope to begin construction in March or April of 2024.
- The Information Technology (IT) team and the District's IT contractor continue to work on several major projects, one of which is to provide for a stand-alone network that is supported 365 days a year 24 hours a day. Our IT team will be working with District and County DoIT leadership to review the system design, estimated costs and implementation plan.



- Another major initiative of the division is to rebuild the current computer aided dispatch (CAD) system that was originally implemented in 2006. This major project will be time intensive and expensive, but it is critically important to our future dispatch process and emergency operations.

#### Support Services Division

- Pierce Manufacturing has completed two new Water Tenders for the District. Delivery is expected in December.
- Pierce Manufacturing has started the repair of Truck 1, the ladder truck struck by a Tesla in mid-February. They anticipate repairs being completed in December.
- The District has received one of the stationary emergency generators purchased with grant funds. It has been delivered and we are working with County Capital Projects to have it installed at Fire Station 81 in Antioch. We are still awaiting delivery of a new emergency generator for Fire Station 2 in Pleasant Hill.

#### Fire Stations / Facilities Construction

- Fire Station 90. The design drawings are nearing completion. Staff are working with County Capital Projects to prepare for the RFP process to obtain a design build team. The design build team will take final drawings and elevations to the Brentwood Planning Commission for input and approval.
- Fire Station 94. The design drawings are nearing completion. Staff are working with County Capital Projects to prepare for the RFP process to obtain a design build team. The design build team will take final drawings and elevations to the Brentwood Planning Commission for input and approval.

#### Firefighter John Martinez Memorial Service

- Firefighter John Martinez passed away in the early hours of Sunday, November 12, 2023 at the age of 34 from occupational related cancer. John was a US Army veteran, having served two combat tours of duty in Iraq and Afghanistan and was honorably discharged at the rank of Sergeant. John began his career at Con Fire on October 2, 2017 as a firefighter recruit in Academy 51. He was a firefighter working out of Fire Station 9 for almost the entirety of his career with the District. John was raised in Antioch and resided in Oakley. John leaves behind a wife, Sara, and two children, son Dominic (12) and daughter Caylee (3).

- A vigil was held on the evening of Monday, November 27, with a memorial service and burial on Tuesday, November 28, in Antioch. The memorial service was attended by over 500 people, including almost 300 firefighters. Crews from as far away as Sacramento Fire Department and as close as all our county fire agencies were made available to the District to cover all of our fire stations so all our members could attend the memorial service.

