CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Meeting Location: 4005 Port Chicago Highway, Suite 250, Concord, (925) 941-3300

Join by Computer:

https://cccfpd.zoom.us/j/88526478714?pwd=XaJv0RCt3vTMMkpMNKlkoqR4vdAoav.1 Join by Phone: Dial: (253) 215-8782 / Meeting ID: 885 2647 8714 / Passcode: 219344

AGENDA

MONDAY October 13, 2025 7:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comments Period (non-Agenda items) Three-minute time limit per comment.
- V. Public Hearings
 - A. Report on the Cost of Abatement
 - B. Hearing on Abatement Orders
- VI. Consent Items
 - A. Approval of August 11, 2025 Meeting Minutes
 - B. Approval of September 8, 2025 Meeting Minutes
 - C. Accept and File Reports
 - 1. Personnel Report
 - 2. Fire Prevention Reports
- VII. Discussion Items
 - A. Declaration of Surplus Equipment Reports of September 9, 2025

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD/AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPD/AFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPD/AFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- B. Declaration of Surplus Equipment Reports of October 3, 2025
- C. Triennial Sunset Review
- VIII. Fire Chief's Report
- IX. Commissioners' Comments / Items for Future Agendas
- X. Next Special Meeting Date and Time November 10, 2025, 7:00 p.m.

Next Regular Meeting Date and Time – December 8, 2025, 7:00 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 8, 2025

REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the eighth day of October 2025, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the thirteenth day of October 2025 at 7:00 p.m.

By:

Christopher Bachman

Assistant Fire Chief/Fire Marshal

and:

Emily Cooper

Secretary to the

Advisory Fire Commission



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 8, 2025

TO:

Chair, Advisory Fire Commission

FROM:

Fire Chief Lewis T. Broschard III

SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2025 Abatement Report so that these charges may be placed on the 2026-2027 tax roll. The total amount of this list is \$82,922.74.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

- 1. The Commission Chair to open hearing in the matter of receiving and considering the 2025 Abatement Report on abatement costs incurred by the Fire District.
- 2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
- 3. Upon conclusion of the hearing, a Commission member should make a motion to "Move that the Commission adopt the 'Resolution of confirm the Report: Confirmation' confirming the Abatement Report."
- 4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
 - more than once. a)
 - through clerical error, b)
 - through the error or mistake of a material fact, or c)
 - illegally." d)

LB/cm

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

ABATEMENT REPORT ON CHARGES FOR 2025 PRIOR TO October 6, 2025 10/7/2025

Exhibit "A"

PARCEL #	OWNER	CHARGES
029-072-009	DEL BONTA CARRIE	\$1,187.50
032-100-029	OSBORN LINDSEY	\$641.00
037-390-080	MANN LELAND PAUL & RUSSO GINA N	\$1,303.00
051-083-004	DUTT KEVIN & SARA	\$4,529.00
073-060-002	IKAROS HOLDINGS LLC	\$1,276.50
074-261-040	GARROW & VETRANO INC	\$1,479.00
095-050-034	WILLIAMS COMMUNICATIONS INC	\$473.00
095-050-035	WILLIAMS COMMUNICATIONS INC	\$1,065.00
095-050-036	WILLIAMS COMMUNICATIONS INC	\$1,289.00
095-050-037	WILLIAMS COMMUNICATIONS INC	\$1,821.00
095-050-038	WILLIAMS COMMUNICATIONS INC	\$1,107.00
098-180-005	HARRIS WILLA B TR	\$2,265.00
099-130-010	KAUFMAN & BROAD OF N CALIF	\$5,963.25
110-342-012	TRANS BAY FEDERAL S & L	\$1,704.00
120-121-010	CASTRO WILLIAM	\$1,633.25
120-121-035	BRITTON EUGENE A & MARJORIE	\$1,633.25
120-122-008	HOUSTON WALTON H & VALERIE	\$966.00
154-140-015	MONROE DAVID L	\$2,579.25
161-080-044	COMMON AREA-TRACT 7230	\$7,494.75
161-080-045	COMMON AREA-TRACT 7230	\$1,332.25
162-343-010	CHAN ASHELY Y	\$1,136.25
180-141-009	MOKHTARI ABOLHASSAN & KHALILIAN SOMAYEH	\$1,097.25
184-321-020	FREDERICKSON MARK S	\$805.00
234-091-005	GEERING ROBERT J & ROBERTA	\$1,144.00
237-420-002	RASHALL CHARLES P TRE	\$1,385.00
245-010-018	BRUZZONE JOAN E	\$1,675.00
245-010-019	BRUZZONE JOAN E	\$2,625.00
248-150-001	EN DEVR INC	\$6,579.00
251-100-003	6A HOLDINGS LLC	\$1,312.50
366-150-034	FIRST CLASS FINANCIAL GROUP	\$2,412.75
366-150-035	FIRST CLASS FINANCIAL GROUP	\$3,057.75
370-102-006	TROYS CONTRACTING	\$897.00
370-102-007	HENDERSON ARTHUR DAVID	\$825.00
376-102-001	MACALVEY FRANCIS C	\$1,812.50
409-032-013	TETREAULT JOYCE LAURENE	\$715.00
409-032-015	DALRYMPLE ELIZABETH S	\$575.00
409-032-019	HORTON SAM & BERTHA	\$1,233.23
409-100-009	JONES NELLY	\$1,052.83
409-172-019	NRLD OZ FUND LLC	\$1,205.00

COUNT: 45	TOTAL	\$82,922.74
435-120-009	ZAHARIUDAKIS DIMITRIOS S & GAMBER A TIMOTHY	\$1,271.35
433-060-014	SAN PABLO DAM ROAD LLC	\$4,495.00
433-020-007	MCLAUGHLIN SKYE ALICE	\$372.00
425-013-022	LV INVESTMENT INC	\$1,737.00
419-142-020	ABDELHALIM EHAB SUHAIL	\$488.50
409-261-013	HARMON LEONA M TRE	\$1,271.83

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT HEARING ON ABATEMENT ORDERS October 13, 2025 EXHIBIT "1"

1	DATE HEARING NOTICE SENT	APN	OWNER	SITE ADDRESS	CITY
1	09/26/2025	035-503-008	PARKS KENNETH	1060 WOODGLEN DR	OAKLEY
2	09/26/2025		WONG DERRICK	2870 VINE HILL RD	OAKLEY
3	09/26/2025	066-110-009	1200 FOURTH ST PROP ANTIOCH LL	1200 W 4TH ST	ANTIOCH
4	09/26/2025	068-213-028	LUNA JOSE DAVID & RUBY C	3119 GARROW DR	ANTIOCH
5	09/26/2025		OSSOWSKI JACK W & DEBBIE M	3416 BLYTHE DR	ANTIOCH
6	09/26/2025		HUDSON MANOR HOUSING PARTNERS	3421 HUDSON CT	ANTIOCH
7	09/26/2025		DELACRUZ CECILE	3682 MALLARD CT	ANTIOCH
8	09/26/2025		SAECHAO TONFIN & NAICHIOW	3582 MALLARD WAY	ANTIOCH
9	09/26/2025		CHOY KING & TZE LAN TRE	1212 BUCHANAN RD	ANTIOCH
10	09/26/2025		RENDON JOSE ESTEBAN VEGA	2312 WALLACE CT	ANTIOCH
11	09/26/2025		HERNANDEZ ENRIQUE O	1617 MIRA VISTA CT	ANTIOCH
12	09/26/2025		HOUSEMAN RANDY E & KATHI TRE	150 HARBOR CT	PITTSBURG
13	09/26/2025		DISCOVERY BUILDERS, INC	LAWLOR CT	PITTSBURG
4	09/26/2025		PICKER AMOS & FRANCES S TRE	NO ADDRESS	BAY POINT
15	09/26/2025		BILLINGS MAXINE L	NO ADDRESS	PLEASANT HILL
16	09/26/2025		AMERICAN BUILDERS & CONT SUP	4818 SUNRISE DR	MARTINEZ
17	09/26/2025		AMERICAN BUILDERS & CONT SUP	SUNRISE DR	MARTINEZ
18	09/26/2025		AMERICAN BUILDERS & CONT SUP	4818 SUNRISE DR	MARTINEZ
19	09/26/2025		TERNES ANDREA TRE	4510 GROTHMAN LN	MARTINEZ
20	09/26/2025		ASTRO ENTERPRISES LLC	3194 SURMONT DR	LAFAYETTE
21	09/26/2025		FOGEL BAIRD D & ALISSA L	1700 RELIEZ VALLEY RD	LAFAYETTE
22	09/26/2025		BASHA DIAEDDINE M	1690 RELIEZ VALLEY RD	LAFAYETTE
23	09/26/2025		BARE GROUP LLC	1594 HUSTON RD	LAFAYETTE
24	THE RESERVE THE PROPERTY OF THE PARTY OF THE	171-150-007		LARKEY LN	WALNUT CREEK
25	09/26/2025		LEVY LIBBY M	82 EL CAMINO CORTO	WALNUT CREEK
-	A STATE OF THE PARTY OF THE PAR		SINGH JASBIR & NISHA	955 PLEASANT HILL RD	LAFAYETTE
26			COMERICA BANK & TRUST NA	19 SPRINGHILL LN	LAFAYETTE
28			SOUTHLAND CORPORATION	3347 MT DIABLO BLVD	LAFAYETTE
-			WOOD MARY-JANE TRE	3176 CORDOVA WAY	LAFAYETTE
9			PALACIOS MILES A TRE	1061 ORCHARD RD	LAFAYETTE
30			FIVEY TERI A	3883 LOS ARABIS DR	LAFAYETTE
1				817 KETCH CT	RODEO
2			WALLACE GAIL M	ALHAMBRA VALLEY RD	MARTINEZ
3			CEMENTRIX LLC	5313 STONEHURST DR	MARTINEZ
4			COMMON AREA-TRACT 7091		The second second
5			KILDAY KENNETH D & LYNDA C	715 HUNTINGTON CT 667 PALM AVE	MARTINEZ MARTINEZ
6			BRYNER MICHAEL & MEGAN	ALFRED NOBEL DR	HERCULES
7			COMMON AREA TRACT 186PM50 C/O VCC-HERCULES LLC	500 ALFRED NOBEL DR	HERCULES
8			COMMON AREA TR 189PM5		
9			ROSARIO MARK DEL & RHODORA TRE	2069 LUPINE RD	HERCULES
0			LEMOS MONICA TRE	226 SPARROW DR	HERCULES
1			ALVES JOHN E & BERTHA R	172 MEADOWLARK WAY	HERCULES
2		Control Control Control	LUCAS HENRY D & CATHERINE	166 MEADOWLARK WAY	HERCULES
3			REED DENNIS & FAUSTINA	WESTVIEW PL	SAN PABLO
4			BURNS JACK D TRE	2010 RANCHO RD	EL SOBRANTE
5	09/26/2025	435-120-005	TRESS BRADLEY J	5556 SAN PABLO DAM RD	EL SOBRANTE

Printed: 9/30/2025 Page 1 of 1



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

August 11, 2025

The Advisory Fire Commission met at a regular meeting on Monday, August 11, 2025. Vice Chair Thompson called the meeting to order at 7:00 p.m. and led the salute to the flag.

ROLL CALL

Present: Commissioners: Randall Henderson – District I

Matthew Guichard – District II Susanna Thompson – District III Richard Nakano – District V

Mike Egan – At Large #1

Mark DeMarce - At Large Alternate #1

Fire Chief: Lewis Broschard

Absent: Don Mayo – District IV

Brian Oftedal - At Large #2

Mario DiPrisco – At Large Alternate #2

Commissioner DeMarce was seated for Commissioner Mayo who was absent

PUBLIC COMMENTS

None

PUBLIC HEARINGS

A. August 6, 2025 Report on the Cost of Abatement

Vice Chair Thompson opened the public hearing on the August 6, 2025, Report on the Cost of Abatement. Hearing no objections or protests to the August 6, 2025 Abatement Report, the hearing was closed. Vice Chair Thompson then asked for a motion to adopt the Resolution of Confirmation confirming the August 6, 2025 Abatement Report in the amount of \$43,736.26. Commissioner Nakano moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Guichard. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco)

B. Hearing on Abatement Orders

Vice Chair Thompson opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated August 14, 2025.

There were no property owners in attendance representing any of the 151 properties listed in Exhibit 1.

Vice Chair Thompson asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion was seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco).

CONSENT ITEMS

A. June 9, 2025 Meeting Minutes

Commissioner Nakano made a motion to accept and file the June 9, 2025, minutes. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco).

B. July 14, 2025 Meeting Minutes

Commissioner Nakano made a motion to accept and file the July 14, 2025, minutes. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco).

C. Accept and File Reports:

- 1. Personnel Report
- 2. Fire Prevention Reports

Commissioner Nakano made a motion to accept and file the August 11, 2025, Personnel Reports and Fire Prevention Reports. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Reports of June 12, 2025, July 22, 2025, August 1, 2025 and August 5, 2025

Commissioner Egan made a motion to approve the surplus of equipment listed on the declaration reports of June 12, 2025, July 22, 2025, August 1, 2025 and August 5, 2025. Motion seconded by Commissioner DeMarce. Motion passed (AYES:

Henderson, Guichard, Thompson, Nakano, Egan, DeMarce; ABSENT: Mayo, Oftedal, DiPrisco).

B. Nomination and Selection of Chair and Vice Chair for FY2025/2026

Commissioner Guichard made a motion to nominate Vice Chair Thompson as Chair and Commissioner Henderson as Vice Chair for FY2025/2026. Motion was seconded by Commissioner Nakano. Motion passed (AYES: Guichard, Thompson, Nakano, Egan, DeMarce; ABSTAIN: Henderson; ABSENT: Mayo, Oftedal, DiPrisco)

FIRE CHIEF'S REPORT

Reviewed/Discussed the August 12, 2025 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

None.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for September 8, 2025, at 7:00 p.m.

The next Regular meeting is scheduled for October 13, 2025, at 7:00 p.m.

Meeting adjourned at 8:05 p.m.

Emily Cooper	, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

September 8, 2025

The Advisory Fire Commission met at a special meeting on Monday, September 8, 2025. Chair Thompson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present:

Commissioners: Randall Henderson - District I

Matthew Guichard – District II Susanna Thompson – District III

Don Mayo – District IV Richard Nakano – District V Michael Egan – At Large #1 Brian J. Oftedal – At Large #2

Mark DeMarce – At Large Alternate #1
Mario DiPrisco – At Large Alternate #2

Fire Marshal: Chris Bachman

PUBLIC COMMENTS

None

HEARING ON ABATEMENT ORDERS

Chair Thompson opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated September 8, 2025.

The property owner for Exhibit 1, Line 17 (APN 032-330-031) was present and requested an extension of time to schedule a re-inspection for work completed.

Fire Marshal Bachman recommended that the Commission grant the extension for the property noted above, continuing it to the next Advisory Fire Commission Meeting scheduled for Monday, October 13, 2025.

Chair Thompson asked for a motion to uphold and enforce the remaining forty two (42) abatement orders listed in Exhibit 1 and to grant the requested extension for the property identified on Line 17 of Exhibit 1. Commissioner Nakano moved to uphold and enforce all remaining abatement orders listed in Exhibit 1 and to grant the requested extension as noted. Motion seconded by Commissioner Egan. Motion passed (AYES: Henderson, Guichard, Thompson, Mayo, Nakano, Egan, Oftedal, DeMarce, DiPrisco; ABSENT: None).

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Thompson inquired about the water source for aerial firefighting in the Evora Road area. Fire Marshal Bachman responded that the Delta waterway would be the most likely source, as there are currently no Measure X funded District helopods located in that area.

Commissioner Oftedal commented on the Station 94 Groundbreaking Ceremony in Brentwood, noting the strong turnout, which included Commissioners Egan and DeMarce in addition to himself.

Commissioner DeMarce thanked Commissioner Thompson for assisting in coordinating a FireWise meeting for his community with County Coordinator Michelle Rinehart.

Commissioner Egan inquired about the personnel of the seasonal Crew firefighters. Fire Marshal Bachman explained that the seasonal Crew is composed of individuals with varied career paths, some of whom aspire to join the full-time Hand Crew.

Commissioner Egan inquired whether the District currently uses grazing goats for exterior hazard and weed abatement. Fire Marshal Bachman confirmed that the District currently has a contract with Goats-R-Us and utilizes them for mitigation projects that meet specific criteria.

Meeting adjourned at 7:25 p.m.

NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for October 13, 2025, 7:00 p.m.

Emily Cooper, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission

FROM: Lewis Broschard, Fire Chief

SUBJECT: Personnel Report

DATE: October 13, 2025

NEW HIRES

Brittany Clark	Fire District Dispatcher	09-29-2025
Janai McClain	Fire District Dispatcher	09-29-2025
Kaycee Henley	Fire District Dispatcher	09-29-2025

SEPARATIONS

Amber Marie		
Vaimaona Tauala	Fire District Dispatcher	08-11-2025

RETIREMENTS

Jacob Peeff	Fire Captain	05-07-2007	05-06-2024
Alisa Ervin	Departmental Fiscal Officer	08-16-2020	09-01-2025

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain (Station)	123	113	10
Fire Captain (Safety Officers)	6	6	0
Fire Engineer	123	130	(7)
Firefighter	156	174	(18)
Firefighter-Recruit		1	(1)
Total	408	424	(16)

NOTES

- 1. District is now staffing 41 fire companies some with three-person crews and some with four-person crews.
- 2. The District has a total of six (6) Shift Training Captains (Safety Officers).
- 3. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions.
- 4. Rodeo Hercules annexation effective 7/1/25-added 6 station Captains, 6 Fire Engineers and 6 Firefighters



FIRE PREVENTION BUREAU August 2025





84%

STATE MANDATED INSPECTIONS

MISC. INSPECTIONS

RE-INSPECTIONS COMPLETED	220
COMPLETED 850 INSPECTIONS	41
SPECIAL EVENT INSPECTIONS	S

MONTH YTD	2396	2115
MONT	348	300
ш)	INSPECTIONS	PLAN REVIEWS

	ΣI	YTD
PUBLIC EDUCATION EVENTS	6	223
TOTAL EDUCATED	370	7320
AB-38 INSPECTIONS	35	186
HET ACTIVITIES / BURN PERMITS	1/NA	51/18
DEFENSIBLE SPACE INSPECTIONS	-	1,425
FIREWISE COMMUNITIES	2	24
WEED ABATEMENT ACTIVITIES (INSPECTIONS/NOTICES SENT)	331/336	3667/2112

	M YTD	89 403	0 17	8	0 2
8		FIRE	ARRESTS	INJURIES FROM FIRE	FATALITIES FROM FIRE

XX	WILDFIRE MITIGATION		M YTD
CHIPPING DAYS	AYS	0	6
EVACUATION	EVACUATION ROUTE CLEANUP	7	00
VEG. MGMT.	VEG. MGMT. / FUEL REDUCTION	7	23
DEAD TREE REMOVAL	REMOVAL	-	m
FIREWISE S' PROJECTS	FIREWISE STRATEGIC PLAN PROJECTS	0	0
Low-Income	Low-Income Exterior Hazard	0	0



FIRE PREVENTION BUREAU September 2025





92%

×

STATE MANDATED INSPECTIONS

MISC. INSPECTIONS

RE-INSPECTIONS COMPLETED	372
COMPLETED 850 INSPECTIONS	34
SPECIAL EVENT INSPECTIONS	9

INSPECTIONS	373	2769
PLAN REVIEWS	344	2459

CRR M YTD	rs 19 242	910 8230	39 225	nits 3/NA 54/18	CTIONS 0 1,425	5 29	NES 390/167 4498/2279
	PUBLIC EDUCATION EVENTS	TOTAL EDUCATED	AB-38 INSPECTIONS	HET ACTIVITIES / Burn Permits	DEFENSIBLE SPACE INSPECTIONS	FIREWISE COMMUNITIES	WEED ABATEMENT ACTIVITIES (INSPECTIONS/NOTICES SENT)

1	M 11D NS 44 447	2 19	M FIRE 1 9	OM FIRE 0 2
	FIRE	ARRESTS	INJURIES FROM FIRE	FATALITIES FROM FIRE

		M YTD
CHIPPING DAYS	0	6
EVACUATION ROUTE CLEANUP	2	-
VEG. MGMT. / FUEL REDUCTION	-	24
DEAD TREE REMOVAL	0	4
FIREWISE STRATEGIC PLAN PROJECTS	0	O Company
Low-Income Exterior Hazard		
	-	Additional contributed belong as become any

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT SURPLUS EQUIPMENT

09/09/2025

CONDITION:

C= Beyond economical repair D= Damaged/wrecked beyond repair

A= Obsolete B= Worn out

			PAGE 1 OF _!		
	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
<u> </u>	N/A	2	MFPs	\$20.00	O
2.	N/A	10	Printers	\$20.00	O
3.	N/A	50	Desktop CPUs	\$50.00	A
4.	N/A	22	Monitors	\$5.00	D
5.	N/A	8	Laptops and Toughbook	\$80.00	A
6.	N/A	1	Server cabinet	\$10.00	A
7.	N/A	1	Misc. box of components	\$20.00	A
8.					
9.			Note: Two pickup locations:		
10.			4005 Port Chicago Highway, Suite 200, Concord Ca. 94520		
11.			2010 Geary Road, Pleasant Hill, 94523		
12.					
13.					
14.					
15.					
16.					

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT SURPLUS EQUIPMENT

{10/03/25}

CONDITION:

C= Beyond economical repair D= Damaged/wrecked beyond repair A= Obsolete B= Wom out

			PAGE 1 OF _1_		
	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
- -		2	Old style halligans	\$50	A
2.		2	Smoke eject box fans	0\$	ပ
3.		2	Forcible entry door wheels	\$0	A
4.		1	Box of hose straps and old misc. firefighting gear	0\$	S
5.					
.9					
7.					
89					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					

Contra Costa County Board of Supervisors



Triennial Sunset Review of Appointed Boards, Committees, & Commissions

Phase III

INTRODUCTION

Contra Costa County is governed by a five-member Board of Supervisors elected by the citizens of our county. The work of the Board of Supervisors is augmented by various boards, committees, and commissions that are comprised of residents who are appointed by the Board of Supervisors. These appointed bodies are formed to provide support and citizen input by making recommendations to the Board of Supervisors on various issues such as service delivery problems or community needs. County advisory bodies are created in response to specific community needs or as a result of state and federal legislation or contractual agreements with other public agencies. These bodies serve as direct links between the Board of Supervisors and our community while expanding communication between the public and County government and enhancing the quality of life for our residents.

SUMMARY OF THE TRIENNIAL SUNSET REVIEW PROCESS

The Contra Costa County Board of Supervisors adopted Resolution No. 2012/261 on June 26, 2012, establishing a "triennial sunset review process" for most county advisory bodies whose members are appointed by the Board of Supervisors. Each year the Clerk of the Board schedules one-third of these bodies for review by the County Administrator's Office and the Internal Operations Committee of the Board of Supervisors.

The purpose of the Triennial Sunset Review is to provide the Board of Supervisors with a method to periodically evaluate the purpose, performance, and effectiveness of advisory bodies. For additional information about the review procedure, please refer to Resolution 2012/261 and the Advisory Body Handbook.

INSTRUCTIONS

Phase III of the Triennial Review will cover the years 2022, 2023, and 2024. Please complete all three parts of the attached survey, including <u>Part I: Questions</u>,

Part II: Materials, and Part III: Signatures & Certification.

Completed surveys are due to the Clerk of the Board by Monday, December 1, 2025. You can submit your completed materials to Lauren Hull, Senior Management Analyst for the Clerk of the Board by *either* e-mail or hardcopy mail.

E-mail: <u>Lauren.Hull@cob.cccounty.us</u>

Mail: Contra Costa County Clerk of the Board

Attn: Lauren Hull, Senior Management Analyst

1025 Escobar Street, 1st Floor

Martinez, CA 94553

Should you have any questions, please contact Lauren Hull at the above e-mail address or at (925) 655-2007.

Contra Costa County Board of Supervisors Triennial Sunset Review of Appointed Boards, Committees, & Commissions

Part I: Questions

STAFFING & CONTACT INFORMATION

Name of Advisory or Independent Body: Contra Costa County Fire Protection District Advisory Fire Commission

Name of Person Completing the Triennial Review Survey: Emily Cooper

Chairperson Name: Susanna Thompson

Main Staff Person Name: Emily Cooper

Staff Agency/Department: Contra Costa County Fire Protection District

Main Staff Telephone Number: 925-941-3300 x1200

Main Staff Email: ecoop@cccfpd.org

Website (enter "N/A" if the body does not have a website): https://www.cccfpd.org/advisory-

fire-commission/

How many staff members provide support for this body? 1

On average, how many total hours per week of staff support does this body utilize? 1

MEMBERSHIP

- 1. How many authorized, voting seats are on the body? Seven
- 2. How many authorized, voting seats are currently filled? Seven
- 3. How many members are up to date on all three training requirements (Brown Act, Ethics, and Implicit Bias)? A signed training certificate dated within two years is considered up to date. Nine
- 4. Does the body have a sufficient number of members to achieve its mission?

⊠Yes □No

If "No", do you recommend an adjustment to the number of seats (an increase, decrease, or other restructuring)?

Click or tap here to enter text.

	⊠Yes □No	If "No", please indicate which seats you would modify and why. Click or tap here to enter text.
6.	filling	e body experienced any membership challenges (i.e. high vacancy rates, trouble seats, high member turnover, difficulty meeting quorum, or issues with tment and retention)?
	□Yes ⊠No	
		If "Yes", please describe the membership challenges experienced. Click or tap here to enter text.
7.	Are the	ere special qualifications, requirements, or prerequisites for members to serve on dy?
	⊠Yes □No	
		If "Yes", please explain whether the requirements are important and necessary, or describe any issues where these requirements have limited recruitment of potential candidates. Members who represent a supervisorial district must live in that district.
		MEETINGS
1.	How meeting	many "full body" meetings were scheduled during the last 36 months? In 2022, 10 ngs. In 2023, 9 meetings. In 2024, 8 meetings.
2.	How 2024,	many "full body" meetings were cancelled during the last 36 months? One in as there was no official business to be conducted.
3.		many "full body" meetings were cancelled during the last 36 months ically due to a lack of quorum? None.
4.	How None.	many subcommittees does the body have and how frequently do they meet?
5.		many times did members attend meetings remotely for "just cause" in the ear? None.

5. Does the body have a sufficient composition of members/types of seats to achieve its

mission?

public comment?

7. Aside from being in person, how can members of the public view meetings and provide

	\square N/A (i.e. attending in person is the only option)
	⊠Via both phone and an online platform
	□Via phone only
	□Via an online platform only
	COMMUNITY INFORMATION, OUTREACH, & MEETING NOTICES
1.	How does the body engage stakeholders and the general public on issues and programs within the body's area of responsibility? Individual advisory fire commissioners provide updates on Fire District matters to community members in a variety of venues. On an ongoing basis, commissioners welcome and encourage public participation in Advisory Fire Commission meetings.
2.	How are stakeholder and public input incorporated into the body's mission and objectives? Communication. Information from stakeholders and the general public is often used to help solve problems via either direct or indirect measures.
3.	What outreach efforts are undertaken to encourage public participation in meetings and sponsored activities? Individual advisory fire commissioners provide updates of Fire District matters to community members in a variety of venues.
4.	How far in advance of the meeting date does the body post its agenda? 96 hours or earlier.
5.	Where are meeting notices (e.g., agendas & cancellation notices) posted? Please note all locations, both physical and electronic. Notices are posted at the Fire District administrative office and on the Fire District website.
6.	How are meeting agendas currently created, as of the date of this survey? ☐ Legistar ☐ Microsoft Word ☐ Other Application (please specify): Click or tap here to enter text.
7.	What information is regularly presented to the body's members to keep them informed of the body's performance? The Fire Chief provides reports and updates which include mention of commissioner efforts which have resulted in positive outcomes.
ET.	MISSION & PURPOSE
1.	Is this body or its activities mandated by state or federal law or regulations? ☐ Yes ☐ No If "Yes", please provide the citation to the applicable law. Click or tap here to enter text.
2.	What is the original purpose and responsibility of the body, as prescribed in its

establishing documents? Originally, the purpose and duties of the Commission were to: 1. Review the operations, goals and objectives of the District; 2. Provide liaison with the community and provide advice and information on fire protection matters to the Board; 3. Review and advise on annual operations and capital budgets; 4. Review District expenditures; 5. Review and advise on long-range capital improvement plans; 6. Serve as the Appeals Board on weed abatement matters pursuant to District ordinance; 7. Advise the Fire Chief on District service matters; 8. Meet jointly with the Board and provide advice to the Board as needed; 9. Communicate with the other fire district boards or commissions on services and functional integration; 10. Assist in the Fire Chief's selection process as required; 11. Serve as liaison between the Board and the community served by the District; 12. Perform such other duties and responsibilities as may be assigned and/or as directed by the Board. The Advisory Fire Commission shall make its recommendations directly to the Fire Chief, the Board of Supervisors, and such other bodies or administrators as may be designated from time to time.

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3.	Have there been major changes to the body's responsibility (such as changes in
	legal mandates or in the major activities that it has undertaken)?
	⊠Yes
	\square No
Fir pro cor ma ma	If "Yes", please describe these changes. 1. To serve as the Appeals Board on weed attement matters, pursuant to District ordinance; 2. To review and make recommendations on re District goals and objectives; 3. To provide advice and information to the Board on fire otection matters, as needed; 4. To serve as liaison between the Board of Directors and the mmunity served by the District; and 5. To perform such other duties and responsibilities as my be assigned and as directed by the Board of Directors. The Advisory Fire Commission shall take its recommendations directly to the Fire Chief, the Board of Supervisors, and such other dies or administrators as may be designated from time to time.
4.	Are the body's bylaws reflective of the body's current mission, purpose, and focus? ⊠Yes □No
	□N/A - body does not currently have bylaws
	If "No", please describe how the body's current mission, purpose, or focus differ from the existing bylaws.
	Click or tap here to enter text.
	Cuck of tup here to enter text.
5.	Do you recommend changes to the body's mission, purpose, or focus? ☐Yes ☒No
	If "Yes", please explain the changes you would suggest and why. Click or tap here to enter text.
5.	What target population or priority communities are served by the body? Residents in

- 6. What target population or priority communities are served by the body? Residents in high fire hazard severity zones.
- 7. List activities, services, programs, and/or special projects the body delivers to achieve its current mission. Individual advisory fire commissioners provide updates on Fire District matters to community members in a variety of venues.

BUDGET

1.	Does the body have an annual operating budget? □Yes □No
2.	Does the body collaborate with any private organization (<u>not</u> the county or an associated governmental agency) that provides, holds, and/or disburses funds on behalf of the body, such as a "Friends" committee or other organization? □Yes □No
	If "Yes", please list the organization. Click or tap here to enter text.
	CHALLENGES
1.	Are there any additional challenges or problems that the body has been unable to resolve or wishes to bring to the attention of County Administration and/or the Board of Supervisors? Yes No If "Yes", please provide a description of the challenge or concern. Click or tap here to enter text.
	If "Yes", please also list who is affected by this challenge or problem. Click or tap here to enter text.
	If "Yes", please also list what changes or other recommendations the committee has considered in response. Click or tap here to enter text.
	ACCOMPLISHMENTS & IMPACT
1	Describe the specific impact of the weak of the hody and its work in achieving

- 1. Describe the specific impact of the work of the body and its work in achieving its mission. The commissioners' input and feedback on Fire District activities are useful to the District and, by extension, to the residents of the County.
- 2. Describe any effects the body has had on the target population or community. The Advisory Fire Commission has a positive effect on the residents of Contra Costa County in its capacity as the Appeals Board for weed abatement matters.
- **3.** Optional: Describe any additional comments on the effectiveness of the accomplishments and impact of the body. You may use this space to share additional comments about the work of the body, its effectiveness, the services it provides, or any other related achievements. N/A

Part II: Materials

Please attach or provide links to the following materials.

Agendas from the most recent past 5 meetings:
\Box Attached; or
☐ Link: https://cccfpd.org/advisory-fire-commission/
Minutes (or records of action) from the most recent past 5 meetings: \Box Attached; or
☐ Link: https://cccfpd.org/advisory-fire-commission/
Bylaws currently in effect: ☐ This body does not have bylaws; or ☐ Attached; or ☐ Link: Click or tap here to enter text.
Annual Reports for years 2021, 2022, and 2023 if available, as submitted to the Board of Supervisors: There are no annual reports for the years 2021-2022; or Attached; or Link: Click or tap here to enter text.

Part III: Signatures & Certification

Please print, handwrite, and sign this section after reading the certification below:

I certify that I have reviewed this survey and believe that our board, committee, or commission's (body's) responses to the Triennial Review Phase III survey are complete and accurate.

Name of Board, Committee, or Commission (body) Chairperson:
Signature of Chairperson:
Date:
Name of Board, Committee, or Commission (body) Staff Person:
Signature of Staff Person:
Date:

Please direct completed surveys and any questions to:

Lauren Hull, Senior Management Analyst for the Clerk of the Board

<u>Lauren.Hull@cob.cccounty.us</u>

(925) 655-2007

Thank you for your time and cooperation!



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 7, 2025

TO: Board of Directors

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

Annual Fallen Firefighters Memorial





New IAFF Local 1230 Pipes and Drums





Operations Section Update

- October Fire Weather. As reported in August, this year's summer fire season has benefitted from favorable weather conditions, locally. The District reminds everyone we are now in what has been, historically, one of the most destructive periods for wildfire in the Bay Area and Northern California. The end of the peak fire season brings with it the potential of dry, gusty north wind events that can cause small fires to spread quickly and cause significant damage to communities in the wildland urban interface. Residents and property owners are reminded to prepare their properties with effective defensible space and home hardening. Additionally, everyone living in high and very high fire hazard severity zones need to have an evacuation plan. Sign up for the Community Warning System (CWS) at www.cwsalerts.com!
- Mutual Aid Support. The District supported statewide mutual aid responses in August and September. Each deployment lasted approximately 14 days and during that time all resources were staffed and available in the District. At one point, there were over 40 members deployed during this busy period of the fire season.
 - Hand Crew. Crew 12 was deployed to the Gifford Fire in Santa Barbara County and then another deployment to the Dillon Fire near the Oregon border. It should be noted the crew was the FIRST hand crew to be deployed to the Dillon Fire - a signal about the minimal statewide availability of Forest Service and Cal Fire hand crews.
 - <u>Dozer Strike Team.</u> One of our dozers was matched up with the Alameda County Fire Department's dozer to form the first ever local government dozer strike team. They were deployed to the Pickett Fire in Napa County and then to the Dillon Fire.

- Engine Strike Team. Three engines from Con Fire and two engines from San Ramon Valley Fire, with strike team leaders from Con Fire, set out to the lightning fire complex in Tuolumne and Calaveras Counties. They worked there for a few days and were redeployed in support of the large Garnett fire in Fresno County.
- Overhead. Dispatchers, Battalion Chiefs, and Telecommunications
 Specialists responded to several fires in various capacities in support of these incidents.







<u>HeloPod Training.</u> Helicopters and staff from the District, East Bay Regional Parks, Cal Fire, and Contra Costa Sheriff participated in a one day orientation and training exercise with the HeloPod deployed at the Marsh Creek Detention Facility. The training was important for the pilots to experience the act of drawing water from the tanks with either their bucket or snorkel system. This training enables the pilots to become familiar with the HeloPod system and to sharpen their skills at dipping from the tanks.





Emergency Medical Services (EMS) Division

- <u>Nurse Navigation</u> This program continues with 276 calls being assessed by the nursing staff in the program since the June rollout. We are continuing to evaluate the program, the current benefits, and potential for future expansion.
- <u>APOT</u> Ambulance Patient Offload Times continue to persist with recent wall times at Kaiser Richmond reaching 3 hours on one day in September. John Muir Walnut Creek has made significant improvements. (A report is attached.)
- <u>Emergency Ambulance Contract Extension</u> The District is waiting on confirmation regarding next steps with the Contra Costa County EMS Authority (CCCEMS) for an extension of the emergency ambulance services contract that is set to terminate on December 31, 2025.

Special Operations

Hazardous Materials Response Team

- Training. The team was very engaged in August and September with various training events with our industry partners throughout the District. The inclusion of private industry in our facility walk-throughs, training events, and scheduled safety days with facility staff and vendors is helping to establish and maintain critical relationships. The team has received praise and very positive feedback from the facilities engaged in training and event participation.
- Super Bowl Assignment. Our hazmat team was selected to be the on-site hazardous materials response team at the 2026 Super Bowl in Santa Clara. Through the Cal OES deployment program, our hazmat team will be on site throughout the week leading up to the event, and during the event itself, to provide immediate response and assistance to Santa Clara. Our team is engaged in planning and training for the event.

Marine Program

 Response Activity. Three incidents occurred in August and over the two month period. All boats are fully operational.

Rescue

 Our rescue company attended a safety day at the Henkel facility in Bay Point and is working with Phillips 66 in Rodeo to plan a rescue operations drill with the Air Liquide plant on site.



Training & Safety

 <u>National Traffic Incident Management Training</u>. All emergency response members completed this 10 hours of instruction to help our members understand the dangers of working on roadways and mitigations to put in place to increase firefighter safety.

Advanced Planning Section Update

Fire Prevention Bureau

• Fire Risk Reduction Community List (FRRCL). We submitted our application to be included on this statewide list of local agencies located in a state responsibility area or very high fire hazard severity zone that meet best practices for local fire planning. The application will be reviewed by the Board of Forestry over the next 9 months to update the FRRCL, which will be published and then active for 2 years. Being approved for the FRRCL could improve our ability to receive certain California grants and provide residents within our jurisdiction discounts in home insurance premiums, as identified by the California Department of Insurance.

Legislation & Grants

- Public Safety Fireworks Enforcement Task Force. Assistant Fire Chief/Fire
 Marshal Chris Bachman was selected to serve on this State Fire Marshal task
 force to address the challenges of illegal fireworks. He will be representing the
 California Fire Chiefs Association in his appointment to the committee. We are
 hopeful his insight, perspective, and experience will encourage changes at the
 state regulatory level to improve safety and reduce the use of illegal fireworks.
- Zone 0 and Home Hardening Regulations. The State Board of Forestry has been holding committee meetings on this subject, but is not expected to publish any new regulations until after the new year.

Administration Section Update

Support Services Division

- 1300 Civic Drive Property Acquisition. The District has acquired this property adjacent to Fire Station 1. While the building will be utilized as additional training and office space in the coming years, owning this site is a strategic step toward the future replacement of Fire Station 1.
- <u>Training Campus Improvements</u>. We continue to address ongoing infrastructure and deferred maintenance issues at the Training Tower in Concord. Over the past few years, heavy fire apparatus and water runoff from training exercises have caused repeated failures in the surrounding asphalt. While the concrete

immediately around the tower has remained in good condition, the asphalt areas were deteriorating. The District has now replaced the failing asphalt with more durable concrete to ensure long-term functionality.



- 20 New Ambulances Purchased. Represents continual investment in modern ambulances to replace older high mileage units. The first five have been delivered to the District.
- Byron Wildfire Center. The District is negotiating with Cal Fire for the placement of their Type I Handcrew for the Santa Clara Unit at the center effective in the late Spring, 2026. The 20 person crew, currently located in San Jose, would augment the wildfire response capability in our county, while also continuing to serve the entirety of the Santa Clara Unit of Cal Fire which covers multiple counties. The negotiations include monthly rent and facility upgrades to house the Cal Fire crew.

New Fire Stations / Major Facilities Construction

- <u>Fire Station 90 (Brentwood)</u> The District is currently coordinating with County Environmental to complete the required CEQA studies. In addition, efforts are underway to schedule a public meeting to gather community input on the station's design.
- <u>Fire Station 9 (Pacheco)</u> The preliminary design for Fire Station 9 has been completed and will be used as the basis for the upcoming bid process. Staff will bring an agenda item to the Board next month seeking approval to issue a Request for Qualifications (RFQ) and Request for Proposals (RFP) to procure a Design-Build Entity.
- Contra Costa County Regional Fire Communication Center (CCRFCC) (Pleasant Hill) Construction continues and is on track for an early December move-in. Carpet and furnishings are being installed. Significant PG&E electric switchgear was installed.
- <u>Fire Station 94 (Downtown Brentwood)</u> The groundbreaking ceremony was held on September 8 and well attended. Work has begun on the construction of the station.



Rodeo-Hercules FPD (RHFPD) Annexation

- The District continues to work with the City of Hercules on transfer of ownership of Fire Station 76, including potential lot line adjustments.
- Benefit assessment data was provided to the Treasurer/Tax Collector in August for the FY25-26 tax rolls.

Contra Costa County Hazardous Materials Programs Transition

- A meeting with Cal EPA regarding the CUPA transfer process was held in September which included the District, County HazMat leadership, and County Counsel. Cal EPA will be providing assistance in the application process. Nothing of significant concern was brought up by CalEPA and they noted their appreciation for all the work and organization that has been put forth to date on the transition.
- Bi-Weekly planning meetings with staff from the District and County HazMat commenced in August and are continuing

Upcoming Events

Annual Open House & Pancake Breakfast

2945 Treat Blvd., Concord, October 11, 9am-1pm





Patient Transfer of Care Times by Facility 90th PERCENTILE OF ALL FACILITIES

October 2024 - September 2025

78,485 Transports (6,540 per Month) Source: AMR MEDS (ePCR Database)



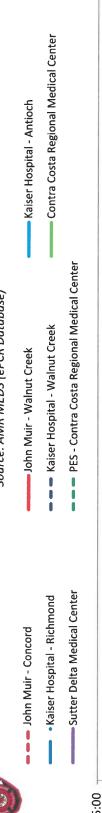
Month & AMR Transport Volume

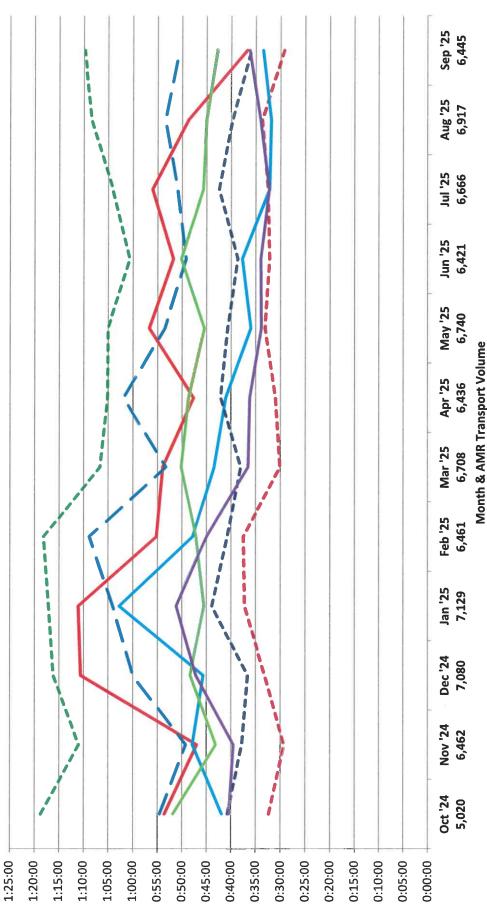


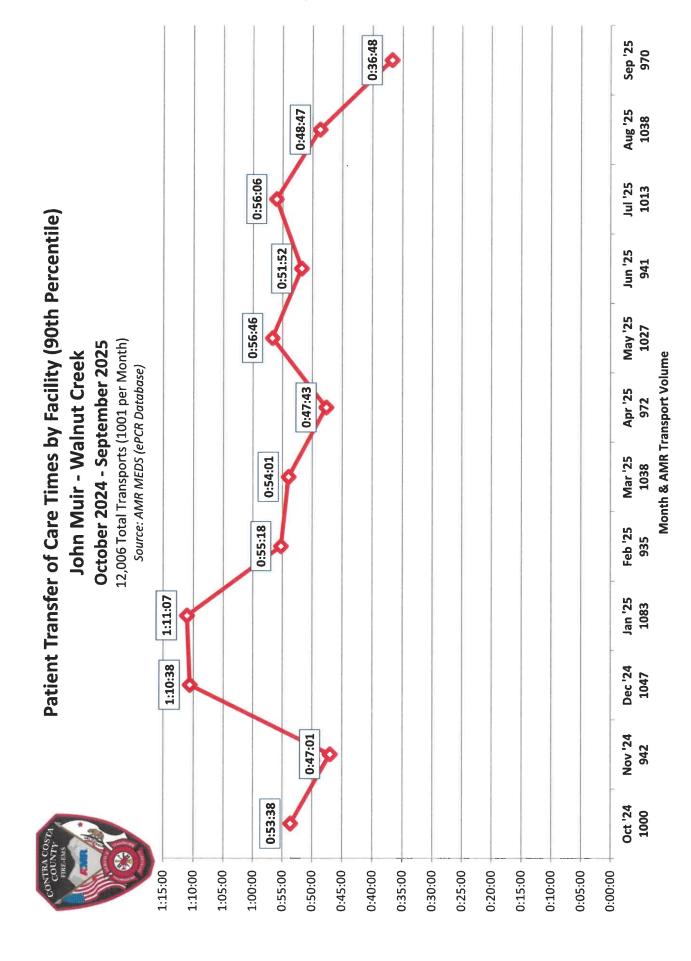
Patient Transfer of Care Times by Facility (90th Percentile)

October 2024 - September 2025

Source: AMR MEDS (ePCR Database)





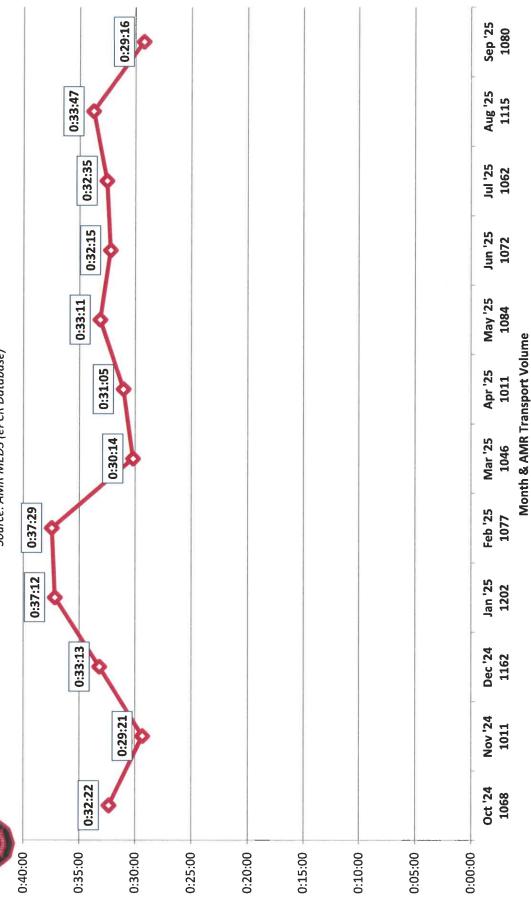


Patient Transfer of Care Times by Facility (90th Percentile) John Muir - Concord

October 2024 - September 2025

12,990 Total Transports (1083 per Month)

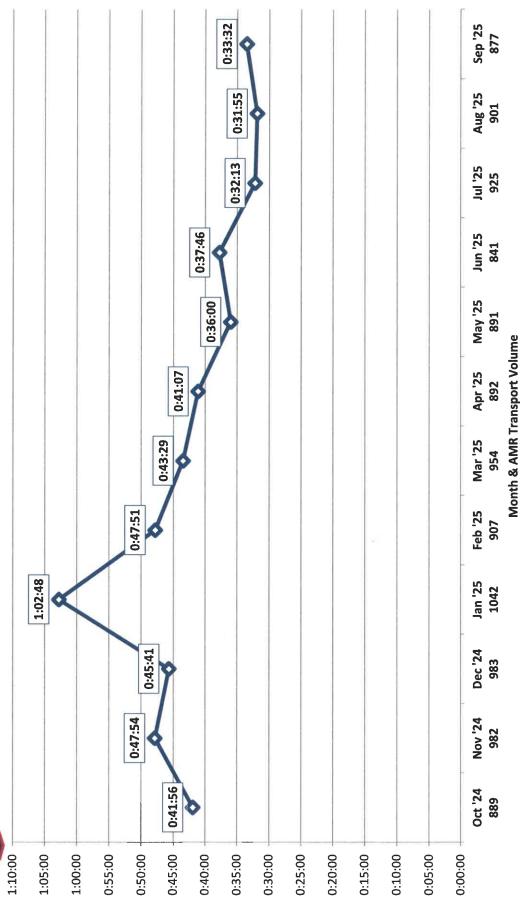
Source: AMR MEDS (ePCR Database)



Patient Transfer of Care Times by Facility (90th Percentile) Kaiser - Antioch

October 2024 - September 2025

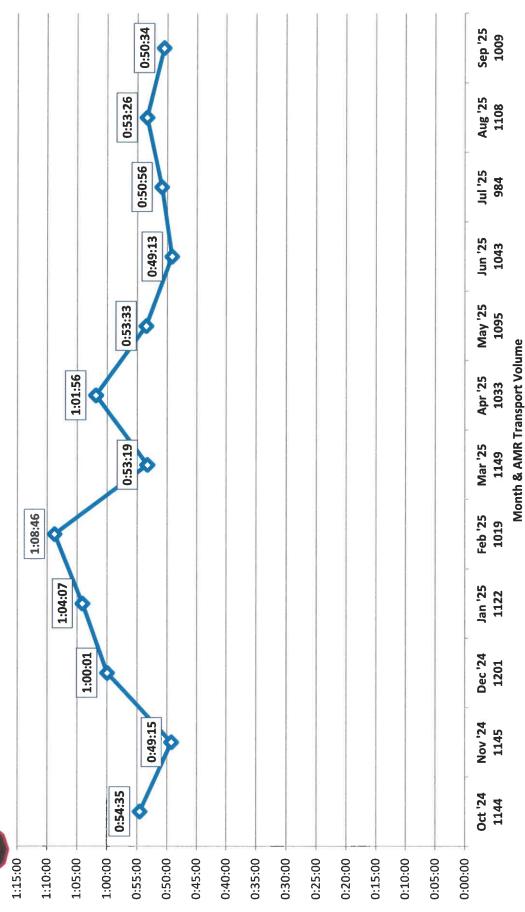
11,084 Total Transports (924 per Month) Source: AMR MEDS (ePCR Database)



Patient Transfer of Care Times by Facility (90th Percentile) Kaiser - Richmond

October 2024 - September 2025

13,052 Total Transports (1,096 per Month) Source: AMR MEDS (ePCR Database)



Patient Transfer of Care Times by Facility (90th Percentile) Kaiser - Walnut Creek

October 2024 - September 2025

8,767 Total Transports (731 per Month) Source: AMR MEDS (ePCR Database)





Patient Transfer of Care Times by Facility (90th Percentile) Contra Costa Regional Medical Center October 2024 - September 2025

4,366 Total Transports (364 per Month) Source: AMR MEDS (ePCR Database)



Patient Transfer of Care Times by Facility (90th Percentile) Sutter Delta Medical Center

October 2024 - September 2025 11,822 Total Transports (985 per Month)





Patient Transfer of Care Times by Facility (90th Percentile) CCRMC - PES

October 2024 - September 2025

4,398 Total Transports (367 per Month)

