

# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

**Meeting Location:** 4005 Port Chicago Highway, Suite 250, Concord, (925) 941-3300

**Join by Computer:**

<https://cccfd.zoom.us/j/87928604295?pwd=kPz10nAbHsaP2asNX3Lw0U27VRdvvB.1>

**Join by Phone:** Dial: (253) 205-0468 / Meeting ID: 879 2860 4295 / Passcode: 267732

Website – [www.cccfd.org](http://www.cccfd.org)

## AGENDA

**MONDAY**

**December 9, 2024**

**7:00 PM**

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- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introduce and Welcome New Commissioner – Mario DiPrisco
- V. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- VI. Public Hearings
  - a. December 4, 2024 Report on the Cost of Abatement
  - b. Hearing on Abatement Orders
- VII. Consent Items
  - a. Approval of October 21, 2024 Meeting Minutes
  - b. Accept and File Reports
    - 1. Personnel Report
    - 2. Fire Prevention Reports
- VIII. Discussion Items
  - a. County Coordinator Program Report and Wildfire Mitigation Update  
Provided by County Coordinator Michelle Rinehart
  - b. Proposed 2025 Meeting Schedule
- IX. Fire Chief's Report
- X. Commissioners' Comments / Items for Future Agendas
- X. Next Regular Meeting Date and Time – February 10, 2025, 7:00 p.m.

*Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCYPD/AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCYPD/AFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCYPD/AFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.*



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 4, 2024

### REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the fourth day of December 2024, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the ninth day of December 2024 at 7:00 p.m.

By:

A handwritten signature in black ink, appearing to read "C. Bachman", written over a horizontal line.

Christopher Bachman  
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "Emily Cooper", written over a horizontal line.

Emily Cooper  
Secretary to the  
Advisory Fire Commission

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## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 4, 2024

TO: Chair, Advisory Fire Commission

FROM: Fire Chief Lewis T. Broschard III

SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2024 Abatement Report so that these charges may be placed on the 2025-2026 tax roll. The total amount of this list is \$127,224.00.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2024 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
  - a) more than once,
  - b) through clerical error,
  - c) through the error or mistake of a material fact, or
  - d) illegally."

LB/cm

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CONTRA COSTA COUNTY  
FIRE PROTECTION DISTRICT  
ABATEMENT REPORT ON CHARGES FOR 2024 PRIOR TO December 6, 2024  
12/3/2024

**Exhibit "A"**

PARCEL #	OWNER	Site Address	City	CHARGES
002-170-003	BRIAN OLIVEIRA	CAMINO PABLO	BYRON	\$3,409.00
029-072-009	DEL BONTA CARRIE	PIPER RD	BETHEL ISLAND	\$5,085.00
029-120-023	EQUITY TRUST COMPANY CST	LEVEE RD	BETHEL ISLAND	\$3,409.00
030-080-027	LAM MAY	4375 WILLOW RD	BETHEL ISLAND	\$2,217.00
031-060-002	GRAHAM DAVID & JULIEANN	2424 TAYLOR RD	BETHEL ISLAND	\$2,217.00
035-152-002	GARCIA ROSIE M EST OF	413 STAR ST	OAKLEY	\$1,337.00
051-200-038	MANSOURI HASAN	HOLUB LN	ANTIOCH	\$3,409.00
051-200-039	MANSOURI HASAN	HOLUB LN	ANTIOCH	\$6,277.00
055-010-080	COWAN LEONARDA A TRE EST OF	DALLAS RANCH RD	ANTIOCH	\$3,409.00
096-016-003	DAVIS ADA EST OF	83 CRIVELLO AVE	BAY POINT	\$2,217.00
120-121-035	BRITTON EUGENE A & MARJORIE	MARVUE CIR	CONCORD	\$2,225.00
154-690-001	SHEPARD FAMILY LTD PARTNERSHIP	6055 ALHAMBRA AVE	MARTINEZ	\$3,409.00
161-080-045	COMMON AREA-TRACT 7230	HILLER LN	MARTINEZ	\$4,041.00
234-091-005	GEERING ROBERT J & ROBERTA	RIDGE RD	LAFAYETTE	\$2,388.00
247-131-021	GATES DARREN	CANYON RD	LAFAYETTE	\$3,409.00
248-150-001	EN DEVR INC	VIA ALTA	LAFAYETTE	\$6,277.00
367-180-004	DAYYAT INVESTMENTS LLC	ALHAMBRA VALLEY RD	MARTINEZ	\$3,093.00
370-102-005	DECARVALHO REINALDO	ST MARYS ST	MARTINEZ	\$2,217.00
370-102-007	HENDERSON ARTHUR DAVID	ST MARYS ST	MARTINEZ	\$2,217.00
370-110-007	MARIETTI CHARLES	ST MARYS ST	MARTINEZ	\$2,225.00
372-154-009	JAQUES WILLIAM & MAY	W PARK ST	MARTINEZ	\$3,409.00
372-154-010	CLEAR WESTVIEW LP	W PARK ST	MARTINEZ	\$3,409.00
372-155-007	CLEAR WESTVIEW LP	WARREN ST	MARTINEZ	\$1,633.00
375-012-011	MCHUGH JOHN A TRE	PACHECO BLVD	MARTINEZ	\$1,337.00
376-032-047	SHELTON TIM	2315 WAYNE ST	MARTINEZ	\$3,409.00
376-082-002	MT VIEW IMPROVEMENT ASSN	HOWE RD	MARTINEZ	\$2,225.00
376-102-001	MACALVEY FRANCIS C	VISTA WAY	MARTINEZ	\$1,633.00
403-211-024	BELFORD JAMES H	SAN PABLO AVE	SAN PABLO	\$3,409.00
409-032-013	TETREAULT JOYCE LAURENE	1303 YORK ST	RICHMOND	\$1,633.00
409-032-015	DALRYMPLE ELIZABETH S	21 SANFORD AVE	RICHMOND	\$1,337.00
409-100-009	JONES NELLY	5TH ST	RICHMOND	\$1,337.00
409-132-002	WILSON FANNY ESTATE OF	616 GROVE AVE	RICHMOND	\$2,980.00
409-261-012	FERRATO C	MARKET AVE	RICHMOND	\$1,633.00
409-261-013	HARMON LEONA M TRE	401 MARKET AVE	RICHMOND	\$1,633.00
409-291-008	RAY JAMES & CORINEA	1920 6TH ST	RICHMOND	\$1,633.00
419-112-020	LAW HAROLD C & HAZEL TRE	ARLINGTON N BLVD	SAN PABLO	\$2,225.00
419-121-002	AIDOO JOHN F TRE	N ARLINGTON BLVD	SAN PABLO	\$6,581.00
419-122-038	REED DENNIS & FAUSTINA	WESTVIEW PL	SAN PABLO	\$2,217.00
420-053-013	BRENTZ VISTA INC	BRENTZ LN	SAN PABLO	\$3,898.00
420-054-001	BRENTZ VISTA INC	BRENTZ LN	SAN PABLO	\$3,735.00
430-090-010	LARSON JOHN S TRE	TRIGGER LN	EL SOBRANTE	\$3,409.00
430-101-007	MCKIM STEPHANIE F	5691 CIRCLE DR	EL SOBRANTE	\$2,225.00
430-121-017	RUN IT LLC	SOBRANTE AVE	EL SOBRANTE	\$2,388.00
433-290-003	KIENOSKI JOHN E	50 TAVASZI TER	EL SOBRANTE	\$3,409.00
COUNT: 44			<b>TOTAL</b>	<b>\$127,224.00</b>



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### MINUTES

October 21, 2024

The Advisory Fire Commission met at a regular meeting on Monday, October 21, 2024. Chair Oftedal called the meeting to order at 7:00 p.m. and led the salute to the flag.

### ROLL CALL

**Present:** Commissioners: Randall Henderson – District I  
Matthew Guichard – District II  
Susanna Thompson – District III  
Richard Nakano – District V  
Mike Egan – At Large #1  
Brian Oftedal – At Large #2  
Mark DeMarce – At Large Alternate #1

Deputy Fire Chief: Aaron McAlister

**Absent:** Don Mayo – District IV

### PUBLIC COMMENTS

None

### PUBLIC HEARINGS

#### A. October 16, 2024 Report on the Cost of Abatement

Chair Oftedal opened the public hearing on the October 16, 2024, Report on the Cost of Abatement. Hearing no objections or protests to the October 16, 2024 Abatement Report, the hearing was closed. Chair Oftedal then asked for a motion to adopt the Resolution of Confirmation confirming the October 16, 2024 Abatement Report in the amount of \$118,725.50. Commissioner Egan moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Thompson. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo)

#### B. Hearing on Abatement Orders

Chair Oftedal opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 21, 2024.



There were no property owners in attendance representing any of the 44 properties listed in Exhibit 1.

Chair Oftedal asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion was seconded by Commissioner Guichard. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

### **CONSENT ITEMS**

#### **A. August 12, 2024 Meeting Minutes**

Commissioner Nakano made a motion to accept and file the August 12, 2024, minutes. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

#### **B. Accept and File Reports:**

1. Personnel Report
2. Fire Prevention Reports

Commissioner Nakano made a motion to accept and file all reports. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

### **DISCUSSION ITEMS**

#### **A. Declaration of Surplus Equipment – Report of October 15, 2024.**

Commissioner Oftedal made a motion to approve the surplus of equipment listed on the declaration report of October 15, 2024. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

### **FIRE CHIEF'S REPORT**

Reviewed/Discussed the September 10, 2024 Fire Chief's report.

### **COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

Commissioner Thompson recognized the recent retirements of Battalion Chief Gilbert Guerrero and Fire Inspector II Mark Rezac, commending them for their service with East Contra Costa Fire and the Contra Costa County Fire Protection District.

Commissioner Thompson requested an end-of-season update or presentation to the Fire Commissioners on the District's Wildfire Mitigation Program.

Commissioner Oftedal reported on efforts to reestablish the Contra Costa County Fire Commissioners Association. There has been limited interest, with only one response received, so the Association will remain on an extended hiatus.

Commissioner Oftedal shared that several Brentwood residents have raised concerns with him regarding insurance costs and public land parcels and state responsibility areas.

Commissioner Oftedal met with a representative from Sprinkler Fitters Local 483 and discussed the possibility of Fire Inspectors requesting State Certification documents from fire sprinkler installers. He mentioned that trainings are available to the District at the Local 483 training grounds in Hayward.

Commissioner Oftedal noted that training opportunities might be available to the Fire District through Brentwood Public Works at their training site.

Commissioner Oftedal asked for and received an update on the progress of the new fire station build in downtown Brentwood.

#### **NEXT MEETING DATE AND TIME**

The November 11, 2024, Special Meeting has been canceled.

The next Regular meeting is scheduled for December 9, 2024, at 7:00 p.m.

Meeting adjourned at 7:42 p.m.

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Emily Cooper, Recording Secretary



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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TO: Advisory Fire Commission

FROM: Lewis Broschard – Fire Chief

SUBJECT: Personnel Report

DATE: December 9, 2024

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### HIRES

Lucy Egers	Training and Staff Dev Specialist	11-05-2024
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### PROMOTIONS

Elizabeth Loud	Departmental Human Resources Officer II-Exempt	11-25-2024
James Hudgens	Fire Inspector II	12-01-2024
William Pigozzo	Fire Inspector II	12-01-2024
Danielle Thomas	Fire Inspector II	12-01-2024

### SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain (Station)	117	110	7
Fire Captain (Safety Officers)	6	6	0
Fire Engineer	117	110	7
Firefighter	144	167	(23)
Total	384	393	(9)

### NOTES

1. District is now staffing 39 fire companies – some with three-person crews and some with four-person crews.
2. The District has a total of six (6) Shift Training Captains (Safety Officers).
3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions.





# FIRE PREVENTION BUREAU OCTOBER 2024



CE

MONTH YTD

RESIDENTIAL INSP. 643 7070

EDUCATIONAL  
INSP.,  
HIGH-RISE & I-3  
INSP. 31 331

89%

COMPLIANCE FOR  
STATE MANDATED INSPECTIONS

MISC. INSPECTIONS

RE-INSPECTIONS COMPLETED	45
COMPLETED 850 INSPECTIONS	35
SPECIAL EVENT INSPECTIONS	2
BURN PERMITS	0

E

MONTH YTD

INSPECTIONS 404 3833

PLAN REVIEWS 301 3526

CRR

M YTD

PUBLIC EDUCATION EVENTS	79	494
TOTAL EDUCATED	30,245	52,946
AB-38 INSPECTIONS	7	87
HET ACTIVITIES	0	53
DEFENSIBLE SPACE INSPECTIONS	421	464
FIREWISE COMMUNITIES	6	16
WEED ABATEMENT ACTIVITIES (INSPECTIONS/NOTICES SENT)	188	4984

FIU

M YTD

FIRE INVESTIGATIONS	54	627
ARRESTS	1	25
INJURIES FROM FIRE	2	21
FATALITIES FROM FIRE	3	9

MX

WILDFIRE  
MITIGATION

CHIPPING DAYS	2	12
EVACUATION ROUTE CLEANUP	1	38
VEG. MGMT. / FUEL REDUCTION	5	25
DEAD TREE REMOVAL	2	10
FIREWISE STRATEGIC PLAN PROJECTS	0	0
HOME HARDENING (PROGRAM PENDING)	0	0



# FIRE PREVENTION BUREAU NOVEMBER 2024



CE

MONTH YTD

RESIDENTIAL INSP.	445	7515
EDUCATIONAL INSP., HIGH-RISE & I-3 INSP.	54	385

93%

COMPLIANCE FOR  
STATE MANDATED INSPECTIONS

MISC. INSPECTIONS

RE-INSPECTIONS COMPLETED	38
COMPLETED 850 INSPECTIONS	25
SPECIAL EVENT INSPECTIONS	9
BURN PERMITS	3

E

MONTH YTD

INSPECTIONS	323	4156
PLAN REVIEWS	229	3755

FIU

	M	YTD
FIRE INVESTIGATIONS	36	663
ARRESTS	1	26
INJURIES FROM FIRE	0	21
FATALITIES FROM FIRE	0	9

CRR

M YTD

PUBLIC EDUCATION EVENTS	33	527
TOTAL EDUCATED	2,759	55,705
AB-38 INSPECTIONS	9	96
HET ACTIVITIES	0	54
DEFENSIBLE SPACE INSPECTIONS	389	853
FIREWISE COMMUNITIES	1	17
WEED ABATEMENT ACTIVITIES (INSPECTIONS/NOTICES SENT)	27	5011

MX

WILDFIRE  
MITIGATION

M YTD

CHIPPING DAYS	0	12
EVACUATION ROUTE CLEANUP	1	39
VEG. MGMT. / FUEL REDUCTION	3	28
DEAD TREE REMOVAL	0	10
FIREWISE STRATEGIC PLAN PROJECTS	0	1
HOME HARDENING (PROGRAM PENDING)	0	0



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### Advisory Fire Commission Proposed 2025 Meeting Schedule

February 10

April 14

May 12 (*Special*)

June 9

July 14 (*Special*)

August 11

September 8 (*Special*)

October 13

November 10 (*Special*)

December 8



# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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December 3, 2024

TO: Board of Directors

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

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## **Operations Section Update**

### **Field Operations**

The month of November was punctuated by an end to the peak fire season as rains arrived and provided much needed precipitation throughout the month. Responses to exterior and vegetation fires were reduced to one engine only mid-month. Although there were a few late season vegetation fires this month, they were not significant and were managed to be extinguished quickly.

The hand crew transitioned to focusing on wildfire mitigation in November and will continue that work through the late spring.

There were five working residential structure fires and three working multi-family structure fires through the 24th of the month, when this report was written. None of these incidents resulted in injuries to residents and none required greater alarm responses of additional resources to control.

## **Significant Incidents**

### **Water Rescue, Antioch, November 3**

Crews responded to a report of a capsized and sinking vessel near the Antioch waterfront. Despite challenging weather conditions, with winds gusting over 40 mph and a sea state of 5 foot swells, Rescue Boat 81 (RB81) and Fireboat 8 (FB8) were promptly dispatched to the scene. RB81 responded from Antioch and FB8 responded from its berth in Pittsburg.

RB81 quickly located the distressed vessel in the San Joaquin River and found five people in the water, only two of whom were wearing life jackets. RB81's rescue swimmer was immediately deployed into the water, while the other boat crew members maneuvered to rescue the three individuals from the rough open water. The remaining two victims, who were clinging to the sinking vessel, were also rescued and brought aboard RB81 by the rescue swimmer. All victims were suffering from hypothermia and were provided with life jackets for safety. Due to limited crew capacity and the size of the rescue boat, RB81 could not embark our rescue swimmer until



all the victims were transferred to FB8.

The larger FB8 maneuvered alongside the smaller RB81 and embarked all five victims, where medical treatment was initiated. They were placed in a warm cabin treated for hypothermia and shock. FB8 then transported the victims to the Antioch marina, where ambulances were staged. CCCSO Marine Patrol arrived on the scene to tow the overturned vessel into the marina. USCG Sector San Francisco was notified.

Two of the victims were transported to the hospital. The quick response and skilled efforts of the District's Marine Program, its members and its equipment, were instrumental in saving the lives of these individuals. The Marine Program operates with dedicated resources and specially trained personnel from Pittsburg, Antioch, Oakley, and Discovery Bay and will soon be expanded with a rescue boat in Martinez.

### Emergency Medical Services (EMS) Division

- Work on the Nurse Navigation project continues for a program launch in January.

### Special Operations

- As reported verbally at the last board meeting, the firefighting helicopter contract ended for the season on November 4. Work is being undertaken to secure a contract to begin in May or June, 2025. During the 60 days it was operational, the helicopter responded to five fires, delivered 7,500 gallons of water on these incidents, and assisted with one water rescue.

### Training

- A six-day capstone class for advanced Incident Management Team leadership was conducted at our Training Division in early November. Normally reserved for CalFire and Federal incident management teams, this represents the first time in the state where this class was taught exclusively to a cohort of local government personnel. The class was resource intensive with a long list of role players to simulate a week-long incident that was managed by the attendees. The class will help our organization's members lead and manage an incident management team more effectively in the event of a large scale fire or local disaster incident.

### Advanced Planning Section Update

#### Fire Prevention Bureau

- Local agencies were notified on November 1 by CalFire that the Local Responsibility Area (LRA) Fire Hazard Severity Zone maps will be published in January, 2025. The letter received from CalFire further described the actions required of the local agencies in adopting the state provided maps within 120 days of their publication and outlined some of the intermediary steps that should be taken in the adoption process. The District has communicated this information, including providing copies of the correspondence from CalFire, to all the impacted cities in our jurisdiction, and our County Department of

Conservation and Development. Several questions remain regarding the process and we are continuing to gather information from CalFire, League of Cities, California Fire Chiefs Association, and others to help inform and prepare our city partners and ourselves regarding actions that will need to be taken in early 2025.

The maps will establish Moderate, High, and Very High Fire Hazard Severity Zones in the incorporated jurisdictions, and the LRA portions of the unincorporated county areas.

### Health & Wellness

- The annual physicals and wellness exams will be concluded in November. This annual four-month process provides a thorough fit-for-duty physical examination in compliance with the NFPA 1582 standard and a full body scan to identify any issues or abnormalities with the body's major organs and circulatory system. Con Fire was one of the first to adopt this annual program for our members in 2019 and the program now provides these exams to almost 500 members each year.

### Administration Section Update

- The District is reorganizing the structure of our finance and human resources groups. The District has historically housed both functions under one Chief of Administrative Service position. As the District has grown in size and the finance and HR functions have grown in complexity, we have split the responsibilities of managing, leading, and directing finance and HR into two separate positions.

Following a recruitment process that began in August, a conditional offer was made to a candidate in mid-November to fill the vacant Chief of Administrative Services II position. The candidate possesses prior experience in the fire service and emergency ambulance transport finance and budgeting. The candidate is currently in the background process. This position will lead the District's finance group.

Elizabeth Loud was promoted to the position of Departmental Human Resources Officer II, effective November 25. She joined the Fire District in 2021 and has made significant contributions as a Departmental Human Resources Analyst II. She holds two graduate degrees, is certified as a Senior Professional in Human Resources (SPHR) and an IPMA-HR Senior Certified Professional (IPMA-SCP), and has almost 20 years of experience in the human resources field.



### Support Services Division

- New Fire Engines were pushed into their stations in November in short ceremonies commemorating their arrival and placement into service. During October and November, seven Type I fire engines were placed into service. This latest round of investment in our communities marks the end of frontline service for our older KME engines and the frontline fleet is now identical in 30 of our 35 stations.

### New Fire Stations / Major Facilities Construction

- Fire Station 90 (Brentwood) The acquisition of the new fire station location is progressing. Once escrow is closed, the architect will be released to assess how the previous design could fit on the new site. The District is working with County Public Works to complete the required CEQA studies for the new location. We hope to be in a position to put the project out to bid in the Fall of 2025.
- Fire Station 94 (Downtown Brentwood) The Design-Build Entity (DBE) is working hard on the final construction drawings. The planning application was filed with the City of Brentwood in October. The team needed to address a few dozen comments, and we are now waiting for a hearing to be scheduled with the Brentwood Planning Commission. Once this project clears the Planning Commission and the city building department, construction could begin in Spring 2025.
- Fire Station 9 (Pacheco) We have accepted architectural concepts from the architect developing the bridging documents. We are working with Public Works to prepare the environmental reports required for this new location. Identifying and planning for a temporary fire station has become an essential issue for timing. We have identified three locations on County property or Buchanan Airport for possible temporary sites. This temporary planning will become a priority in January so we can work toward a temporary solution. Fire Station 9 is expected to go out to bid in the Summer of 2025.
- Contra Costa County Regional Fire Communication Center (CCRFCC) (Pleasant Hill) Construction is now underway. An early step was removing the hazardous building products that contain asbestos, which is now complete. Interior demolition is expected to be completed in December. Earthwork for footings is underway. The giant redwood trees between Fire Station 2 and the new center have been removed so the root systems do not pose a hazard to the new building. Tree replacement will be part of the final landscaping plan. The acquisition of switch gear and the emergency generator will be critical path items. Staff are working with County Purchasing to ensure these agreements are executed promptly.

### **Rodeo-Hercules FPD Annexation Update**

- The public hearing regarding the sphere of influence change was held on November 13. LAFCO voted unanimously to adopt the sphere of influence change for the Contra Costa County Fire District to include the area currently within the Rodeo-Hercule Fire Protection District. The reorganization/annexation application public hearing is scheduled for the December 11, 2024 LAFCO meeting.
- Internal planning meetings continue with staff from both fire districts and will be held monthly through January when the meeting frequency will then increase to bi-weekly through the annexation effective date.
- Side letters have been executed with IAFF Local 1230, the United Chief Officers Association, and Local 21 outlining the transfer processes and impacts for the affected members of the Rodeo-Hercules Fire Protection District. The letters will be brought to the board for ratification at an upcoming meeting.

### **Public Information Office**

- Captain Toler assisted with a table top exercise for the County PIOs in November.
- PIOs and staff appeared in numerous on-camera and print media interviews in November. These included seasonal safety messaging, incident responses and pitched stories and events such as the press conference held to highlight our canine programs.
- The District website upgrade project is still underway. The PIO office is hoping to move forward with vendor selection next month.