



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

October 21, 2024

The Advisory Fire Commission met at a regular meeting on Monday, October 21, 2024. Chair Oftedal called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Randall Henderson – District I
Matthew Guichard – District II
Susanna Thompson – District III
Richard Nakano – District V
Mike Egan – At Large #1
Brian Oftedal – At Large #2
Mark DeMarce – At Large Alternate #1

Deputy Fire Chief: Aaron McAlister

Absent: Don Mayo – District IV

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. October 16, 2024 Report on the Cost of Abatement

Chair Oftedal opened the public hearing on the October 16, 2024, Report on the Cost of Abatement. Hearing no objections or protests to the October 16, 2024 Abatement Report, the hearing was closed. Chair Oftedal then asked for a motion to adopt the Resolution of Confirmation confirming the October 16, 2024 Abatement Report in the amount of \$118,725.50. Commissioner Egan moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Thompson. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo)

B. Hearing on Abatement Orders

Chair Oftedal opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 21, 2024.

There were no property owners in attendance representing any of the 44 properties listed in Exhibit 1.

Chair Oftedal asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion was seconded by Commissioner Guichard. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

CONSENT ITEMS

A. August 12, 2024 Meeting Minutes

Commissioner Nakano made a motion to accept and file the August 12, 2024, minutes. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

B. Accept and File Reports:

1. Personnel Report
2. Fire Prevention Reports

Commissioner Nakano made a motion to accept and file all reports. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of October 15, 2024.

Commissioner Oftedal made a motion to approve the surplus of equipment listed on the declaration report of October 15, 2024. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, Oftedal, DeMarce; ABSENT: Mayo).

FIRE CHIEF'S REPORT

Reviewed/Discussed the September 10, 2024 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Thompson recognized the recent retirements of Battalion Chief Gilbert Guerrero and Fire Inspector II Mark Rezac, commending them for their service with East Contra Costa Fire and the Contra Costa County Fire Protection District.

Commissioner Thompson requested an end-of-season update or presentation to the Fire Commissioners on the District's Wildfire Mitigation Program.

Commissioner Oftedal reported on efforts to reestablish the Contra Costa County Fire Commissioners Association. There has been limited interest, with only one response received, so the Association will remain on an extended hiatus.

Commissioner Oftedal shared that several Brentwood residents have raised concerns with him regarding insurance costs and public land parcels and state responsibility areas.

Commissioner Oftedal met with a representative from Sprinkler Fitters Local 483 and discussed the possibility of Fire Inspectors requesting State Certification documents from fire sprinkler installers. He mentioned that trainings are available to the District at the Local 483 training grounds in Hayward.

Commissioner Oftedal noted that training opportunities might be available to the Fire District through Brentwood Public Works at their training site.

Commissioner Oftedal asked for and received an update on the progress of the new fire station build in downtown Brentwood.

NEXT MEETING DATE AND TIME

The November 11, 2024, Special Meeting has been canceled.

The next Regular meeting is scheduled for December 9, 2024, at 7:00 p.m.

Meeting adjourned at 7:42 p.m.


Emily Cooper, Recording Secretary