



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

June 10, 2024

The Advisory Fire Commission met at a regular meeting on Monday, June 10, 2024. Chair Nakano called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Randall Henderson – District I
Matthew Guichard – District II
Susanna Thompson – District III
Richard Nakano – District V
Mike Egan – At Large #1
Brian Oftedal – At Large #2
Mark DeMarce – At Large Alternate #1

Fire Chief: Lewis Broschard

Absent: Don Mayo – District IV
Donn Walklet – At Large Alternate #2

Commissioner DeMarce was seated for Commissioner Mayo, who was absent.

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. Hearing on Abatement Orders

Chair Nakano opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated June 10, 2024.

There were no property owners in attendance representing any of the 90 properties listed in Exhibit 1.

Chair Nakano asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Thompson moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion was seconded by Commissioner Oftedal. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

CONSENT ITEMS

A. April 8, 2024 Meeting Minutes

Commissioner Guichard made a motion to accept and file the April 8, 2024, minutes. Motion seconded by Commissioner DeMarce. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

B. Accept and File Reports:

1. Personnel Report

2. Fire Prevention Reports

Commissioner Egan made a motion to accept and file all reports. Motion seconded by Commissioner Thompson. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of June 3, 2024

Commissioner Thompson made a motion to approve the surplus of equipment listed on the declaration report of June 3, 2024. Motion seconded by Commissioner Guichard. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

B. Nomination and Selection of Chair and Vice Chair for FY2024/25

Commissioner Thompson made a motion to nominate Vice Chair Oftedal as Chair. Motion was seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

Vice Chair Oftedal made a motion to nominate Commissioner Thompson as Vice Chair. Motion was seconded by Commissioner Guichard. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo, Walklet).

FIRE CHIEF'S REPORT

Reviewed/discussed the June 4, 2024 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Oftedal requested a future agenda discussion of restarting the Contra Costa County Fire Commissioners Association. The Association has been on an extended hiatus, and Commissioner Oftedal sees a benefit in reestablishing the Association.

Commissioner Oftedal commended the Fire District for the May 20, 2024, Academy 60 Graduation Ceremony and the June 6, 2024, Byron Wildland Fire Center ribbon cutting.

Commissioner Egan asked about the necessity of in-person meetings of the Advisory Fire Commission Special Meetings held on the 2nd Monday of odd months, as needed, for Hearings on Weed Abatement Orders. Chief Broschard advised that the County Counsel advised the District to have a process to allow timely appeals. In-person meetings will continue.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for July 8, 2024, 7:00 p.m.

The next Regular meeting is scheduled for August 12, 2024, 7:00 p.m.

Meeting adjourned at 8:14 p.m.


Emily Cooper, Recording Secretary