



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

April 8, 2024

The Advisory Fire Commission met at a regular meeting on Monday, April 8, 2024. Chair Nakano called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Randall Henderson – District I
Matthew Guichard – District II
Susanna Thompson – District III
Don Mayo – District IV
Richard Nakano – District V
Mike Egan – At Large #1
Brian Oftedal – At Large #2
Mark DeMarce – At Large Alternate #1
Donn Walklet – At Large Alternate #2

Fire Chief: Lewis Broschard

PUBLIC COMMENTS

None.

CONSENT ITEMS

A. February 12, 2024 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Reports
3. Correspondence

After discussion, Chair Nakano noted that anyone who misses roll call cannot be seated at that meeting. Commissioner Oftedal indicated that like to make sure that when a Commissioner is tardy, it is clearly reflected in the minutes.

Commissioner Oftedal made a motion to accept and file all reports. Motion seconded by Commissioner Thompson. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, Egan, Oftedal; ABSENT: None).

DISCUSSION ITEMS

- A. Declaration of Surplus Equipment – Report of March 6, 2024
- B. Declaration of Surplus Equipment – Report of March 11, 2024
- C. Declaration of Surplus Equipment – Report of April 2, 2024
- D. Meeting Time Change

After discussion, it was decided that the meeting time will not be changed.

Commissioner Thompson made a motion to approve the surplus of equipment listed on the declaration reports of March 6, 2024; March 11, 2024; and April 2, 2024. Motion seconded by Commissioner Mayo. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, Egan, Oftedal; ABSENT: None).

FIRE CHIEF'S REPORT

Reviewed/discussed the April 8, 2024 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None

NEXT MEETING DATE AND TIME

The next meeting is scheduled for June 10, 2024, 7:00 p.m.

Meeting adjourned at 8:40 p.m.



Emily Cooper for
Latonia Ellingberg, Recording Secretary