



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

February 12, 2024

The Advisory Fire Commission met at a regular meeting on Monday, February 12, 2024. Chair Nakano called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Randall Henderson – District I
Matthew Guichard – District II
Susanna Thompson – District III
Don Mayo – District IV
Richard Nakano – District V
Mike Egan – At Large #1 (missed roll call)
Brian Oftedal – At Large #2
Mark DeMarce – At Large Alternate #1
Donn Walklet – At Large Alternate #2

Fire Chief: Lewis Broschard

Commissioner DeMarce was seated for Commissioner Egan who arrived after roll call.

PRESENTATION OF SERVICE AWARDS

Fire Chief Broschard presented Battalion Chief Jim Brooks with his 25-year service award pin and Acting Battalion Chief Dennis Buchholz with his 20-year service award pin.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS

A. February 7, 2024 Report on the Cost of Abatement

Chair Nakano opened the public hearing on the February 7, 2024 Report on the Cost of Abatement. Hearing no objections or protests to the February 7, 2024 Abatement Report, the hearing was closed. Chair Nakano then asked for a motion to adopt the Resolution of Confirmation confirming the February 7, 2024 Abatement Report in the amount of \$5,717.00. Commissioner Oftedal moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Mayo. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, DeMarce, Oftedal; ABSENT: Egan).

Commissioner Guichard made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner DeMarce. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, DeMarce, Oftedal; ABSENT: Egan).

CONSENT ITEMS

A. December 11, 2023 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Reports

Commissioner Thompson made a motion to accept and file all reports. Motion seconded by Commissioner Mayo. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, DeMarce, Oftedal; ABSENT: Egan).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of January 18, 2024

B. Declaration of Surplus Equipment – Report of February 5, 2024

C. Declaration of Surplus Equipment – Report of February 7, 2024

Commissioner Thompson made a motion to approve the surplus of equipment listed on the declaration reports of January 18, 2024; February 5, 2024; and February 7, 2024. Motion seconded by Commissioner Mayo. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, DeMarce, Oftedal; ABSENT: Egan).

FIRE CHIEF'S REPORT

Reviewed/discussed the February 6, 2024 Fire Chief's report.

Assistant Chief/Fire Marshal Bachman reported that work on the Lafayette/Walnut Creek Shaded Fuel Break project began on January 29, and they are covering approximately two acres per day. It is anticipated that the project will take at least a year to complete. It is also anticipated that pile burning will begin in March.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Mayo proposed a discussion about changing to an earlier meeting time.

Commissioner Guichard asked about an APOT update. Chief Broschard advised all to continue checking the County LEMSA website for updates.

Commissioner Thompson expressed thanks for County Coordinator Michelle Rinehart.

NEXT MEETING DATE AND TIME

The next meeting is scheduled for April 8, 2024, 7:00 p.m.

Meeting adjourned at 8:33 p.m.

A handwritten signature in black ink, consisting of several loops and a long diagonal stroke extending upwards and to the right.

Latonia Ellingberg, Recording Secretary